Agenda

June 13, 2024

Joint Meeting Agenda – ACTION ITEMS
Valley Metro RPTA
And
Valley Metro Rail
Thursday, June 20, 2024
Valley Metro, 101 N. 1st Avenue, 10th Floor
Boardroom/Webex
11:15 a.m.

	Action Recommended
1. Public Comment	1. For Information

The public will be provided with an opportunity at this time to address the committees on **non-agenda items and all action agenda items for the Joint, RPTA and VMR meeting agendas.** Up to three minutes will be provided per speaker unless the Chair allows more at their discretion. A total of 15 minutes for all speakers will be provided.

2. Chief Executive Officer's Report — 2. For information

Jessica Mefford-Miller, CEO, will brief the Joint Boards on current issues.

3. Audit and Finance Subcommittee Update — 3. For information

Vice Mayor Goodman, AFS Chair, will provide an update on the discussions and actions taken at the AFS meeting.

CONSENT AGENDA

4A. Minutes — 4A. For action

Minutes from the May 16, 2024, Joint Boards meeting are presented for approval.

4B. Fiscal Year 2025 (FY25) Intergovernmental Agreements (IGA) — 4B. For action

Staff recommends that the Boards of Directors authorize the CEO to execute the FY25 IGAs and IGA amendments as listed and for the periods of performance.

4C. <u>Financial Audit Services Contract Award</u>	4C. For action
Staff recommends that the Boards of Directors authorize the CEO to execute a three-year joint RPTA-Valley Metro Rail contract with two one-year options with FORVIS for financial audit services in an amount not to exceed $509,016 for the period of June 24, 2024, through June 23, 2029, and to establish a contract contingency of $46,274.	
4D. <u>Claims Management Services Contract Award</u>	4D. For action
Staff recommends that the Boards of Directors authorize the CEO to execute a one-year joint RPTA and Valley Metro Rail contract with Carl Warren & Company, LLC for claims management services in an amount not to exceed $120,000 for the period of June 24, 2024, through June 23, 2025.	
4E. <u>Insurance Brokerage and Consulting Services Contract Award</u>	4E. For action
Staff recommends that the Boards of Directors authorize the CEO to execute a three-year joint RPTA and Valley Rail cooperative contract under State of Arizona Contract with two one-year options with Alliant for insurance brokerage and consulting services in an amount not to exceed $1,022,000.	
4F. <u>Allied Universal Security Services Contract Award</u>	4F. For action
Staff recommends that the Boards of Directors authorize the CEO to procure a five-year contract with Allied Universal Security Services for revenue collections service. The period of authorization will cover FY2024 through FY2029 in a total amount not to exceed $355,000, which includes a 5% contingency.	
4G. <u>Authorization to Issue a Request for Proposals (RFP) for Market Research Services</u>	4G. For action
Staff recommends that the Boards of Directors authorize the CEO to issue a request for proposals for Market Research Services.	

4H. Authorization to Issue a Joint Agency Competitive Solicitation for Fare Inspection and Security Services (FISS)

4H. For action

Staff recommends that the Boards of Directors authorize the CEO to develop a scope of work and issue a competitive solicitation for a total contract term not to exceed five years to provide Fare Inspection and Security Services for the Agency's existing and future rail and bus operations footprint and maintenance facilities.

IT WAS MOVED BY COUNCILMEMBER PASTOR, SECONDED BY COUNCILMEMBER MCMAHON AND UNANIMOUSLY CARRIED TO APPROVE CONSENT AGENDA ITEMS 4A THROUGH 4H.

REGULAR AGENDA

5. Authorization to Continue the Purchase of IT Hardware and Maintenance Agreements for FY 2025

5. For action

Staff recommends that the Boards of Directors authorize the CEO to continue procuring necessary IT hardware and maintenance agreements. The period of authorization will cover FY 2025 in an amount not to exceed $1,836,020, plus a 10% contingency of $183,610, for a total not-to-exceed authorization amount of $2,019,630.

IT WAS MOVED BY COUNCILMEMBER PASTOR, SECONDED BY COUNCILMEMBER WHITE AND UNANIMOUSLY CARRIED TO AUTHORIZE THE CEO TO CONTINUE PROCURING NECESSARY IT HARDWARE AND MAINTENANCE AGREEMENTS. THE PERIOD OF AUTHORIZATION WILL COVER FY 2025 IN AN AMOUNT NOT TO EXCEED $1,836,020, PLUS A 10% CONTINGENCY OF $183,610, FOR A TOTAL NOT-TO-EXCEED AUTHORIZATION AMOUNT OF $2,019,630.

6. Authorization to Continue the Purchase of IT Professional Services for FY 2025

6. For action

Staff recommends that the Boards of Directors authorize the CEO to continue procuring necessary IT professional services. The period of authorization will cover FY 2025 through FY 2027 in an amount not to exceed $1,263,800, plus a 15% contingency of $189,570, for a total not-to-exceed authorization amount of $1,453,370.

IT WAS MOVED BY COUNCILMEMBER PASTOR, SECONDED BY VICE MAYOR ADAMS AND UNANIMOUSLY CARRIED TO AUTHORIZE THE CEO TO CONTINUE PROCURING NECESSARY IT PROFESSIONAL SERVICES. THE PERIOD OF AUTHORIZATION WILL COVER FY 2025 THROUGH FY 2027 IN AN AMOUNT NOT TO EXCEED $1,263,800, PLUS A 15% CONTINGENCY OF $189,570, FOR A TOTAL NOT-TO-EXCEED AUTHORIZATION AMOUNT OF $1,453,370.

7. Authorization to Continue the Purchase of Software Subscriptions and Maintenance Agreements in FY 2025 — 7. For action

Staff recommends that the Boards of Directors authorize the CEO to continue procuring necessary software subscriptions and maintenance agreements. The period of authorization will cover FY 2025 – FY 2029 in an amount not to exceed $5,772,863, plus a 15% contingency of $865,929, for a total not-to-exceed authorization amount of $6,638,792.

IT WAS MOVED BY COUNCILMEMBER WHITE, SECONDED BY COUNCILMEMBER TOLMACHOFF AND UNANIMOUSLY CARRIED TO AUTHORIZE THE CEO TO CONTINUE PROCURING NECESSARY SOFTWARE SUBSCRIPTIONS AND MAINTENANCE AGREEMENTS. THE PERIOD OF AUTHORIZATION WILL COVER FY 2025 – FY 2029 IN AN AMOUNT NOT TO EXCEED $5,772,863, PLUS A 15% CONTINGENCY OF $865,929, FOR A TOTAL NOT-TO-EXCEED AUTHORIZATION AMOUNT OF $6,638,792.

8. Allied Universal Security (AUS) Services Contract Change Order – Wage Rates — 8. For action

Staff recommends that the Boards of Directors authorize the CEO to execute a contract change order with AUS for fare inspection and security services to increase hourly wages to the 55th percentile of market. Wage adjustments would take effect July 1, 2024.

IT WAS MOVED BY COUNCILMEMBER WHITE, SECONDED BY VICE MAYOR GOODMAN AND UNANIMOUSLY CARRIED TO AUTHORIZE THE CEO TO

EXECUTE A CONTRACT CHANGE ORDER WITH AUS FOR FARE INSPECTION AND SECURITY SERVICES TO INCREASE HOURLY WAGES TO THE 55TH PERCENTILE OF MARKET. WAGE ADJUSTMENTS WOULD TAKE EFFECT JULY 1, 2024.

9. General Consulting Support Services (GCSS) Contract Award — 9. For action

Staff recommends that the Boards of Directors authorize the CEO to execute a five-year contract with three, one-year extension options with Arcadis U.S., Inc., for General Consulting Support Services for an amount not-to-exceed $15,400,000.

IT WAS MOVED VICE MAYOR GOODMAN, SECONDED BY COUNCILMEMBER WHITE AND UNANIMOUSLY CARRIED TO AUTHORIZE THE CEO TO EXECUTE A FIVE-YEAR CONTRACT WITH THREE, ONE-YEAR EXTENSION OPTIONS WITH ARCADIS U.S., INC., FOR GENERAL CONSULTING SUPPORT SERVICES FOR AN AMOUNT NOT-TO-EXCEED $15,400,000.

10. Multi-Temporary Staffing Services and Related Solutions – Cooperative Contracts — 10. For action

Staff recommends that the Boards of Directors authorize the CEO to execute cooperative contracts competitively solicited by the Arizona Department of Administration State Procurement Office (SPO) for temporary staffing services with Regional Public Transporation Authority and Valley Metro Rail, Inc. in the amount of $21,005,467, plus a contingency of $3,150,820, for a total not to exceed amount of $24,156,287, for the period of July 1, 2024, through the maximum term of the contracts, December 31, 2028.

IT WAS MOVED BY COUNCILMEMBER TOLMACHOFF, SECONDED BY COUNCILMEMBER WHITE AND UNANIMOUSLY CARRIED TO AUTHORIZE THE CEO TO EXECUTE COOPERATIVE CONTRACTS COMPETITIVELY SOLICITED BY THE ARIZONA DEPARTMENT OF ADMINISTRATION STATE PROCUREMENT OFFICE (SPO) FOR TEMPORARY STAFFING SERVICES WITH REGIONAL PUBLIC TRANSPORATION AUTHORITY AND VALLEY METRO RAIL, INC. IN THE AMOUNT OF $21,005,467, PLUS A CONTINGENCY OF $3,150,820, FOR A TOTAL NOT TO

EXCEED AMOUNT OF $24,156,287, FOR THE PERIOD OF JULY 1, 2024, THROUGH THE MAXIMUM TERM OF THE CONTRACTS, DECEMBER 31, 2028.

11. Strategic Plan Goal Indicators — 11. For information

Staff is requesting feedback on the indicators proposed for Valley Metro's FY 2025 – FY 2030 Strategic Plan goals.

This item was presented for information.

12. Travel and Expenditures — 12. For information

The monthly travel and expenditures for Valley Metro RPTA and Valley Metro Rail are presented for information.

This item was presented for information.

13. Executive Session — 13. For action

The Joint Boards of Directors may vote to enter Executive Session to discuss amendments to the contract for the contract for Valley Metro's Chief Executive Officer, as authorized by A.R.S. Sections 38-431.03 A(1), (3), and (4).

IT WAS MOVED VICE MAYOR GOODMAN, SECONDED BY COUNCILMEMBER WHITE AND UNANIMOUSLY CARRIED TO ENTER EXECUTIVE SESSION.

14. Executive Session Action Item(s) — 14. For action

The Joint Boards of Directors may vote to take action on items discussed during Executive Session.

IT WAS MOVED BY VICE MAYOR GOODMAN, SECONDED BY COUNCILMEMBER TOLMACHOFF AND UNANIMOUSLY CARRIED TO APPROVE THE 3RD AMENDMENT TO THE CHIEF EXECUTIVE OFFICER EMPLOYMENT CONTRACT.

15. Report on Current Events and Suggested Future Agenda Items — 15. For information

Chair Stipp will provide members the opportunity to report on current events and suggest future agenda items for consideration.

16. <u>Next Meeting</u> 16. For information

The next meeting of the Joint Board meeting is scheduled for **Thursday, August 22, 2024 at 11:15 a.m.**

Qualified sign language interpreters are available with 72 hours notice. Materials in alternative formats (large print or flash drive) are available upon request. For further information, please call Valley Metro at 602-262-7433 or TTY at 602-251-2039. To attend this meeting via teleconference, contact the receptionist at 602-262-7433 for the dial-in-information. The supporting information for this agenda can be found on our web site at www.valleymetro.org.

Agenda

June 13, 2024

Valley Metro RPTA – ACTION ITEMS
Thursday, June 20, 2024
Boardroom/Webex
Valley Metro, 101 N. 1st Avenue, 10th Floor
11:15 a.m.

Action Recommended

CONSENT AGENDA

1A. Minutes Minutes from the May 16, 2024, Board meeting are presented for approval.	1A. For action
1B. AJO Service (Route 685) Intergovernmental Agreement Amendment Staff recommends that the Board of Directors authorize the CEO to execute an amendment for the required Insurance limits with RTA of Pima County.	1B. For action
1C. City of Phoenix Grant Pass-Through Intergovernmental Agreements (IGA) Amendments Staff recommends that the Board of Directors authorize the CEO to execute IGA amendments with the City of Phoenix for the listed grants.	1C. For action
1D. Review of the Bus (non-rail mode) Public Transportation Agency Safety Plans (PTASP) Staff recommends that the Board of Directors approve the Bus (non-rail mode) Public Transportation Agency Safety Plan (PTASP).	1D. For action

IT WAS MOVED BY COUNCILMEMBER TOLMACHOFF, SECONDED BY VICE MAYOR ADAMS AND UNANIMOUSLY CARRIED TO APPROVE CONSENT AGENDA ITEMS 1A THROUGH 1D.

REGULAR AGENDA

2. <u>West Valley Fixed Route Bus Service - Contract Change Order</u> — 2. For action

Staff recommends that the Board of Directors authorize the CEO to execute a contract change order with National Express to exercise the three-year option period. This request also includes an increase in contract authority in the amount of $12,327,000, plus a contingency of $600,000, for a total increase not to exceed $12,927,000. The option term will be from July 1, 2024, through June 30, 2027.

IT WAS MOVED BY COUNCILMEMBER WHITE, SECONDED BY COUNCILMEMBER TOLMACHOFF AND UNANIMOUSLY CARRIED TO AUTHORIZE THE CEO TO EXECUTE A CONTRACT CHANGE ORDER WITH NATIONAL EXPRESS TO EXERCISE THE THREE-YEAR OPTION PERIOD. THIS REQUEST ALSO INCLUDES AN INCREASE IN CONTRACT AUTHORITY IN THE AMOUNT OF $12,327,000, PLUS A CONTINGENCY OF $600,000, FOR A TOTAL INCREASE NOT TO EXCEED $12,927,000. THE OPTION TERM WILL BE FROM JULY 1, 2024, THROUGH JUNE 30, 2027.

3. <u>Sublease Agreement with Total Transit Enterprises</u> — 3. For action

Staff recommends that the Board of Directors authorize the CEO, to execute a sublease agreement for the West Valley bus operations and maintenance facility by and between Regional Public Transportation Authority and Total Transit Enterprises, LLC, for the period July 1, 2024, through March 30, 2034. The lease cost, including tax, is $3,896,000, plus a contingency of $390,000, for a total not to exceed $4,286,000.

IT WAS MOVED VICE MAYOR ADAMS, SECONDED BY COUNCILMEMBER TOLMACHOFF AND UNANIMOUSLY CARRIED TO AUTHORIZE THE CEO, TO EXECUTE A SUBLEASE AGREEMENT FOR THE WEST VALLEY BUS OPERATIONS AND MAINTENANCE FACILITY BY AND BETWEEN REGIONAL PUBLIC TRANSPORTATION AUTHORITY

AND TOTAL TRANSIT ENTERPRISES, LLC, FOR THE PERIOD JULY 1, 2024, THROUGH MARCH 30, 2034. THE LEASE COST, INCLUDING TAX, IS $3,896,000, PLUS A CONTINGENCY OF $390,000, FOR A TOTAL NOT TO EXCEED $4,286,000.

4. <u>Fiscal Year 2025 (FY25) Election of Valley Metro RPTA Board Officers and Subcommittee Positions</u> — 4. For action

The Board will vote to elect Board officers and Board subcommittee positions for FY 2025.

IT WAS MOVED BY COUNCILMEMBER WHITE, SECONDED BY COUNCILMEMBER PASTOR AND UNANIMOUSLY CARRIED TO ELECT THE FOLLOWING SLATE OF BOARD OFFICERS AND SUBCOMMITTEE MEMBERS.

<u>Board Officers (July 1, 2024 – June 30, 2025)</u>

- **RPTA Board Chair – Vice Mayor OD Harris, City of Chandler**
- **RPTA Board Vice Chair – Vice Mayor Jennifer Adams, City of Tempe**
- **RPTA Board Treasurer – Councilmember Max White, City of Avondale**

<u>Audit and Finance Subcommittee – 2 Year Term (July 1, 2024 – June 30, 2026)</u>

Due to anticipated board member changes happening over the summer, Valley Metro did not receive letters of interest for the two vacancies on the Audit and Finance Committee (One West Valley Member and one East Valley Member). These two vacancies will be available to be filled at the August 22, 2024, RPTA Board Meeting, allowing additional time for members to file letters of interest.

<u>Valley Metro RPTA and Valley Metro Rail Joint Board Subcommittee</u>
<u>(July 1, 2024 – June 30, 2025)</u>

- **Councilmember OD Harris, City of Chandler**
- **Councilmember Aly Cline, City of Surprise**

5. Report on Current Events and Suggested Future Agenda Items — 5. For information

Chair Stipp will provide members the opportunity to report on current events and suggest future agenda items for consideration.

6. Next Meeting — 6. For information

The next Board meeting is scheduled for **Thursday, August 22, 2024 at 11:15 a.m.**

Qualified sign language interpreters are available with 72 hours notice. Materials in alternative formats (large print or flash drive) are available upon request. For further information, please call Valley Metro at 602-262-7433 or TTY at 602-251-2039. To attend this meeting via teleconference, contact the receptionist at 602-262-7433 for the dial-in-information. The supporting information for this agenda can be found on our web site at www.valleymetro.org

Agenda

June 13, 2024

Valley Metro Rail – ACTION ITEMS
Thursday, June 20, 2024
Boardroom/Webex
Valley Metro, 101 N. 1st Avenue, 10th Floor
11:15 a.m.

Action Recommended

CONSENT AGENDA

1A. Minutes Minutes from the May 16, 2024, Board meeting are presented for approval.	1A. For action
1B. City of Phoenix Grant Pass-Through Intergovernmental Agreements (IGA) Amendment Staff recommends that the Board of Directors authorize the CEO to execute IGA amendments with the City of Phoenix for the listed grants.	1B. For action
1C. Public Transportation Agency Safety Plan (PTASP-RAIL) Annual Review Staff recommends that the Board of Directors approve the Public Transportation Agency Safety Plan (PTASP-RAIL) Annual Review.	1C. For action
1D. Altec Aerial Vehicles Contract Award and Price Increase Approval Staff recommends that the Board of Directors authorize the CEO to execute a contract with Altec Aerial Vehicles and a price increase of $54,000 for a total of $359,000.	1D. For action

IT WAS MOVED BY VICE MAYOR ADAMS, SECONDED BY VICE MAYOR HEREDIA AND UNANIMOUSLY CARRIED TO APPROVE CONSENT AGENDA ITEMS 1A THROUGH 1D.

REGULAR AGENDA

2. West Phoenix High-capacity Transit Alternatives Analysis – Locally Preferred Alternative (West Phx HCT AA – LPA)	2. For action

Staff recommends that the Board of Directors approve the Indian School/75th Avenue Alignment with two options to connect into the existing system (Appendix A) as the LPA for the West Phx HCT AA project. The LPA also advances light rail as the mode to serve the corridor.

IT WAS MOVED BY VICE ADAMS, SECONDED BY COUNCILMEMBER PASTOR AND UNANIMOUSLY CARRIED TO APPROVE THE INDIAN SCHOOL/75TH AVENUE ALIGNMENT WITH TWO OPTIONS TO CONNECT INTO THE EXISTING SYSTEM (APPENDIX A) AS THE LPA FOR THE WEST PHX HCT AA PROJECT. THE LPA ALSO ADVANCES LIGHT RAIL AS THE MODE TO SERVE THE CORRIDOR.

3. Fiscal Year 2025 (FY25) Election of Valley Metro Rail (VMR) Board Officers and Subcommittee Positions	3. For action

The Board will vote to elect Board officers and Board subcommittee positions for FY 2025.

IT WAS MOVED BY VICE ADAMS, SECONDED BY COUNCILMEMBER PASTOR AND UNANIMOUSLY CARRIED TO ELECT BOARD OFFICERS AND SUBCOMMITTEE MEMBERS.

Board Officers (July 1, 2024 – June 30, 2025)

- VMR Board Chair – Vice Mayor Francisco Heredia, City of Mesa
- VMR Board Vice Chair – Councilmember Laura Pastor, City of Phoenix

Valley Metro RPTA and Valley Metro Rail Joint Board Subcommittee (July 1, 2024 – June 30, 2025)

- Vice Mayor Francisco Heredia, City of Mesa
- Councilmember Laura Pastor, City of Phoenix

4. <u>Report on Current Events and Suggested Future Agenda Items</u> 4. For information

Chair Pastor will provide members the opportunity to report on current events and suggest future agenda items for consideration.

5. <u>Next Meeting</u> 5. For information

The next meeting of the Board is scheduled for **Thursday, August 22, 2024, at 11:15 a.m.**

Qualified sign language interpreters are available with 72 hours notice. Materials in alternative formats (large print or flash drive) are available upon request. For further information, please call Valley Metro at 602-262-7433 or TTY at 602-251-2039. To attend this meeting via teleconference, contact the receptionist. The supporting information for this agenda can be found on our web site at www.valleymetro.org