Meetings of BOARDS OF DIRECTORS

VALLEY METRO RAIL | VALLEY METRO

VALLEY METRO RPTA / VALLEY METRO RAIL JOINT MEETING

Valley Metro RPTA

Valley Metro Rail

Date:
September 19, 2024

Starting Time:
11:15 a.m.

Meetings to occur sequentially

Location:
Valley Metro
Boardroom/Webex
101 N. 1st Avenue, 10th Floor

If you require assistance accessing the meetings on the 10th floor, call 602.262.7433.

Agenda

September 12, 2024

Joint Boards of Directors Meeting Agenda
Valley Metro RPTA
And
Valley Metro Rail
Thursday, September 19, 2024
Valley Metro, 101 N. 1st Avenue, 10th Floor
Boardroom/Webex
11:15 a.m.

	Action Recommended
1. Public Comment	1. For Information

The public will be provided with an opportunity at this time to address the committees on **non-agenda items and all action agenda items for the Joint, RPTA and VMR meeting agendas.** Up to three minutes will be provided per speaker unless the Chair allows more at their discretion. A total of 15 minutes for all speakers will be provided.

2. Chief Executive Officer's Report	2. For information

Jessica Mefford-Miller, CEO, will brief the Joint Boards of Directors on current issues.

3. Audit and Finance Subcommittee Update	3. For information

Councilmember Max White AFS Chair, will provide an update on the discussions and actions taken at the AFS meeting.

CONSENT AGENDA

4A. Minutes	4A. For action

Minutes from the August 22, 2024, Joint Board meeting are presented for approval.

4B. Videography and Photography Services Contract Awards	4B. For action

Staff recommends that the Boards of Directors authorize the Chief Executive Officer to execute multiple two-year base contracts, with three, one-year options for Videography and

Photography Services to the following: Ambient Skies Productions, LLC; Fervor Creative, Inc.; The Flip Side Communications, LLC; and Zee Peralta Photography in an amount not to exceed $425,000 for the up to five-year period. The RPTA and VMR portions are split equally in the amount of $42,500 per year or $212,500 for the five-year period.

4C.	Mailing Equipment, Supplies, and Maintenance Cooperative Contract Award	4C. For action

Staff recommends that the Boards of Directors authorize the Chief Executive Officer to execute a cooperative contract under the State of Arizona for mailing equipment, supplies, and maintenance with Regional Public Transporation Authority and Valley Metro Rail, Inc., jointly and severally, in the amount of $208,082, plus a contingency of $10,404 for a total not to exceed the amount of $218,486 for the period of July 1, 2024, through the maximum term of the contract, May 14, 2027.

4D.	Wayfinding Map Design Services Contract Extension	4D. For action

Staff recommends that the Boards of Directors authorize the Chief Executive Officer to extend the current Wayfinding Map Design Services contract with CHK America, Inc. to December 31, 2025. The contract authority increase requested for this extension is $313,764.

4E.	Investment Management Services Cooperative Contract Award	4E. For action

Staff recommends that the Boards of Directors authorize the Chief Executive Officer to execute a cooperative contract competitively solicited by the City of Mesa for investment management services with the Regional Public Transportation Authority and Valley Metro Rail, Inc., jointly and severally, in the estimated amount of $75,000, plus a contingency of $48,000, for a total amount not to exceed $123,000 for the period of October 1, 2024, through the maximum term of the contract, June 30, 2026. Funding for fiscal year 2025 is included within the overall board approved budget.

4F. National Transit Recruitment Services Contract Amendment	4F. For action
Staff recommends that the Boards of Directors authorize the Chief Executive Officer to amend the current contracts with Krauthamer & Associates, LLC and KL2 Connects, LLC for national transit recruitment services to add $200,000 in contract authority for the remaining terms of the contracts through July 2026.	

REGULAR AGENDA

5. Travel and Expenditures	5. For information
The monthly travel and expenditures for Valley Metro RPTA and Valley Metro Rail are presented for information.	
6. Report on Current Events and Suggested Future Agenda Items	6. For information
Chair Harris will provide members the opportunity to report on current events and suggest future agenda items for consideration.	
7. Next Meeting	7. For information
The next meeting of the Joint Boards of Directors is scheduled for **Thursday, November 21, 2024 at 11:15 a.m.**	

Qualified sign language interpreters are available with 72 hours notice. Materials in alternative formats (large print or flash drive) are available upon request. For further information, please call Valley Metro at 602-262-7433 or TTY at 602-251-2039. To attend this meeting via teleconference, contact the receptionist at 602-262-7433 for the dial-in-information. The supporting information for this agenda can be found on our web site at www.valleymetro.org.

Executive Summary

DATE **AGENDA ITEM 1**
September 12, 2024

SUBJECT
Public Comment

PURPOSE
The public will be provided with an opportunity at this time to address the committees on **non-agenda items and all action agenda items.** Up to three minutes will be provided per speaker unless the Chair allows more at his/her discretion. A total of 15 minutes for all speakers will be provided.

RECOMMENDATION
This item is presented for information only.

BACKGROUND | DISCUSSION | CONSIDERATION
None

COST AND BUDGET
None

COMMITTEE PROCESS
None

CONTACT
Jessica Mefford-Miller
jmeffordmiller@valleymetro.org

ATTACHMENT
None

Executive Summary

DATE
September 12, 2024

AGENDA ITEM 2

SUBJECT
Chief Executive Officer's Report

COST AND BUDGET
There are no costs associated with this item

RECOMMENDATION
This item is presented for information only.

CONTACT
Jessica Mefford-Miller
Chief Executive Officer
jmeffordmiller@valleymetro.org

ATTACHMENT
None

Executive Summary

DATE **AGENDA ITEM 3**
September 12, 2024

SUBJECT
Audit and Finance Subcommittee (AFS) Update

PURPOSE
Councilmember White, AFS Chair, will provide an update on the discussions and actions taken at the AFS meeting.

BACKGROUND | DISCUSSION | CONSIDERATION
The Audit and Finance Subcommitte met on Wednesday, September 5, 2024. Draft minutes from that meeting are not available at this time.

COST AND BUDGET
None

COMMITTEE PROCESS
None

RECOMMENDATION
This item is presented for information only.

CONTACT
Ken Kessler
Chief Financial Officer
kkessler@valleymetro.org

ATTACHMENT
None

Meeting Minutes

September 12, 2024 **AGENDA ITEM 4A**

Joint Boards of Directors
Thursday, August 22, 2024
Lake Powell Conference Room/Webex
101 N. 1st Avenue, 10th Floor
11:15 a.m.

RPTA Meeting Participants
Vice Mayor O.D. Harris, City of Chandler – **Chair**
Councilmember Jennifer Adams, City of Tempe **– Vice Chair** (phone)
Councilmember Max White, City of Avondale - **Treasurer** (phone)
Vice Mayor Clay Goodman, City of Buckeye
Councilmember Monica Dorcey, City of El Mirage (phone)
Mayor Brigette Peterson, Town of Gilbert
Councilmember Lauren Tolmachoff, City of Glendale (phone)
Vice Mayor Laura Kaino, City of Goodyear
Chairman of the Board, Jack Sellers, Maricopa County
Vice Mayor Francisco Heredia, City of Mesa (phone)
Vice Mayor Jon Edwards, City of Peoria (phone)
Councilmember Jeff Brown, Town of Queen Creek (phone)
Councilmember Kathy Littlefield, City of Scottsdale (phone)
Councilmember Aly Cline, City of Surprise (phone)
Councilmember Jimmy Davis, City of Tolleson

Members Not Present
Councilmember Peggy McMahon, Town of Fountain Hills
Councilmember Laura Pastor, City of Phoenix
Mayor Rui Pereira, Town of Wickenburg
Mayor Michael LeVault, Town of Youngtown

Valley Metro Rail Participants
Vice Mayor Francisco Heredia, City of Mesa – **Chair** (phone)
Jesus Sapien Councilmember Laura Pastor, City of Phoenix – **Vice Chair**
Vice Mayor O.D. Harris, City of Chandler
Councilmember Jennifer Adams, City of Tempe

Vice Mayor Goodman called the meeting to order at 11:21 a.m.

Vice Mayor Goodman said good afternoon, everybody. I guess I'm the chair pro tem pro tem. It's what happens I guess. Anyway, I'm going to call us to order.

We have two new members on the Board. To my left, immediate left, is Vice Mayor Laura Kaino representing the city of Goodyear. And to my far right, we have Councilmember Jimmy Davis representing the City of Tolleson. So welcome and you get to chair next time.

Pat, will you please call the roll.

Ms. Dillon said good morning, everyone.

City of Avondale, Councilmember Maxine White? Here.
City of Buckeye, Vice Mayor Clay Goodman? Present.
City of Chandler, Vice Mayor OD Harris? He is on his way and should be here shortly.
City of El Mirage, Councilmember Monica Dorsey? Here. Town of Fountain Hills, Councilmember Peggy McMahon?
Town of Gilbert, Mayor Brigette Peterson? Here.
Swift City, Councilmember Lauren Tolmachoff? Here.
City of Goodyear, Vice Mayor Laura Kaino? Here.
Maricopa County, Chairman of the Board of Supervisors, Jack Sellers? Here.
City of Mesa, Vice Mayor Francisco Heredia?
City of Peoria, Vice Mayor Jon Edwards? Here.
City of Phoenix, Councilmember Laura Pastor? Representing the City of Phoenix today for Valley Metro Rail only today is Jesus Sapien. Jesus, are you on? I am indeed, ma'am.
Town of Queen Creek, Councilmember Jeff Brown? Good morning, I'm here.
City of Scottsdale, Vice Mayor Kathy Littlefield? Here.
City of Surprise, Councilmember Aly Cline? Here.
City of Tempe, Councilmember Jennifer Adams? Here.
City of Tolleson, Councilmember Jimmy Davis? Present.
Town of Wickenburg, Mayor Rui Pereira?
Town of Youngtown, Mayor Michael LeVault?

Ms. Dillon said Chair, we're ready to proceed.

Vice Mayor Goodman said thank you. If a committee member would like to ask a question or make a comment during the meeting, please type your comment in the box and it will be read aloud and answered. All meeting attendees, please, mute your computer and microphone or phone.

I would like to take a moment to congratulate Jessica on being selected on one of the most influential women of 2024 by Arizona Business magazine. Congratulations. Well deserved. Do you want to make a curtain call?

Ms. Mefford-Miller said no, thank you, Mr. Chair. I appreciate that. I recognize that this recognition is not just for me but it really it is for Valley Metro, the entire team and an important recognition of the work that you do every day connecting communities and enhancing lives.

Vice Mayor Goodman said I think it's just a testament to the impact that you've had in the relatively short time that you've been here. So again, hearty congratulations on a well-deserved honor.

Ms. Mefford-Miller said thank you.

1. Public Comment

Vice Mayor Goodman said public comment. The public will be provided with an opportunity at this time to address the Committees on non-agenda items and all action agenda items for Joint RPTA and VMR meeting agendas. Up to three minutes will be provided per speaker unless the Chair allows for more at their discretion. A total of 15 minutes for all speakers will be provided.

Ms. Dillon said there are no speakers today, Chair.

Vice Mayor Goodman said surprisingly. Now, I get to turn this over to OD.

Chair Harris said hi, everyone. Thank you, guys, for being here today. I really appreciate everyone, their time that they spent to be here, so glad to be here and thank God I got out of traffic.

Mayor, thank you so much for starting this meeting out. I really appreciate it.

2. Chief Executive Officer's Report

Chair Harris said so at this time, we're going to have our Chief Executive report by Jessica Miller.

Ms. Mefford-Miller said thank you, Mr. Chair. Good morning, members of the Board. I want to begin a brief report today by sharing a mission moment. Again, our mission here is connecting communities and enhancing lives. August and the months before and honestly, the months right after are hot here in the Valley. We have a fairly comprehensive heat relief program. We work on this across multiple departments within Valley Metro and with our member communities. We have been out distributing water and other heat relief tools. We have also re-issued revised instructions to our frontline teams to help them identify and assist customers who might be experiencing heat-related illness. Thank you to the teams for your continued work in this area. We know that we're experiencing a lot of heat-related illness and sometimes even death across the Valley and Valley Metro is doing our part.

Last month, we had an exciting event. We had a visit from Second Gentleman Douglas Emhoff who joined us to celebrate the award of a $15.9 million RAISE grant that is supporting continued planning and design of the Rio East-Dobson Streetcar Extension. Special thanks to Vice Mayor Heredia who spoke at the event, Vice Mayor Harris and Councilmember Pastor who joined us for that historic moment. I think this is a testament to the impact that are already still young streetcar is having in the Valley. The Rio East-Dobson Extension would be a 4.6-mile extension about 60% of that would be within the city of Tempe, 40% within the city of Mesa. It's received broad public support in our planning and engagement thus far and we anticipate that this RAISE grant award is going to springboard that work and carrying us through conceptual design. We are excited to advance that in the coming months.

With the support of Councilmember Cline, who is joining us virtually today, we have expanded our efforts to increase access to accessible transportation services. As you may be aware, customers are historically required, this is an FDA recommendation, that they become re-certified for ADA paratransit service every five years. We have wonderful facility, the Access Center, which is near our 44th Street station where we provide these assessments. However, we recognize that our service area is large and growing and we have taken to bringing mobile assessments to people in their home communities.

We conducted our first mobile assessment last week in the city of Surprise. That was a great partnership between Valley Metro, City of Surprise staff thank you so much for hosting us and our contractor MTM. We had 12 participants on that day, and these customers came from the cities of Avondale, Glendale, Goodyear, Sun City and Sun City West and the city of Surprise and demand was so large that we've scheduled a second event coming up on August 26th. We anticipate that that event will be fully booked before the end of business tomorrow.

We're continuing full speed ahead on our fare technology modernization update. Dare I say, we are in our last lap of fare collection. We have frontline staff out there right now making sure our customers are aware and have access to the new fare equipment. We have begun releasing Copper card. That's a stored value card that is supported by an account-based system. Our customers can register online. They can protect their balances if they lose their card, which is very important. You can't do that with a magnetic stripe card or a paper pass today. We did a soft launch of our new fare website. We have updated the Valley Metro app so you can now support your account using our mobile application.

As of today, we will have trained all of our Allied Universal Security frontline guards on the new fare collection system approach. Instead of carrying handheld validators which are limited in number, they will now validate fare electronically using a cell phone device. Much more convenient. It's also going to be a lot faster and going to allow us to move those fare inspectors more quickly throughout the entire system.

We're continuing the equipment upgrade which is really the heavy lift of fare collection. To date, we've installed 418 of our 792 fare boxes. They are in use. We expect fare box installation to be complete by the end of October. Over on the rail side, we're also a little over halfway with ticket vending machine completion. We have 55 out of 106 machines installed at light rail platforms. Every platform now has at least one functioning new ticket vending machine. The next phase is installing that second ticket vending machines and the number of ticket vending machines varies a little bit by platform based on the layout and the utilization at that station. And then we'll begin removing the existing Scheidt & Bachmann technology which is still out there today. So Herculean lift. I thank the Valley Metro team, this really is a whole agency project, for your work, being out there, nights, weekends, hots times during the day supporting our customer. And so we look forward to the full release in late October.

Chair Harris said with the roll out of the virtual cards that we have, how will that work along with the ticketing machines that just for customers that may not be aware that they can download the app and essentially, do virtual technology to get a ticket?

Ms. Mefford-Miller said so customers who are likely to use the ticket vending machine might be customers who are paying cash. They might want a single ride or round-trip ride but you can also reload your Copper card at those TVM's conveniently at the time that you arrive. So you can insert your card, add some value to it with cash or credit card. This is especially important for our customers who are choosing to pay cash.

We're also bringing online a network of 3rd party vendors; Circle K is a major vendor. They'll be up by the end of the month and as you can imagine, with the footprint and the number of outlets that Circle K operates in our service area, that's a very important resource where customers can load their fare in their community. This is important because the majority of our customers actually begin their trip at a bus stop every day and not at a light rail platform. So we want to get this fare in their hands, if not electronically via the app or the website, then through a retail outlet that they're frequenting as part of their everyday life.

Chair Harris said and then in terms of like our seniors we're still working with our seniors, our vulnerable population to make sure that we can help them fill out the information that they need. Because I know on the website there is ADA information and there's ways that people who are vulnerable communities where they can kind of support -- where they can get a -- if they -- if this is their means of transportation, they have a way of doing it. We're still making sure we're actively doing research – reach out.

Ms. Mefford-Miller said so for our reduced fare eligible customers which might be our elderly customers, our customers who experience disabilities, we've already mailed cards to those who are in our database. So if you're a paratransit user, you're a very important citizen who might be over the required age and we know where you're at we've already sent you a card and that was a layer that we added to this project through the urging of this Board. So they were the first to receive cards actually. As they should be.

Chair Harris said exactly.

Ms. Mefford-Miller said I want to give you an update on our fare inspection and securities services procurement. Now, this is a Valley Metro wide contract though our fare inspection and security workforce currently provided by Allied Universal operate primarily on Valley Metro rail and streetcar, but we also have personnel stationed at our operating facilities including the Mesa Greenfield Bus Operations and Maintenance facility and our Rail Operations and Maintenance

Center located near Sky Harbor airport. We anticipate releasing this procurement tomorrow actually so very timely.
This has been a topic of great discussion within the Valley Metro Rail board. The approach that we have taken to the scope is really emphasizing presence, leading with customer service and then followed by civil enforcement and the way we structured the requirements it really is focused on maximizing the hours of personnel presence of guards across the system. We've also included language and evaluation criteria that emphasizes quality, so the quality of the guard candidates that we're looking for and we're taking into account our recent experience with things like wage rates. We know when we have made adjustments in wage rates in late 2022 and just July 1, last month, we saw an increase in the number of guards but also the quality and the caliber of the talent that we're seeing.

So as I said, that will be advertised this month. We're going to bring it back to this board in January for an award. One of the items we've been discussing is that with a single security contract the biggest thing we've been struggling with is workforce availability and we've had vacancy rates as high as 50 percent on that contract. We just can't leave that much of the contract uncovered. So in addition to the measures, I just described, are intention is to issue both a primary award and a secondary contract award. Right now, we're really only equipped to have one contract firm out providing security services on the system. The security firm is responsible for dispatch control. Ultimately, I'd like to bring that in-house, that's a future phase, and then it would be feasible for us to operate with multiple contractors. In the event our primary awarded contract was unable to fulfill the terms of our agreement then we would move to activating the award and issuing a task order to the secondary award. This was a lot of discussion that took place in the months leading up to the RFP development so that we can ensure that we had an opportunity to exercise a change within the contract short of going back out for a full procurement which as you can see, it takes almost a year to execute that. This contract will begin in late spring, early summer of 2025. Our aim is to have that new contract on board in time for the opening of the South Central light rail extension in Phoenix.

Another important procurement that I am so pleased to announce is our comprehensive operational analysis. This RFP is out on the street right now. For those of you new to our Board, a comprehensive operational analysis is a systemwide planning study. We're focused on our on-street services. That's bus, microtransit, which always has implications for services like paratransit where and how we provide that. Our aim with this work is to identify unmet needs in the system. Our Valley is changing very quickly so too do our travel patterns. The available tools, technologies, ways of providing mobility have changed as well. Our goal at the end of the project is to arrive at a series of recommendations for improving service performance, productivity and efficiency on behalf of our current customers and potential customers. We will be leading this project through a collaborative effort. It's led by Valley Metro but including close participation from our member communities and our partners at MAG. We advertise this later this month and we anticipate bringing this back to this Board for a contract award in January of 2025.

And finally, we now have our complete fiscal year 2024 ridership data in and we are on a July through June fiscal year. So want to give you a quick snapshot of regional ridership. Systemwide inclusive of all modes in FY24 we grew about 6 percent over FY23. We're pleased to see that growth. We'd like to see more growth. We are a little bit slow behind our peers nationally as we're emerging from the pandemic. We're hopeful that investments in our regional bus system and then the rail expansions that we are steadily delivering are going to boost ridership.

Regional bus ridership grew by 5 percent, 6 percent growth within the Valley Metro operated services, 4 percent within the City of Phoenix operated services. We continue to see slow growth in our express and commuter and rapid routes.

Over at light rail, we've had 9 percent year over year ridership growth which is wonderful, and we did open the Northwest Extension Phase II in FY24. We always see a little bit of a lag in ridership now that we've been operating that about seven months, we're hopeful that that ridership will continue to grow.

And streetcar is still our new darling service, so we grew 33 percent year over year with streetcar. Growth was certainly stronger in the beginning part of the fiscal year so we're having a look at that trend. And just to note, streetcar has been free since we opened it on May 20, 2022. We're working with the City of Tempe to introduce fare payment on streetcar. That will happen in early 2025 so heads up we expect fare payment to reduce ridership a little bit but the good news that most of our streetcar customers are members of the ASU community whether students, faculty or staff so they have access to Platinum passes and we're hopeful to increase the utilization of the Platinum pass across the ASU community so we can keep them on streetcar, bus and light rail.

Looking ahead we have a regular September cycle. We will be back in this room on September 19th and then again on October 17th.

That concludes my update to the Board. May I answer any questions?

Chair Harris said any questions? No questions. Thank you so much for the presentation.

3. <u>Consent Agenda</u>

Chair Harris said next we have on the agenda the Consent Agenda is presented for action. If there are any questions or if there are any items that our committee members need to be pulled for action or further discussion this would be the time to do it. If not, a motion and a second to approve the Consent Agenda Items 3A through 3C is appropriate.

Ms. Dillon said Chair Harris, Councilmember White has a question.

Councilmember White said I move to accept the Consent Agenda.

Motion by Councilmember White, second by Councilmember Cline.

Okay. All right. All those in favor? Any opposed? All right.

The ayes have it. We'll move onto the next item.

IT WAS MOVED BY COUNCILMEMBER WHITE, SECONDED BY COUNCILMEMBER CLINE, AND UNANIMOUSLY CARRIED TO APPROVE THE CONSENT AGENDA, ITEMS 3A THROUGH 4C.

4. Enterprise Governance, Risk, and Compliance Software Contract Award

Chair Harris said the next item will be introduced by our CEO for Enterprise Governance, Risk, and Compliance Software Contract. So I'm going to turn it over to you.

Ms. Mefford-Miller said while I provide an introduction, I'd like to invite Phil Ozlin to the podium to provide a brief presentation.

We have before you for your consideration for approval a request to issue a contract to Origami GRC software in the amount of $1,182,400 plus a 10 percent contingency for a total not to exceed of $1,300,600 for a three-year period. Origami software is an enterprise risk management compliance software. We have been seeking a tool that will allow us to relatively seamlessly and with greater automation they the spreadsheets that we're using today to track risk data. Our key customers with Origami are our legal team led by Mr. Wawro, our safety team and our internal audit team.

Right now, each of them have separate databases that don't interconnect and as we are a large and expanding organization being able to track incidents and events and understanding our risk is essential. So this would be the first tool that we would have in this space.

I want to mention that Origami is utilized by many of member communities and in fact, here we seek to piggyback on a contract that's currently held by Maricopa County.

I'll ask Phil Ozlin, our Chief Information Officer, to provide you a brief overview of Origami.

Mr. Ozlin said thank you very much, Jessica. Thank you, Chairman and members of the Board. So once we realized that we had a number of risk silos which we needed a wholistic view across and an understanding of how they interrelate and apply on each other we began the process of bringing the stakeholders together and reviewing systems that provide that service available on cooperative contract. So our Chief Legal Officer, our Chief Auditor, our Director of Safety, Security of Qualify Assurance and our Director of HR sat on a panel to review the various solutions. That were available and looking at Origami it provided all of the functionality that we needed, was one of the most user friendly solutions available and would finally provide us with that wholistic ability to see across the organization how risk is applied as well as giving us a single source to keep all of our documentation, to track action items that result from various audits and reviews, to source all of our safety training and the documentation that that training has been performed and a number of other items of documentation and scheduling to make sure that we complete all of those action items, as required.

Jessica's introduction covered a great deal of the purpose behind us seeking the software. So I am happy at this point to answer any questions that you may have.

Chair Harris said is there any questions from the Board or committee members or online about the software? Thank you so much.

If there's no further comment, there will be a request for a motion to forward to authorize the CEO to execute a cooperative contract under the Maricopa County Strategic Alliance for Volume Expenditures for save for Origami Risk GRC software in the amount of $1,182,400, plus 10% contingency for a total not to exceed $1,300,600, for a three-year period (FY 2025-FY 2027).

Motion by Supervisor Sellers, second Vice Mayor Goodman. All those in favor? All those opposed? All right. The ayes have it. We'll move forward to the next item on the agenda.

IT WAS MOVED BY SUPERVISOR SELLERS, SECONDED BY VICE MAYOR GOODMAN, AND UNANIMOUSLY CARRIED TO AUTHORIZE THE CEO TO EXECUTE A COOPERATIVE CONTRACT UNDER THE MARICOPA COUNTY STRATEGIC ALLIANCE FOR VOLUME EXPENDITURES FOR SAVE FOR ORIGAMI RISK GRC SOFTWARE IN THE AMOUNT OF $1,182,400, PLUS 10% CONTINGENCY FOR A TOTAL NOT TO EXCEED $1,300,600, FOR A THREE-YEAR PERIOD (FY 2025-FY 2027).

5. <u>Strategic Plan Actions for FY 2025 (Part 1)</u>

Chair Harris said Strategic Plan Actions. I'm going to turn this over to our CEO.

Ms. Mefford-Miller said thank you, Mr. Chair and I'll ask Jim Hillyard to come to the podium while I provide a brief introduction. As the Board is aware, we did pass the strategic plan back in January and at that time we made a commitment to a quarterly progress update to the Board.

Many of those initiatives were scheduled to begin in fiscal year '25 and we are now at 52 days into FY25 so we have budding progress to report. Jim is going to walk you through the framework for reporting and introduce the initiatives that we are planning or the actions rather that we are planning in order to achieve our initiatives and ultimately, our goal for each of our four goal areas.

I want to mention that each of those initiatives many of them they've got a dollar sign behind them in the pyramids that you're going to see. That means there was an item included in the FY25 budget. Work is already underway for each of those items.

So Jim, you want walk us through and this being the first update where we're really laying out some of our action items as always we welcome feedback from the Board and share the same with the Transportation Management, Rail Management committee on how you'd like to see this information reported. We've got pyramids, we've got graphs, we've got matrices. We want to keep it as straight forward as possible while still conveying our continued momentum. Jim.

Mr. Hillyard said thanks, Jessica. Good morning, Mr. Chairman, members. There we go.
So as Jessica said, we had decided to provide updates to you twice a year on each goal thereby breaking the nine goals into two groups, so we weren't trying to load any too much into any given update. And since this is the first of those updates, we wanted to really focus on just acquainting you with the actions that we'll be pursuing this year so that on subsequent updates we can touch on what the results of those actions have been both in terms of tasks accomplished and what the metrics are showing.

So for this update, I'll be using this pyramidal middle graphic intended to illustrate how the goal is to be accomplished by the strategies that we're terming initiatives and you see three here and then the actions that we're pursuing in the present fiscal year and as Jessica mentioned, those actions with dollar signs by them were in the '25 budget. That's a good thing because as I said, the intent of spreading our goals across two different reporting cycles was to not bite off too much in any given cycle. However, as luck would have it of the 35 things that we're working on this fiscal year, 25 of them are associated with the six or the five goals that you'll see today.

However, 15 of those 25 were explicitly in the FY25 budget so hopefully those look familiar and don't require too much additional discussion. As a result, I'll really just touch on those that -- that weren't in the budget or maybe that aren't obvious from their descriptions and the most important thing I'll do is to answer your questions so please don't hesitate to stop me if you'd like to hear more about any particular action.

So our first goal is an excellent Customer Experience. You can see before you that all of these actions were included in the FY25 budget. Are there any of them you'd like to hear a bit more about? If not, I'll move on to our next goal.

So Goal 3 is prioritizing Safety and Security on Transit. Two of these were explicitly included in the FY25 budget. Two others crime prevention through environmental design and improving our internal safety communications are probably relatively self-explanatory.

The two out on the right really represent big picture longer term work over the next several years. Outreach teams in this year we'll be sort of working on building the relationships with nonprofit and social service organizations that we'll hope to build on in future years by creating an active partnership of having those folks on our system serving folks experiencing homelessness, mental health issues, et cetera.

Expanding partnerships with police departments. In this year we're looking at just deepening the existing partnerships. So for example, we have real time video coming off of our rail stations. We'd like to see if we could have that piped into the city's real time crime monitoring systems to improve the timeliness of our work with police departments.
Anything I can speak to of the remaining actions?

Moving right along. Goal 4 is leveraging data –

Chair Harris said unless I interrupt you just keep going, okay?

Mr. Hillyard said will do, sir. I'll race through them.

So Goal 4 is leveraging data and technology. You can see two of these four were included in the FY25 budget. The one in the middle is probably the most interesting. That's the design and procurement of a customer experience system. So we're rich in customer data whether it's complaints or customer data from the new fare collection system but right now, each of those sits in its own separate aisle and it doesn't talk to each other. And so, what we'd really like to be able to do is to bring that data together so we can see a more wholistic view of our customers, serve them better by knowing them better.

Now, you'll notice there isn't a dollar sign on that one because we believe it's going to take us about a year to gather the requirements for what we're going to need in such a system and then conduct the RFP to procure it. We'll then be coming back to you in FY26 both for the budget for the system and for approval to issue the contract. So this a preliminary year for us there.

Moving on to Goal 5. This is delivering on stakeholder collaboration. The two actions here are really very similar. They are assessing the ways that we communicate and identifying ways to improve upon them. On the left hand, it's improving the way we communicate, particularly with frontline workers given that so many of them we access through contracts. And then on the right the way that we communicate with external entities and stakeholders.

Then lastly, we've got the Big Kahuna. Goal number 8 is operational excellence. There are nine of these divided between two slides. The good news is essentially all of them were included in the FY25 budget. So if there's any here you'd like to hear more about I'd be happy to touch on them.

Otherwise, the remaining four appear here.

Any other questions I can answer on what we're tackling this year? As I say, we'll be coming back to you in subsequent months with updates on what we've actually done and the results we're seeing. And we're also working to converge the reporting that we'll be doing on our strategic plan actions and our quarterly report metrics into a single document to make clearer the relationship between those two and streamline reporting to you.

Vice Mayor Goodman said thanks, Jim. This is the academic in me coming out so I apologize in advance. But the verbs in here are really soft. You know, you have, if you scroll back, especially on the goals. The very first one Excellent Customer Experience. Excellent is a relative term so I'm assuming there's a target underneath there. Something that's objective and not subjective. As well as the other goals. I think the other one that popped out at me was leverage. That's also a really relative term.

So I'm looking (inaudible) as long as there's something solid underneath that, you know, gives the Board a sense that progress is being made on this plan. You know, which kind of leads into the reporting piece of all of this. Really simple guy so red light, yellow light, green light is good, you're making progress, no challenges. You know, red light there's something that have gotten away. But it all ties back to, you know, being very objective these goals and then initiatives.

So the question, simple yes or no, is like is there some objectivity built into this that gives us that? And I'm looking at Jessica and Jim, so.

Ms. Mefford-Miller said yes. Every action has one or more specific performance outcomes and then mechanisms for measuring that. So when we identified the initiatives and actions, at the same time, we identified specifically how we're going to measure it. We know that we can't count on progress unless we can measure it and see it, so. Thank you, Mr. Goodman.

Chair Harris said is there any further questions from the Board? This item is not up for action. Just govern yourself accordingly and make those adjustments as needed so Board members can know exactly what those objectives are.

6. <u>Travel, Expenditures, and Solicitations</u>

Chair Harris said the next item we have on the agenda is Travel and Expenditures. This item doesn't require any action but want to turn it over to the CEO if there's any travel or any expenditures that we need to be talking about.

Ms. Mefford-Miller said no. The information is included in your packet.

Chair Harris said thank you so much. We'll move on to number 7.

7. <u>Report on Current Events and Suggested Future Agenda Items</u>

Chair Harris said Report on Current Events and Suggested Future Agenda Items. I'm going to toss this item back to the Board. If you have any events that you'd like to report on and share with your fellow Board members or staff or if the Board would like to propose any agenda items to be scheduled for future board meetings, this is your opportunity to do so.

Chair Harris said seeing none.

We'll welcome the new board members that has joined us today. We thank them for their service.

8. Next Meeting

The next meeting of the Joint Boards is scheduled for Thursday, September 19, 2024, at 11:15 a.m.

Without further discussion, the meeting was adjourned at 11:56 a.m.

Executive Summary

DATE **AGENDA ITEM 4B**
September 12, 2024

SUBJECT
Videography and Photography Services Contract Awards

COST AND BUDGET
Total expenditures across all vendors being recommended for award for Videography and Photography Services is estimated at $85,000/year split evenly between Valley Metro RPTA and Valley Metro Rail. With two-year base terms and three, one-year options, the total cost will not exceed $425,000 across all vendors, across the up to five-year period. Costs are fully funded within the Valley Metro Adopted FY25 Operating and Capital Budgets. Estimated amounts beyond FY25 are incorporated into the Valley Metro RPTA and VMR Five-Year Operating and Capital Program Budgets.

The sources of funds are Proposition 400 (RPTA) and member city contributions (VMR).

RECOMMENDATION
Staff recommends that the Boards of Directors authorize the Chief Executive Officer to execute multiple two-year base contracts, with three, one-year options for Videography and Photography Services to the following: Ambient Skies Productions, LLC; Fervor Creative, Inc.; The Flip Side Communications, LLC; and Zee Peralta Photography in an amount not to exceed $425,000 for the up to five-year period. The RPTA and VMR portions are split equally in the amount of $42,500 per year or $212,500 for the five-year period.

STRATEGIC PLAN ALIGNMENT
This item relates to the following goals and strategies in the Five-Year Strategic Plan:

- Goal 1: Deliver excellent customer experience
    - Initiative 1.3: Establish a holistic Customer Experience (CX) program and institutionalize customer experience across the organization.
- Goal 5: Deliver on stakeholder collaboration
    - Initiative 5.5: Communicate the value of transit to stakeholders and the general public region-wide.

COMMITTEE PROCESS
RTAG: August 20, 2024, for information
TMC/RMC: September 4, 2024, approved
Boards of Directors: September 19, 2024, for action

CONTACT
Susan Tierney, Communications Manager - stierney@valleymetro.org

ATTACHMENT
None

Background Information

Request for Contract Awards

AGENDA ITEM 4B

Videography and Photography Services Contract Awards

BACKGROUND DISCUSSION
Videography is a mainstay across various mediums (social media, website, broadcast) to promote a positive image of the Agency. Video is also used to capture and document milestone moments for the system, such as groundbreakings, ribbon cuttings, and other special events, and serves to visually communicate our value and how we enhance and support our local communities through the services we provide.

Firms have varying specialties and capabilities in planning, scoping, concept development, scriptwriting, and scheduling. They can travel to the filming site, provide all equipment, including lighting and audio, and retain voiceover talent and/or music. In addition, there is the option to include video accessibility features as needed.

As individual projects are identified, the following steps will be used to execute a task order:

- Valley Metro will match specific task orders with the appropriate videographer(s) based on specific expertise, workload, and availability.
- More than one videographer may be asked to provide a quote on the project.
- Valley Metro and individual videographer(s) will meet to generally define the scope.
- Valley Metro will prepare a scope of work and issue a task order request.
- The videographer will prepare a proposal and cost.
- Final negotiations occur and the task order is initiated.
- If price negotiations are not successful, Valley Metro reserves the right to solicit the other videographer firms on contract.

PROCUREMENT INFORMATION
A Request for Proposal procurement was processed in accordance with the Agency's Joint Procurement Manual.

Twelve offerors submitted proposals and were deemed responsive and responsible. An evaluation committee of Agency staff and a member city representative evaluated those offers based on the following criteria, with the maximum possible point total of 1,000.

Evaluation Criteria	Points
Videography Portfolio	0 - 300
Method of Approach, Innovation, and Creativity	0 - 200
Price	0 - 200
Qualifications and Experience of the Firm	0 - 150
Qualifications and Experience of Assigned Personnel	0 - 150
TOTAL POINTS AVAILABLE	1,000

After reaching consensus, the evaluation committee recommends award to the following four offerors:

- Ambient Skies Productions, LLC
- Fervor Creative, Inc.
- The Flip Side Communications, LLC
- Zee Peralta Photography

Proposers in Ranked Order	Points
Fervor Creative	893.75
The Flip Side Communications LLC	886.25
Ambient Skies	837.75
Zee Peralta Photography	823.75
VideoVets	723.00
Amoroma Productions LLC	723.00
New Vision Media Inc.	713.50
Nightwolf Productions	681.25
BW Productions	652.25
Redd Legend	616.25
Hard Copy Media	412.75

CONTRACT TYPE AND TERM

The contracts are a firm-fixed price with price escalation contract. The contracts will begin on or about October 1, 2024, for a two-year base term with three, one-year options for a maximum term of five years. Work will be issued on a task order basis and consultants are not guaranteed any specific job or project amount.

Videography and Photography Services Contract Awards

VALLEY METRO

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Background Information

- Videography is a mainstay across various mediums to promote a positive image of our services, capturing milestone events, communicating our value and telling stories.
- Through competitive solicitation, 12 proposals.
- Four being recommended for award based varying skills, abilities and availability.
- Task order-based contract for up to $425,000 for the maximum five-year period.
  - Costs split equally between RPTA and VMR.

2

VALLEY METRO

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Recommendation

- Staff recommends that the Boards of Directors authorize the CEO to execute multiple two-year base contracts, with three, one-year options for Videography and Photography Services to the following:
  - Ambient Skies Productions, LLC
  - Fervor Creative, Inc.
  - The Flip Side Communications, LLC
  - Zee Peralta Photography

  in an amount not to exceed $425,000 for the up to five-year period. The RPTA and VMR portions are split equally in the amount of $42,500 per year or $212,500 for the five-year period.

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Executive Summary

DATE **AGENDA ITEM 4C**
September 12, 2024

SUBJECT
Mailing Equipment, Supplies, and Maintenance Cooperative Contract Award

COST AND BUDGET
For the Fiscal Year 2025, the Agency's contract obligation is estimated to be $67,300, which is fully funded within the Preliminary FY2025 Operating and Capital Budget. Contract obligations beyond FY2025 are incorporated into the Agency's Five-Year Operating Forecast and Capital Program (FY2025 through FY2029). The source of funds is Prop400 and local funds.

RECOMMENDATION
Staff recommends that the Board of Directors authorize the Chief Executive Officer to execute a cooperative contract under the State of Arizona for mailing equipment, supplies, and maintenance with Regional Public Transporation Authority and Valley Metro Rail, Inc., jointly and severally, in the amount of $208,082, plus a contingency of $10,404 for a total not to exceed the amount of $218,486 for the period of July 1, 2024, through the maximum term of the contract, May 14, 2027.

STRATEGIC PLAN ALIGNMENT
This item relates to the following goals and strategies in the Five-Year Strategic Plan,
- Goal 9: Financial Sustainability

COMMITTEE PROCESS
RTAG: August 20, 2024, for information
TMC/RMC: September 4, 2024, approved
Boards of Directors: September 19, 2024, for action

CONTACT
Ken Kessler
Chief Financial Officer
kkessler@valleymetro.org

ATTACHMENT
Contract documents are available upon request.

Background Information

BACKGROUND DISCUSSION

Most agency departments rent mailing equipment and load postage through the equipment's attached postage meters. This equipment is acquired under a cooperative contract which results in two expenses: one for the equipment rental and one for the postage. The equipment rental expense is paid to Quadient, Inc., while the postage expense is paid to Quadient Financial, both of which are covered under the cooperative contract. This competitively bid cooperative contract is available to all public agencies in Arizona. The agency obtains the best volume discounts by utilizing these statewide cooperative contracts.

The tables below outline the FY24 spend and estimated future fiscal year spend.

Quadient Inc. (leasing equipment)

Fiscal Year	Agency Spend
FY24 (information only)	$4,873
FY25	$10,330
FY26	$10,640
FY27	$10,960
TOTAL	**$31,930**

Quadient Financial (loading postage meters)

Fiscal Year	Agency Spend
FY24 (information only)	$41,049
FY25	$57,000
FY26	$58,710
FY27	$60,472
TOTAL	**$176,182**

The combined estimated total expense under the cooperative contract is:

Fiscal Year	Agency Spend
FY24 (information only)	$45,922
FY25	$67,300
FY26	$69,350
FY27	$71,432
TOTAL	**$208,082**

CONTRACT TYPE AND TERM

The contract is a fixed-price with economic adjustment contract. The contract began on May 15, 2022, for an initial two-year term with three one-year options to extend for a maximum term of five years, expiring on May 14, 2027.

Executive Summary

DATE **AGENDA ITEM 4D**
September 12, 2024

SUBJECT
Wayfinding Map Design Services Contract Extension

COST AND BUDGET
In FY25, Valley Metro is anticipated to spend $366,000 for wayfinding services, supporting existing needs as well as newer initiatives relative to the two-line rail system signage plan and regional bus stop signage design, per the agency Strategic Plan. The RPTA portion is $116,000; the VMR portion is $250,000, both funded within the adopted budget.

For the five-year contract, the total value is $1,172,094. Thus far, $885,858 has been expended through July 31, 2024. Considering the anticipated spend in FY25 and through the first six months of FY26 (through Dec. 2025), staff is requesting additional authority for the extension of $313,764. The additional contract authority will be used for ongoing wayfinding services support including map design work associated with service changes, regional system map, spider maps, brochures, full-scale wayfinding projects, and enhanced passenger wayfinding and communication ahead of the two-line rail system opening.

The sources of funding are Proposition 400 and member city contributions.

RECOMMENDATION
Staff recommends that the Boards of Directors authorize the Chief Executive Officer to extend the current Wayfinding Map Design Services contract with CHK America, Inc. to December 31, 2025. The contract authority increase requested for this extension is $313,764.

STRATEGIC PLAN ALIGNMENT
This item relates to the following goals and strategies in the Five-Year Strategic Plan:

- Goal 1: Deliver excellent customer experience
    - Initiative 1.1: Incorporate human centered design principles and practices into the customer wayfinding and communications to ensure an easy-to-navigate regional system.

COMMITTEE PROCESS
RTAG: August 20, 2024 for information
TMC/RMC: September 4, 2024 approved
Boards of Directors: September 19, 2024 for action

CONTACT
Hillary Foose
Director, Communications & Strategic Initiatives - hfoose@valleymetro.org

ATTACHMENT
None

Background Information

Request for Contract Extension

AGENDA ITEM 4D

Wayfinding Map Design Services – CHK America Contract Extension

CHK America, Inc. is our current wayfinding and mapping contractor and an expert in many areas relative to maps and signage, including research, analysis, development, design, testing, integration, and implementation of wayfinding signage. CHK works on several different print and digital projects for Valley Metro, including the regional system map, bus stop signs, spider maps, brochures, and full-scale wayfinding projects, such as the two-line rail system wayfinding plan.

CHK America developed Valley Metro's wayfinding signage standards and designs. They are in the process of signage concepts and plan development for the two-line rail system wayfinding required for the launch of Valley Metro Rail's two-line system beginning in mid-2025, with the opening of our latest rail extension. CHK has developed our two-line (and future multi-line) system naming and signage methodology, after extensive industry and area research, which has been seen and accepted by the Valley Metro Rail Board of Directors and city staff. Presently, staff and CHK are finalizing the two-line wayfinding signage plan and will begin to develop design and fabrication plans.

In November 2023, Board approval was received to issue a competitive soliticiation for this service. However, in consultation with Valley Metro Procurement, it was determined that competition and potential award to another contractor at this time would result in substantial duplication of costs that are not expected to be recovered through competition until after current project completion. The recommended path forward is to extend the current contract through project completion anticipated for December 31, 2025. During this time period, Wayfinding Map Design Services will be competitively solicited, and a new contract will be brought to the Board for approval for a contract to begin January 1, 2026, supporting projects beginning in 2026.

CONTRACT TYPE AND TERM
The contract is a firm fixed-price contract at a current not-to-exceed value of $1,172,094. The contract began in July 2019 for a five-year period. Staff is seeking to extend the contract both in time (through Dec. 2025) and in value (+$313,764 for a revised NTE of $1,485,858).

Wayfinding Map Design Services Contract Extension

Extension to 12/31/2025 and an increase of $313,764

1

Background Information

- Supports service change maps, regional system map, spider maps, brochures, on-demand mapping needs as well as two special projects:
  - Two-line rail system wayfinding
  - Regional bus stop signage design
- Anticipate spending $366,000 for these services and within the adopted budget.
- The five-year contract award to CHK America, Inc. was $1,172,094 and have expended $885,858 expended through July 2024.
- Request is for contract extension through Dec. 2025 with increase authority of $313,764.

2

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Competitive Solicitation for New Wayfinding Services Contract

- Board approved to issue a competitive solicitation for wayfinding services in November 2023, however an award to another contractor would result in substantial duplication of costs not expected to be recovered through competition until after current project is completed.
- During this time period, this service will be competitively solicited, and a new contract will be brought to the Board for approval for a contract to begin January 1, 2026.

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VALLEY METRO

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Recommendation

Staff recommends that the Boards of Directors authorize the CEO to extend the current Wayfinding Map Design Services contract with CHK America, Inc. to December 31, 2025. The contract authority increase requested for this extension is $313,764.

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VALLEY METRO

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Executive Summary

DATE **AGENDA ITEM 4E**
September 12, 2024

SUBJECT
Investment Management Services Cooperative Contract Award

COST AND BUDGET
Cost for the full term is estimated to be $75,000. A contingency of $48,000 or 64% of the full-term cost. The large contingency provides flexibility for the Valley Metro finance team to invest additional funds with PFM Asset Management to maximize returns on investments. The aggregate contract value will not exceed $123,000.

For the Fiscal Year 2025, the Agency contract obligation is $32,000, which is fully funded within the adopted FY2025 Operating Budget. For the Fiscal Year 2026, the agency contract obligation is $43,000.

The source of funds are member cities and Prop 400. The costs are anticipated to be partially or fully offset by investment earnings.

RECOMMENDATION
Staff recommends that the Board of Directors authorize the Chief Executive Officer to execute a cooperative contract competitively solicited by the City of Mesa for investment management services with the Regional Public Transportation Authority and Valley Metro Rail, Inc., jointly and severally, in the estimated amount of $75,000, plus a contingency of $48,000, for a total amount not to exceed $123,000 for the period of October 1, 2024, through the maximum term of the contract, June 30, 2026. Funding for fiscal year 2025 is included within the overall board approved budget.

STRATEGIC PLAN ALIGNMENT
- Goal 9: Financial sustainability
  - Tactic 9.3: Maximize revenue generation, including advertising, farebox recovery, and discretionary/competitive grant opportunities.

COMMITTEE PROCESS
RTAG: August 20, 2024 for information
TMC/RMC: September 4, 2024 approved
Boards: September 19, 2024 for action

CONTACT
Ken Kessler, Chief Financial Officer
kkessler@valleymetro.org

ATTACHMENT
None

Background Information

Request for Cooperative Contract

AGENDA ITEM 4E

Investment Management Services – PFM Asset Management SAVE Cooperative Contract

BACKGROUND DISCUSSION
This contract is needed to assist Valley Metro financial staff in the process of responsibly investing resources. PFM Asset Management will assist the Valley Metro management in the prudent management of the investment portfolio. PFM Asset Management would directly manage only a portion of Valley Metro's investments.

The Regional Public Transportation Authority has utilized PFM Asset Management services through a cooperative agreement with the Town of Gilbert. The Town of Gilbert's contract is set to expire in December 2024. A cooperative contract with the City of Mesa will allow us to maintain similar pricing for investment management services while extending the use of these services until June 2026. The contract provides the flexibility to use PFM Asset Management over the next two years should such an opportunity become available to obtain returns on idle cash.

This item serves the Agency's strategic plan by providing financial sustainability by providing investment services to maximize investment returns and compliance with the Valley Metro's investment policy.

CONTRACT TYPE AND TERM
The contract is a standard fee in basis points contract. The contract will begin on October 1, 2024 to the end of the current term, June 30, 2026.

Investment Management Services

PFM Asset Management SAVE Cooperative Contract

1

Investment Management Services

- PFM Asset Management
  - Aggregate contract value not to exceed $123,000
  - Period of October 1, 2024, through the maximum term of the contract, June 30, 2026
  - Serves to
    - Maximize investment returns
    - Comply with investment policy

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Executive Summary

DATE **AGENDA ITEM 4F**
September 12, 2024

SUBJECT
National Transit Recruitment Services Contracts Amendment

COST AND BUDGET
For the Fiscal Year 2025, the Agency contract obligation is $200,000, which is fully funded within the adopted FY2025 Operating and Capital Budget. Contract obligations beyond FY 2025 will be incorporated into the Agency's Five-Year Operating Forecast and Capital Program FY2026 through FY2030.

The source of funds are member cities, and Prop 400.

RECOMMENDATION
Staff recommends that the Boards of Directors authorize the Chief Executive Officer to amend the current contracts with Krauthamer & Associates, LLC. and KL2 Connects, LLC. for national transit recruitment services to add $200,000 to contract authority for the remaining term of the contracts through July 2025.

STRATEGIC PLAN ALIGNMENT
This item relates to the following goals and strategies in the Five-Year Strategic Plan:

- Goal 2: Invest In Talent
  - Tactic A: Assess Staffing Needs
  - Tactic B: Retain Staff

COMMITTEE PROCESS
TMC/RMC: September 4, 2024 for action
Boards of Directors: September 19, 2024 for action

CONTACT
Penny Lynch
Director, Human Resources
plynch@valleymetro.org

ATTACHMENT
Copies of the contracts are available upon request.

Background Information

SUBJECT
National Transit Recruitment Services Change Order

BACKGROUND DISCUSSION
In June of 2022, the Boards of Directors authorized the CEO to execute one-year base contracts with two one-year extension options, with KL2 Connects, LLC. and Krauthamer & Associates, LLC. for on-call National Transit Recruitment Services for a total amount not to exceed $205,000 plus 10% contingency of $20,500. Considering the spending in FY25 and through the remaining months of the existing contracts (through July 2026), staff anticipates the need for additional contract authority not to exceed $200,000. The total value of the current contracts will not exceed $425,500 including contingency.

Valley Metro leadership is committed to building a highly skilled, team that is focused and empowered to deliver a transit system that brings value to communities across the Valley. Since the contract has been in place, Valley Metro has engaged the recruitment firms to align key positions to ensure we are poised for success. Critical leadership positions that have been filled include Chief Financial Officer; Chief Administrative Officer; Chief Procurement Officer; and General Counsel.

Staff requires the support of recruiting firms experienced in public sector executive searches, particularly for our specific disciplines, hard-to-fill positions, and leadership roles. These firms support the Valley Metro Boards and executive team through search processes inclusive of recruitment planning, candidate search and selection, and candidate placement. Valley Metro Board members and member city staff are active partners in these processes, assisting with interviews and assessments of technical skills and organizational fit. A detailed recruitment program for each position will be defined through the recruitment planning process.

CONTRACT TYPE AND TERM
The contract is a firm-fixed-price contract. The contract began on July 7, 2022, for an initial one-year term with two one-year options to extend for a maximum term of three years.

Executive Summary

DATE **AGENDA ITEM 5**
September 12, 2024

SUBJECT
Travel and Expenditures

PURPOSE
The monthly travel and expenditures are presented for information.

RECOMMENDATION
This item is presented for information only.

BACKGROUND | DISCUSSION | CONSIDERATION
None

COST AND BUDGET
None

COMMITTEE PROCESS
None

CONTACT
Ken Kessler
Chief Financial Officer
Kkessler@valleymetro.org

ATTACHMENTS
Valley Metro Travel Report
Valley Metro RPTA and Valley Metro Rail Monthly Accounts Payable over $25,000

Valley Metro
Travel Reimbursement Report

Job Title	Purpose of Travel	Location	Dates Traveled	Total Travel Cost	Airfare	Other Transport	Lodging	Meals	Misc.
Manager, Rail Safety	Interviewee Candidate	Phoenix, AZ	7/07/24-7/08/24	$683.51	$468.93		$123.83	$90.75	
Small Business Outreach Admin	2024 COMTO National Meeting & Training Conference	Houston, TX	7/08/24-7/13/24	$2,276.56	$385.96	$59.75	$1,468.35	$362.50	

Total this reporting period $2,960.07

Year to Date **$2,960.07**

Report reflects Out of State (AZ) Travel

** Misc*

[1] Baggage Fees

Valley Metro Regional Public Transportation Authority
Monthly AP Payments over $25,000
July 2024

Payment Number	Date	Supplier or Party Name	Transaction Description	Amount
10002503	7/12/2024	Keolis Transit Services LLC	Fixed Route Bus Operations/Maintenance/Professional Services	6,910,713.03
10002549	7/26/2024	City of Phoenix	Fixed Route Bus Operations/Maintenance/Professional Services	5,577,275.65
10002496	7/5/2024	City of Phoenix	Fixed Route Bus Operations/Maintenance/Professional Services	5,393,971.90
10002547	7/26/2024	City of Phoenix	PTF Reimbursement	2,800,725.59
10002528	7/19/2024	Scheidt & Bachmann USA Inc	Regional Farebox Project	2,062,419.86
90000315	7/26/2024	ADP Inc	PPE 07/21/2024 Payroll Liabilities	1,442,252.45
90000309	7/12/2024	ADP Inc	PPE 07/07/2024 Payroll Liabilities	1,429,502.99
10002482	7/2/2024	MTM Transit LLC	Paratransit/Mobility Service and Fuel	1,053,832.38
10002546	7/26/2024	City of Phoenix	PTF Reimbursement	1,019,899.98
1002468	7/19/2024	Carahsoft Technology Corporation	Annual Subscription - Swiftly Software	625,880.32
90000311	7/26/2024	Cigna Health and Life Insurance Company	Health Insurance Premiums	606,232.19
90000310	7/26/2024	ASRS	PPE 07/21/24 ASRS Contributions & LTD	386,735.89
90000308	7/12/2024	ASRS	PPE 07/07/24 ASRS Contributions & LTD	364,032.49
10002481	7/2/2024	MJM Innovations	Broker Services	353,000.59
10002501	7/12/2024	Commute with Enterprise	Vanpool Services	338,135.61
10002484	7/2/2024	Commute with Enterprise	Vanpool Services	304,894.28
10002494	7/5/2024	MJM Innovations	Broker Services	294,695.39
1002453	7/12/2024	City of Peoria	ADA Reimbursement	281,085.00
10002527	7/19/2024	QCM Technologies Inc	Information Technology Services - Workflow Concepts Renewal	261,882.45
10002511	7/12/2024	QCM Technologies Inc	Information Technology Services - Cyber Security Program Support	234,528.77
1002428	7/2/2024	Sunland Asphalt & Construction LLC	MBOM Facility Asphalt Project	201,010.39
10002467	7/2/2024	101 North First Ave LLC	101 Building Rent	190,728.43
10002544	7/26/2024	101 North First Ave LLC	101 Building Rent	189,360.55
1002454	7/12/2024	City of Scottsdale, Remittance Process	ADA and PTF Reimbursement	183,741.91
10002543	7/26/2024	MTM Transit LLC	Paratransit Eligibility Assessment/Travel Training Services	148,661.11
10002525	7/19/2024	CDW Government LLC	Software and Support Services - Tableau	123,699.38
1002431	7/2/2024	Hackett Advertising Public Relations In	Marketing Services	115,833.09
1002473	7/19/2024	SHI International Corp	Information Technology Services - Cortex XSOAR Demisto	113,504.91
10002495	7/5/2024	MTM Transit LLC	Paratransit Eligibility Assessment/Travel Training Services	112,516.93
10002498	7/12/2024	MTM Transit LLC	Paratransit Eligibility Assessment/Travel Training Services	104,549.38

10002479	7/2/2024	Vix Technology USA Inc	Customer Service Network Fees	92,738.50
1002444	7/5/2024	American Public Transportation Associate	Membership Costs	81,750.00
1002436	7/2/2024	Hye Tech Network & Security Solutions L	Eleveo Technology for Customer Services/Managed Services	81,169.85
10002510	7/12/2024	Northwind Technologies	IT Software and Subscriptions - Manage Engine Renewal	80,110.20
1002459	7/12/2024	The Colibri Collective	Community Relations Support Services	74,428.44
10002508	7/12/2024	J Banicki Construction Inc	Construction Services - JOC	73,781.35
10002523	7/19/2024	ACRO Service Corporation	Staffing Services	70,736.38
10002539	7/26/2024	Senergy Petroleum LLC	Bulk Fuel	70,510.93
10002499	7/12/2024	Alesig Consulting LLC	IT Equipment, Software and Services - CAS and NextRide	69,566.00
90000312	7/26/2024	Wells Fargo Bank	Monthly Credit Card Charges	68,333.23
1002434	7/2/2024	CopperPoint Insurance Company	July 2024 Rent and CAM Charges	66,836.78
10002540	7/26/2024	WSP USA Inc	Service Planning Support	61,407.73
1002476	7/19/2024	City of Scottsdale, Remittance Process	PTF Reimbursement	57,487.82
10002468	7/2/2024	ACRO Service Corporation	Staffing Services	49,511.64
1002464	7/12/2024	Regional Transportation Authority of Pi	Ajo 685 Long Route Trips	44,554.84
10002548	7/26/2024	City of Phoenix	PTF Reimbursement	35,606.00
10002472	7/2/2024	HDR Engineering Inc	Community Relations Support Services	34,405.98
10002509	7/12/2024	Nationwide Retirement Solutions Inc	PPE 07/07/2024 Nationwide EE Contributions	34,177.04
10002493	7/5/2024	WSP USA Inc	Service Planning Support	33,201.18
10002474	7/2/2024	Greater Phoenix Economic Council	Membership Costs	30,000.00
				34,435,616.78

Valley Metro Rail, Inc
Monthly AP Payments over $25,000
July 2024

Payment Number	Date	Supplier or Party Name	Transaction Description	Amount
50002379	7/12/2024	Kiewit Infrastructure West Co	CMAR Services for South Central-Downtown Hub	57,314,149.34
50002381	7/19/2024	Alternate Concepts Inc	Transaction Services - Direct Labor Costs	1,484,283.67
50002326	7/2/2024	Alternate Concepts Inc	Transaction Services - Direct Labor Costs	1,390,286.75
50002372	7/12/2024	DMS Facility Services Inc	Facilities Maintenance Services	1,266,138.96
50002367	7/12/2024	AECOM Technical Services Inc	Design Services for SCE	1,165,516.03
50002376	7/12/2024	J Banicki Construction Inc	Construction Services - JOC	1,064,956.05
50002368	7/12/2024	Allied Universal Security Services	Fare Inspection and Security Services	830,796.97
50002375	7/12/2024	Hill International Inc	PMCM Services	666,589.89
50002333	7/2/2024	J Banicki Construction Inc	Construction Services - JOC	646,491.08
50002385	7/19/2024	DMS Facility Services Inc	Facilities Maintenance Services	554,760.34
90000037	7/31/2024	Surepays	VMR Monthly Utilities	544,706.77
50002352	7/5/2024	Centurylink	Third Party Construction Utilities	408,789.50
50002356	7/12/2024	SDB Contracting Services	JOC-Supplemental Construction Services	393,203.05
50002395	7/19/2024	SDB Contracting Services	JOC-Supplemental Construction Services	392,164.31
50002336	7/2/2024	SDB Contracting Services	JOC-Supplemental Construction Services	235,063.12
50002401	7/26/2024	AECOM Technical Services Inc	Design Services for SCE	221,050.64
50002407	7/26/2024	HDR Engineering Inc	Project Development Support - West Extension	220,280.24
5002779	7/12/2024	AT&T	Third Party Construction Utilities	215,120.91
50002393	7/19/2024	PGH Wong Engineering Inc	System Design Services	167,358.53
50002389	7/19/2024	Jacobs Engineering	Capital Extension Design	167,356.67
50002374	7/12/2024	HDR Engineering Inc	Community Relations Support Services	124,303.47
50002349	7/5/2024	Jacobs Engineering	Capital Extension Design	115,557.26
50002388	7/19/2024	HDR Engineering Inc	Community Relations Support Services	113,273.88
50002390	7/19/2024	Kiewit-McCarthy, a Joint Venture	CMAR Services for Northwest Phase II	111,664.68
50002327	7/2/2024	ARCADIS	Consulting Support Services	102,239.56
5002752	7/5/2024	Motorola Solutions Inc	Public Communication Equipment and Services	101,838.58
5002787	7/19/2024	STV Incorporated	Project Development Support	86,914.84
50002380	7/19/2024	AECOM Technical Services Inc	Service Planning Support	80,320.91
50002359	7/12/2024	Prestamos CDFI LLC	Small Business Financial Assistance Program	79,523.17
5002751	7/5/2024	STV Incorporated	Project Development Support	61,251.21

50002337	7/2/2024	Skyrim Studio Inc	SCE - Public Art Services - Fabrication Install	60,990.00
5002747	7/2/2024	Motorola Solutions Inc	Public Communication Equipment and Services	60,515.88
50002348	7/5/2024	HDR Engineering Inc	Service Planning Support	53,646.05
5002794	7/26/2024	All Fleet Services	Other Services allowable for Non-Revenue Vehicles	52,921.62
5002746	7/2/2024	Smith-Emery Laboratories Inc	LRT Alignment Non-Destructive Rail Test	51,250.00
50002384	7/19/2024	Brookville Equipment Corp	Streetcar Vehicles Spare Parts	49,641.96
5002771	7/12/2024	Snap-on Industrial	Toolboxes and Tools for MOE	48,272.29
50002331	7/2/2024	HDR Engineering Inc	Service Planning Support	43,306.58
50002350	7/5/2024	SDB Contracting Services	JOC-Supplemental Construction Services	42,569.92
50002397	7/19/2024	URW LLC	Landscape Maintenance Services	42,439.40
50002351	7/5/2024	URW LLC	Landscape Maintenance Services	37,181.33
50002415	7/26/2024	City of Phoenix	Fare Handling Fee	36,669.00
50002353	7/5/2024	SRP	Construction Utilities SCE	36,594.93
50002365	7/12/2024	WEX Bank	Fleet Card Services	34,696.09
5002759	7/12/2024	Custom Glass Solutions Trumbauersville	Windows	28,701.00
				71,005,346.43

Executive Summary

DATE **AGENDA ITEM 6**
September 12, 2024

SUBJECT
Report on Current Events and Suggested Future Agenda Items

COST AND BUDGET
There are no costs associated with this item

RECOMMENDATION
This item is presented for information only.

CONTACT
Jessica Mefford-Miller
Chief Executive Officer
jmeffordmiller@valleymetro.org

ATTACHMENT
None

Pending Items Request

Item Requested	Date Requested	Planned Follow-up Date

Agenda

September 12, 2024

Valley Metro RPTA
Board of Directors
Thursday, September 19, 2024
Boardroom/Webex
Valley Metro, 101 N. 1st Avenue, 10th Floor
11:15 a.m.

Action Recommended

CONSENT AGENDA

1A. Minutes — 1A. For action

Minutes from the August 22, 2024, Board meeting are presented for approval.

1B. Request for Market Research Services Solicitation — 1B. For action

Staff recommends that the Board of Directors authorize the Chief Executive Officer to issue a competitive solicitation for Market Research Services.

1C. October 2024 Service Changes — 1C. For action

Staff recommends that the Board of Directors authorize the CEO to amend member agency FY25 IGAs as necessary, and to execute change orders to the Keolis fixed route contract to accommodate the recommended October 2024 service changes.

1D. Request for Transportation Demand Management Web-based Solution Solicitation — 1D. For action

Staff recommends that the Board of Directors authorize the Chief Executive Officer to issue a federally-compliant competitive solicitation for a web-based Transportation Demand Management (TDM) solution.

REGULAR AGENDA

2.	Report on Current Events and Suggested Future Agenda Items	2. For information

Chair Harris will provide members the opportunity to report on current events and suggest future agenda items for consideration.

3.	Next Meeting	3. For information

The next Board meeting is scheduled for **Thursday, November 21, 2024 at 11:15 a.m.**

Qualified sign language interpreters are available with 72 hours notice. Materials in alternative formats (large print or flash drive) are available upon request. For further information, please call Valley Metro at 602-262-7433 or TTY at 602-251-2039. To attend this meeting via teleconference, contact the receptionist at 602-262-7433 for the dial-in-information. The supporting information for this agenda can be found on our web

Meeting Minutes

September 12, 2024 **AGENDA ITEM 1A**

RPTA Board of Directors
Thursday, August 22, 2024
Lake Powell Conference Room/Webex
101 N. 1st Avenue, 10th Floor
11:15 a.m.

RPTA Meeting Participants

Vice Mayor O.D. Harris, City of Chandler – **Chair**
Councilmember Jennifer Adams, City of Tempe **– Vice Chair** (phone)
Councilmember Max White, City of Avondale (phone)
Vice Mayor Clay Goodman, City of Buckeye
Councilmember Monica Dorcey, City of El Mirage (phone)
Mayor Brigette Peterson, Town of Gilbert
Councilmember Lauren Tolmachoff, City of Glendale (phone)
Vice Mayor Laura Kaino, City of Goodyear
Chairman of the Board, Jack Sellers, Maricopa County
Vice Mayor Francisco Heredia, City of Mesa (phone)
Vice Mayor Jon Edwards, City of Peoria (phone)
Councilmember Jeff Brown, Town of Queen Creek (phone)
Councilmember Kathy Littlefield, City of Scottsdale (phone)
Councilmember Aly Cline, City of Surprise (phone)
Councilmember Jimmy Davis, City of Tolleson

Members Not Present

Councilmember Peggy McMahon, Town of Fountain Hills
Councilmember Laura Pastor, City of Phoenix
Mayor Rui Pereira, Town of Wickenburg
Mayor Michael LeVault, Town of Youngtown

The chair called the meeting to order at 11:56 a.m.

Chair Harris said we're going to call the Valley Metro RPTA board of directors meeting. No roll call is needed.

1. Consent Agenda

Chair Harris said but there is action needed on Items 1A through 1C. A motion would be in line to approve the Consent Agenda for Items 1A through 1C. Is there a motion?

Motion by Vice Mayor Kaino, second by Mayor Peterson.

All those in favor? Say aye. Those that are opposed?

All right. The ayes have it.

IT WAS MOVED BY VICE MAYOR KAINO, SECONDED BY MAYOR PETERSON, AND UNANIMOUSLY CARRIED TO APPROVE THE CONSENT AGENDA, ITEMS 1A THROUGH 1C.

2. Election of Valley Metro RPTA Audit and Finance Subcommittee (AFS) Positions

Chair Harris said we'll move on to the next item that's set for action which is the election of the Valley Metro RPTA Audit and Finance Subcommittee positions. So there's a motion in place for the approval of the election of the Valley Metro RPTA Audit and Finance. Is there a motion on the floor to approve.

UNIDENTIFIED SPEAKER: I would move to approve Councilmember Peggy McMahon from the Town of Fountain Hills and Councilmember Jimmy Davis from the City of Tolleson to the AFS.

Second by Councilmember White.

Chair Harris said Motion. There's a second. All those in favor, say aye. All right. Any opposed, say nay. All right the ayes have it.

IT WAS MOVED BY MAYOR PETERSON SECONDED BY COUNCILMEMBER WHITE, AND UNANIMOUSLY CARRIED TO APPROVE COUNCILMEMBER PEGGY MCMAHON, TOWN OF FOUNTAIN HILLS, AND COUNCILMEMBER JIMMY DAVIS, CITY OF TOLLESON TO THE AUDIT AND FINANCE SUBCOMMITEE.

3. Report on Current Events and Suggested Future Agenda Items

Chair Harris said If there is any current events that any of the Board members would like to bring forth, now is the time to do so. All right. Seeing none.

4. Next Meeting

The next meeting of the Joint Boards is scheduled for Thursday, September 19, 2024, at 11:15 a.m.

Without further discussion, the meeting was adjourned at 11:59 a.m.

Executive Summary

DATE
September 12, 2024

AGENDA ITEM 1B

SUBJECT
Request for Market Research Services Solicitation

COST AND BUDGET
Since February 2020, $557,016 has been spent on this contract through July 2024 at an average of $108,143 per year.

The sources of funds are Proposition 400, member cities and federal grant(s).

RECOMMENDATION
Staff recommends that the Board of Directors authorize the Chief Executive Officer to issue a competitive solicitation for Market Research Services.

STRATEGIC PLAN ALIGNMENT
This item relates to the following goals and strategies in the Five-Year Strategic Plan:

- Goal 1: Deliver excellent customer experience
  Initiative 1.1 Incorporate human-centered design principles and practices into the customer wayfinding and communications to ensure an easy-to-navigate regional system.

COMMITTEE PROCESS
RTAG: August 20, 2024 for information
TMC: September 4, 2024 approved
Board of Directors: September 19, 2024 for action

CONTACT
Hillary Foose
Director, Communications & Strategic Initiatives
hfoose@valleymetro.org

ATTACHMENT
None

Background Information

Request for Solicitation

AGENDA ITEM 1B

Request for Market Research Services Solicitation

BACKGROUND DISCUSSION
This contract is needed to conduct market research on behalf of the agency and region.

This item serves the Agency's strategic plan through research that helps us to better understand the customer experience and make more informed decisions.

Over the past five years, Valley Metro has had market research services to conduct a range of surveys, focus groups and online and in-person feedback opportunities to gauge rider satisfaction, public perception, Transportation Demand Management (TDM) program growth and retention, COVID-19/ridership recovery-related sentiment, fare system changes, two-line wayfinding, safety & security customer data and more. Below encapsulates the range of surveys and research conducted across this contract.

FY	PROJECT	PO AMOUNT
FY20	TDM Survey	34,250.00
FY20	Fare Design Bulletinboards	22,300.00
FY20	Rider NPS Bulletinboards	33,900.00
FY21	Ridership Recovery Wave 1	9,800.00
FY21	TDM	34,935.00
FY21	Ridership Recovery Wave 2	15,000.00
FY22	Tempe Streetcar Survey	25,000.00
FY22	TDM Survey	35,634.00
FY22	Mobile Fare Pilot	110,000.00
FY23	Rider Safety Intercept (aka Rider Security Survey)	31,575.00
FY23	2023 TDM	36,347.00
FY24	Fare Policy Web Survey	41,000.00
FY24	Wayfinding Focus Group	28,600.00
FY24	2024 TDM Survey	37,075.00
FY24	Two Line Light Rail Extension Phase 2 Research	45,300.00

The research information captured from each of these surveys helps Valley Metro and regional leadership make informed decisions relative to initiatives and areas of improvement, as well as provides valuable insight from customers and the public to strengthen marketing efforts.

Proposals will be evaluated based on experience, portfolio, quality and price using a best value selection process. A contract award recommendation to a qualified and experienced firm will return to the Board in January 2025.

CONTRACT TYPE AND TERM

The contract is a firm fixed-price contract. The contract will begin on or about March 1, 2025 for a five-year contract term ending February 28, 2030.

1

Background Information

- This contract is needed to conduct market research on behalf of the agency and region.
- Supports making informed decisions relative to initiatives and areas of improvement, as well as providing valuable insight from customers and the public to strengthen marketing efforts.
- This item serves the Agency’s strategic plan through delivering exceptional customer experience.
- Thus far, $557,016 has been spent on this contract through July 2024.
  - An average of $108,143 per year.

2

VALLEY METRO

2

Recommendation

- Staff recommends that the Board of Directors authorize the CEO to issue a competitive solicitation for Market Research Services.

3

3

Executive Summary

DATE **AGENDA ITEM 1C**
September 12, 2024

SUBJECT
October 2024 Service Changes

COST AND BUDGET
Items here include only service changes for Valley Metro-operated services and routes, and routes funded through the regional Public Transportation Fund (PTF). Costs for changes that do not impact Valley Metro-operated routes and routes not funded through PTF are excluded from this memorandum. Contract adjustments for minor bus service changes that do not require an amendment to the IGAs will be made through the year-end reconciliation process.

RECOMMENDATION
Staff recommends that the Board of Directors authorize the Chief Executive Officer to amend member agency FY25 IGAs as necessary, and to execute change orders to the Keolis fixed route contract to accommodate the recommended October 2024 service changes.

STRATEGIC PLAN ALIGNMENT
This item relates to the following goals and strategies in the Five-Year Strategic Plan,

- Goal 4: Data and Technology
  - Tactic 4.2 Understand customer interaction through the enterprise capture, integration and data analysis to better serve riders.
- Goal 5: Stakeholder Collaboration
  - Tactic 5.2 Incorporate member agency and stakeholder input into action plans to build the future regional transit system.
- Goal 8: Operational Excellence
  - Tactic 8.3: Improve service quality through enhanced planning, performance management and continuous process improvement

COMMITTEE PROCESS
RTAG: August 20, 2024 for information
TMC: September 4, 2024 approved
Board of Directors: September 19, 2024 for action

CONTACT
Robert Forrest
Deputy Chief, Capital Planning
rforrest@valleymetro.org

ATTACHMENT
None

Background Information

REQUEST FOR APPROVAL, SERVICE CHANGES

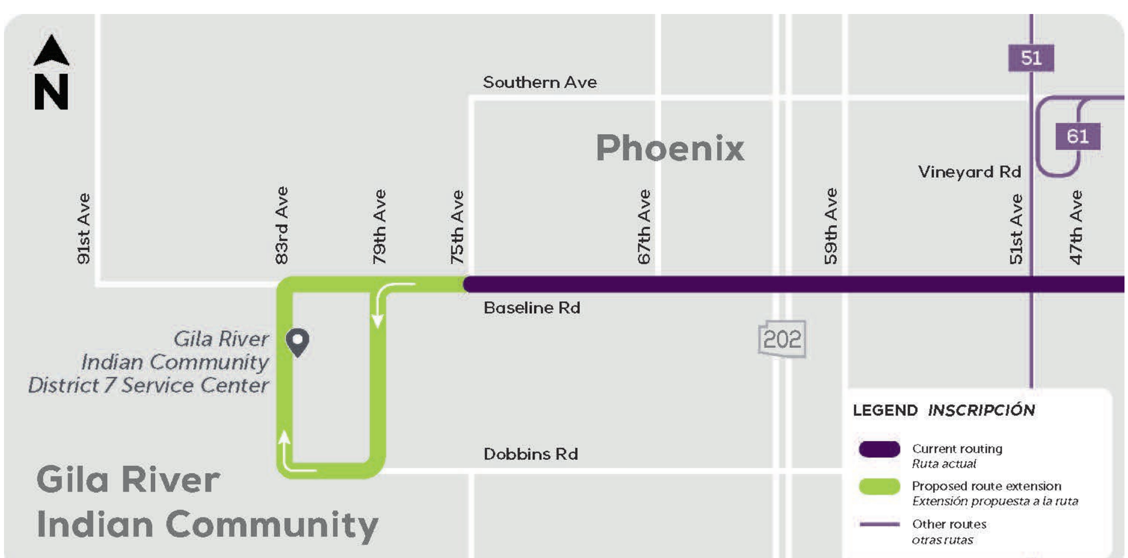
AGENDA ITEM 1C

October 2024 Service Changes

BACKGROUND
Effective October 28, 2024 Valley Metro transit service changes are recommended throughout the region. Changes were coordinated and analyzed through the five-year Short Range Transit Program as well as the Board adopted Transit Standards and Performance Measures. In addition, the fixed route service changes were proposed and reviewed in coordination with the Valley Metro Service Planning Working Group, comprising representatives from Valley Metro member agencies. Valley Metro also worked with each affected member agency regarding the proposed changes and funding impacts prior to arriving at recommendations. Extensive public outreach was also conducted.

This summary includes recommended bus service changes for Valley Metro-operated services and routes, and routes funded through the regional Public Transportation Fund (PTF). Changes that only affect locally funded service operated by other agencies (e.g. Phoenix) are not addressed herein. Overall, the recommended changes include fixed route service alignment adjustments.

<u>**Service Change**</u>
Route 77—Baseline Rd: Extend route west to 83rd Avenue to serve the Gila River Indian Community's District 7 Service Center. Stops will be added by the SW corner of 79th Ave and Baseline, as well as at the Gila River Indian Community D7 Service Center.



Public Outreach

An extensive public outreach was conducted from May 6–June 7, 2024, via online comment, email, social media and a remote public hearing via webinar. The outreach covered all proposed service changes regardless of funding source or operator.

- **Input Opportunities**:
  - Virtual public hearing conducted on May 22, 2024
  - Online comment card
  - Via email at input@valleymetro.org
  - Social media

- **Communication Channels**:
  - Six advertisements were placed in the *Arizona Republic* (2), *East Valley Tribune*, *La Prensa Hispana*, *La Voz* and *Arizona Informant*. They included information regarding the proposed route changes, public comment period and public hearing.
  - Transit vehicle announcements (Route Scout)
  - A-frame signage at key transit locations
  - Email notices to riders and Trip Reduction Program employers
  - Press release resulting in news coverage
  - Social media posts
  - Website (valleymetro.org/service changes)
  - Internal communication to staff and contractors

This item serves the Agency's strategic plan by improving service quality, incorporating stakeholder input into service changes, and leveraged data analysis to better serve our riders.

Executive Summary

DATE **AGENDA ITEM 1D**
September 12, 2024

SUBJECT
Request for Transportation Demand Management Web-based Solution Solicitation

COST AND BUDGET
Costs submitted will be subject to either a price analysis or cost analysis, including comparison to an independent cost estimate. Specific costs and budget impact will be disclosed at the time there is a request for award.

The costs for this program are fully funded by federal grants and vanpool user fees.

RECOMMENDATION
Staff recommends that the Board of Directors authorize the Chief Executive Officer to issue a federally-compliant competitive solicitation for a web-based Transportation Demand Management (TDM) solution.

STRATEGIC PLAN ALIGNMENT
- Goal 1: Deliver excellent customer experience
  - Initiative 1.1: Incorporate human-centered design principles and practices
- Goal 4: Leverage industry best practices and innovations on data and technology
  - Initiative 4.2: Understand customer interaction through the enterprise capture, integration and data analysis to better serve riders
- Goal 5: Deliver on stakeholder collaboration and unify efforts from diverse interests
  - Initiative 5.5: Communicate the value of transit to stakeholders and the general public region-wide

COMMITTEE PROCESS
Board of Directors: September 19, 2024 for action

CONTACT
Abigail Cooksey-Williams
TDM Manager
ACWilliams@valleymetro.org

ATTACHMENT
None

Background Information

Request for Solicitation

AGENDA ITEM 1D
Transportation Demand Management Solution Solicitation Authorization

BACKGROUND | DISCUSSION | CONSIDERATION
Valley Metro Commute Solutions assists employers in the Maricopa County Travel Reduction Program (TRP), as well as the public, in finding commuting alternatives to driving alone, helping to mitigate congestion and air quality concerns.

A key element of this program is ShareTheRide.com. ShareTheRide is Valley Metro's free, online commute-matching system. The tool connects Maricopa County commuters to a secure matching program that displays carpooling, vanpooling, transit, and bicycle options. The homepage of ShareTheRide includes links to additional information for various modes. For commuters and employers, in addition to creating commute matches, the system:

- Manages online contests to reward alternative mode users
- Calculates pollution, fuel, and financial savings from alternative mode use
- Provides results on an individual or aggregated basis
- Includes commuter challenges that allow users to create teams and compete for prizes and badges (gamification).

ShareTheRide also allows companies to manage their TRP online (employer sub-site) to streamline tracking efforts. Employers can manage their internal TRP contests and obtain reports of their employees using ShareTheRide. They may create ShareTheRide accounts for employees without internet access. The current number of users is 15,743, and there are 523 employer sub-networks. ShareTheRide is contractually required and grant-funded through agreements with the Maricopa Association of Governments and Maricopa County.

In 2020, the Board authorized the CEO to enter into a contract with our current vendor to implement, host, maintain, and administer the ride-matching software program ShareTheRide. This contract expires in May 2025.

Transportation Demand Management Solution Solicitation

1

Background Information

- This contract is needed to continue to provide the online platform to assist employers in the Maricopa County Travel Reduction Program (TRP), as well as the public, in finding commuting alternatives to driving alone. It is contractually obligated, and grant funded through agreements with the Maricopa Association of Governments and Maricopa County.
- This item serves the Agency's strategic plan through delivering exceptional customer experience.

2

2

Recommendation

Staff recommends that the Board of Directors authorize the CEO to issue a federally-compliant competitive solicitation for a web-based Transportation Demand Management (TDM) solution.

3

VALLEY METRO

3

Executive Summary

DATE
September 12, 2024

AGENDA ITEM 2

SUBJECT
Report on Current Events and Suggested Future Agenda Items

PURPOSE
Chair Harris will provide members the opportunity to report on current events and suggest future agenda items for consideration.

COST AND BUDGET
None

RECOMMENDATION
This item is presented for information only.

BACKGROUND | DISCUSSION | CONSIDERATION
None

COMMITTEE PROCESS
None

CONTACT
Jessica Mefford-Miller
Chief Executive Officer
jmeffordmiller@valleymetro.org

ATTACHMENT
None

Pending Items Request

Item Requested	Date Requested	Planned Follow-up Date

Agenda

September 12, 2024

Valley Metro Rail Board of Directors
Thursday, September 19, 2024
Boardroom/Webex
Valley Metro, 101 N. 1st Avenue, 10th Floor
11:15 a.m.

Action Recommended

CONSENT AGENDA

1A. Minutes — 1A. For action

Minutes from the August 22, 2024, Board meeting are presented for approval.

1B. Federal Transit Administration Pass-Through Grant Agreement — 1B. For action

Staff recommends that the Board of Directors authorize the Chief Executive Officer to execute an IGA with the City of Phoenix to provide $15,939,835 of federal funds from the U.S. Department of Transportation Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant program.

1C. Light Rail Vehicle Air Compressors Contract Award — 1C. For action

Staff recommends that the Board of Directors authorize the Chief Executive Officer to execute a three-year contract with Powerex-Iwata Air Technology, Inc., with two one-year options to provide light rail vehicle (LRV) air compressors in an amount not to exceed $760,000.

1D. Light Rail Vehicle (LRV) #123 Repairs Contract Award — 1D. For action

Staff recommends that the Board of Directors authorize the Chief Executive Officer to execute an upon-completion contract with Kinsharyo International, LLC in an amount not to exceed $675,000 which will allow for any unforeseen costs.

VALLEY METRO RAIL

REGULAR AGENDA

2.	Kinkisharyo Light Rail Vehicle Elin Propulsion System Obsolescence Contract Award	2. For action

Staff recommends that the Board of Directors authorize the Chief Executive Officer to execute a three-year Vally Metro Rail, Inc., contract with Siemens Mobility, Inc., for ELIN propulsion systems, in an amount not to exceed $7,142,880, for the period of October 1, 2024, to September 30, 2027.

3.	Report on Current Events and Suggested Future Agenda Items	3. For information

Chair Heredia will provide members the opportunity to report on current events and suggest future agenda items for consideration.

4.	Next Meeting	4. For information

The next Board meeting is scheduled for Thursday, **October 17, 2024 at 11:15 a.m.**

Qualified sign language interpreters are available with 72 hours notice. Materials in alternative formats (large print or flash drive) are available upon request. For further information, please call Valley Metro at 602-262-7433 or TTY at 602-251-2039. To attend this meeting via teleconference, contact the receptionist at 602-262-7433 for the dial-in-information. The supporting information for this agenda can be found on our web site at www.valleymetro.org

Meeting Minutes

September 12, 2024 **AGENDA ITEM 1A**

Valley Metro Rail Board of Directors
Thursday, August 22, 2024
Lake Powell Conference Room/Webex
101 N. 1st Avenue, 10th Floor
11:15 a.m.

VMR Meeting Participants
Vice Mayor Francisco Heredia, City of Mesa – **Chair** (phone)
Jesus Sapien Councilmember Laura Pastor, City of Phoenix – **Vice Chair**
Vice Mayor O.D. Harris, City of Chandler
Councilmember Jennifer Adams, City of Tempe

The chair called the meeting to order at 12:01 p.m.

1. Executive Session

Ms. Dillon said we need a motion and a second to enter into Executive Session.

Motion by Vice Mayor Harris. Second by Mr. Sapien.

IT WAS MOVED BY VICE MAYOR HARRIS, SECONDED BY JESUS SAPIEN, AND UNANIMOUSLY CARRIED TO ENTER INTO EXECUTIVE SESSION.

2. Executive Session Action Items

Chair Heredia said we'll start with Item number 2. I think actually it's on the Executive Session. And I request a motion and a second to enter into Executive Session.

IT WAS MOVED BY VICE MAYOR HARRIS, SECONDED BY MR. SAPIEN AND UNANIMOUSLY CARRIED TO ENTER EXECUTIVE SESSION AS NOTED ON THE AGENDA.

The regular meeting adjourned into executive session at 12:03 p.m.

The regular meeting reconvened at 12:21 p.m.

Vice Mayor Harris said Chair, I would like to make a motion to settle a claim with Waste Connections not to exceed $220,000.

Chair Heredia said do I have a second?

Mr. Sapien said I'll second.

Chair Heredia said all in favor, say aye. thank you.

IT WAS MOVED BY VICE MAYOR HARRIS SECONDED BY MR. SAPIEN, AND UNANIMOUSLY CARRIED TO APPROVE SETTLEMENT OF CLAIM WITH WASTE CONNECTIONS NOT TO EXCEED $220,000.

3. Consent Agenda

Chair Heredia said we'll continue our agenda with our Consent Agenda. Do committee members have any questions or comments? If not, request a motion and a second to approve Consent Agenda Items 3A through 3E.

Motion by Vice Mayor Harris, second by Mr. Sapien.

Chair Heredia said all in favor, say aye. Motion passes.

IT WAS MOVED BY VICE MAYOR HARRIS SECONDED BY MR. SAPIEN AND UNANIMOUSLY CARRIED TO APPROVE CONSENT AGENDA ITEMS 3A THROUGH 3E.

4. Capitol Light Rail Extension Construction Manager at Risk Contract Award

Chair Heredia said we'll move on to Item number 4 Capitol Light Rail Extension Construction Manager at Risk Contract Award. Jessica.

Ms. Mefford-Miller said thank you, Mr. Chair, members of Valley Metro Rail Board. I'd like to invite Trevor Collon, our Chief of Capital Development to the podium to provide you with background information with our recommendation to award a contract to Southwest Transit Partners in an amount not to exceed $5,809,300 plus (10%) contingency to Southwest Transit Partners which is a joint venture between Sundt, Stacy and Witbeck on the construction manager at risk for Capital Extension.

And I want to mention before Trevor begins that we are bringing this measure to you here in the month of August pretty quickly after we really had to pivot on the design of the Capital Extension light rail project in response to language included in Senate Bill 1102 which prohibited light rail construction in the capital corridor is really a testament to the quick and steady work of the capital development team. So Trevor and team, well done. Thank you for honoring our partner City of Phoenix's desire to move on this project as quickly as possible. Would you provide us an overview.

Mr. Collon said we released a request for proposals. We did receive three offers and ultimately made the selection with the highest selected team of Southwest Transit Partners which is a Sundt and Stacy and Witbeck joint venture. We have some representatives from that team actually sitting here today.

This notice to proceed is just for over $6 million. It is for preconstruction services so with the construction manager at risk delivery method we have quite a few things that happen in concert with the same time that we're developing the design for the project. They're listed there.
I'll point out a few keys ones as design and constructability reviews. Having the contractor at the table with us to provide comments, to also provide estimates, scheduling. Having that partner at the table is a really valuable as we develop the project further towards ultimately a full funding grant agreement in hopes of that FFGA with the federal government, the FTA.

Another thing I'll point out is they do develop a workforce development program. Also, they work with DBE's and set their commitments with regard to that as well.

With that, I'm happy to take any questions.

Chair Heredia said are there any questions from board members?

Vice Mayor Harris said no questions, Chair.

Chair Heredia said no questions here. I request a motion and a second to authorize the CEO to execute a contract for the Capitol Light Rail Extension CM@Risk contractor for pre-construction services, with STP for an amount not to exceed $5,809,300 plus an additional $580,930 (10%) contingency.

Motion by Vice Mayor Harris, second by Mr. Sapien

Motion passes.

IT WAS MOVED BY VICE MAYOR HARRIS SECONDED BY MR. SAPIEN AND UNANIMOUSLY CARRIED TO AUTHORIZE THE CEO TO EXECUTE A CONTRACT FOR THE CAPITOL LIGHT RAIL EXTENSION CM@RISK CONTRACTOR FOR PRE-CONSTRUCTION SERVICES, WITH STP FOR AN AMOUNT NOT TO EXCEED $5,809,300 PLUS AN ADDITIONAL $580,930 (10%) CONTINGENCY.

5. Capitol Light Rail Extension Public Art Services Contracts Award

Chair Heredia said we'll move on to Item number 5 Capitol Light Rail Extension Public Art Services Contracts Award. Jessica.

Ms. Mefford-Miller said thank you, Mr. Chair. Again, I'd like to turn it over to Mr. Collon.

Mr. Collon said thank you, Jessica. Mr. Chair, members of the Board. This is the same project Capital Extension. This is our art service contracts. With this action, we would be awarding a total of nine contracts. I'll give you a little bit of information.

We released the procurement in May of this year, and we received over 200 applications and it's quite a process to whittle that down to 9 artists, but we use a stakeholder art review community which is comprised of people that either work, volunteer or live close to the project site to help us select those artists. We are looking at four station platforms and so four of the artists will be station artists and then the remaining five will have artwork throughout the other parts of the project.

Here are the names listed. I will not read them all but both stakeholder art review committees made these selections specific for stations and non-station artists.

A little bit about the contract. It will be $1.6 million in total for all nine of the art contracts. It is a five-year term or until the project is completed meaning the art is in place, commissioned and installed already to go. The artists will work in close coordination with both the construction manager at risk and our design team Jacobs. And with the award of this contract, we'll start more public outreach meetings in the fall.

I'm happy to take any questions, Mr. Chair.

Chair Heredia said thank you. Any questions? Hearing none. I request a motion to authorize the CEO to execute nine contracts, selected by the Stakeholder Art Review Committees (SARCs), for the Capitol Light Rail Extension Public Art Services for a total amount not-to-exceed $1,600,000.

Motion by Vice Mayor Harris, second by Mr. Sapien.

All in favor, say aye. (Inaudible)

IT WAS MOVED BY VICE MAYOR HARRIS SECONDED BY MR. SAPIEN AND UNANIMOUSLY CARRIED TO AUTHORIZE THE CEO TO EXECUTE NINE CONTRACTS, SELECTED BY THE STAKEHOLDER ART REVIEW COMMITTEES (SARCs), FOR THE CAPITOL LIGHT RAIL EXTENSION PUBLIC ART SERVICES FOR A TOTAL AMOUNT NOT-TO-EXCEED $1,600,000.

6. Operations & Maintenance Center Sole Source Parts Inventory Contract Awards

Chair Heredia said Item number 6 Operations & Maintenance Center Sole Source Parts Inventory Contract Awards. Jessica.

Ms. Mefford-Miller said thank you, Mr. Chair. We have before you for your consideration a request to issue four separate contracts each sole source with vendors of parts to support the maintenance of our light rail vehicles in an aggregate amount not to exceed $1,600,000. Those parts include light rail vehicle track components, coupler systems and components, bumper systems, alignment specialty signal components and circuit boards and sensors. We have staff on hand to answer any questions you may have.

Chair Heredia said any questions?

Vice Mayor Harris said no questions, Chair.

Chair Heredia said hearing none. I request a motion and a second to authorize the CEO to execute three-year sole source contracts for LRV and MOW parts inventory with original equipment manufacturers (OEM) in an aggregate amount not to exceed $1,600,000. Motion by Vice Mayor Harris, second by Mr. Sapien. All in favor, say aye. Motion passes.

IT WAS MOVED BY VICE MAYOR HARRIS SECONDED BY MR. SAPIEN AND UNANIMOUSLY CARRIED TO AUTHORIZE THE CEO TO EXECUTE THREE-YEAR SOLE SOURCE CONTRACTS FOR LRV AND MOW PARTS INVENTORY WITH ORIGINAL EQUIPMENT MANUFACTURERS (OEM) IN AN AGGREGATE AMOUNT NOT TO EXCEED $1,600,000.

7. Report on Current Events and Suggested Future Agenda Items

Chair Heredia said Item 7. (Inaudible)

Vice Mayor Harris said none. I have none.

Chair Heredia said hearing none.

8. Next Meeting

The next meeting of the Joint Boards is scheduled for Thursday, September 19, 2024, at 11:15 a.m.

Without further discussion, the meeting was adjourned at 12:30 p.m.

Executive Summary

DATE **AGENDA ITEM 1B**
September 12, 2024

SUBJECT
Federal Transit Administration Pass-Through Grant Agreement

COST AND BUDGET
Expenses for the Rio East-Dobson Streetcar Extension Project have been approved in the FY25 Adopted Operating and Capital Budget and 5-Year Capital Program. The grant funds will offset expenses for the Rio East-Dobson Streetcar Extension project reducing the net cost to the member agency budgets.

RECOMMENDATION
Staff Recommends that the Board of Directors authorize the Chief Executive Officer to execute an IGA with the City of Phoenix to provide $15,939,835 of federal funds from the U.S. Department of Transportation Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant program.

STRATEGIC PLAN ALIGNMENT
- Goal 9: Financial sustainability
  - Tactic 9.3: Maximize revenue generation, including advertising, farebox recovery, and discretionary/competitive grant opportunities.

COMMITTEE PROCESS
RTAG: August 20, 2024 for information
RMC: September 4, 2024 approved
Board of Directors: September 19, 2024 for action

CONTACT
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ATTACHMENT
None

Background Information

Request for Pass-Through Grant Agreement

AGENDA ITEM 1B

RAISE Grant – Request for Pass-Through Grant Agreement

BACKGROUND DISCUSSION
This pass-through grant agreement with the City of Phoenix will provide $15,939,835 in federal Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant, funded under the Bipartisan Infrastructure Law, to advance the Rio East-Dobson Streetcar Extension project. The Rio East-Dobson Streetcar Extension will expand the existing 3-mile Valley Metro Streetcar by an additional 4.35-miles and extend it from Tempe to Mesa. RAISE grant funds will be used to reimburse the costs of the design and environmental work for the project.

This project was reviewed and approved by U.S. Department of Transportation as a discretionary RAISE grant 2024 award.

This item serves the Agency's strategic plan by providing financial sustainability by offsetting expenses for the Rio East-Dobson Streetcar Extension project and reducing the net cost to the member agency budgets.

Grant	FTA Program	Federal Share	Local Share	Regional Share	Total
TBD	RAISE	$15,939,835	$0	$0	$15,939,835

U.S. Department of Transportation Pass-Through Agreement

Rebuilding American Infrastructure With Sustainability and Equity Grant Program

VALLEY METRO

1

Rebuilding American Infrastructure With Sustainability and Equity Grant Program

- Requesting authorization to execute IGA with City of Phoenix for reimbursement by U.S. Department of Transportation for eligible activity costs.
  - $15,939,835 of federal funding for the Rio East-Dobson Streetcar Extension Project.

2

VALLEY METRO

2

Executive Summary

DATE **AGENDA ITEM 1C**
September 12, 2024

SUBJECT
LRV Air Compressors Contract Award

COST AND BUDGET
The cost for the LRV air compressors over the three-year base contract and two one-year options is in an amount not to exceed $760,000. The cost for the LRV air compressors is included in the Valley Metro Rail Proposed FY2025 Operating and Capital Budget. Contract obligations beyond FY2025 are incorporated into the Valley Metro Rail Five-Year Operating Forecast and Capital Program (FY2026 thru FY2030). The source of funding is Prop 400 funds.

RECOMMENDATION
Staff recommends that the Board of Directors authorize the Chief Executive Officer to execute a three-year contract with Powerex-Iwata Air Technology, Inc., with two one-year options to provide light rail vehicle (LRV) air compressors in an amount not to exceed $760,000.

STRATEGIC PLAN ALIGNMENT
This item relates to the following goals and strategies in the Five-Year Strategic Plan:

- Goal 1: Operational Excellence
  - Tactic A: Operate an effective, reliable, high-performing transit system

COMMITTEE PROCESS
RTAG: August 20, 2024, for information
RMC: September 4, 2024, approved
Board of Directors: September 19, 2024, for action

CONTACT
Darren Curry
Chief Maintenance Officer
dcurry@valleymetro.org

ATTACHMENT
None

Background Information

BACKGROUND DISCUSSION

Currently Valley Metro has 49 Kinkisharyo light rail vehicles (LRVs) with an industry standard 30–35-year life expectancy. Each LRV air system requires one air compressor. The original manufacture recommends an overhaul of the compressor every five years. This creates vehicles down time and has a cost of $5,000 per unit to complete the overhaul.

Due to the increasing cost of completeing the overhauls and the associated down time of the LRVs, the maintenance department began to look for an alternative to the oil operated compressor. After completing the research Valley Metro determined that the scroll type compressor would work for our application and would reduce maintenance costs and vehicle down time.

Valley Metro began inquiring about using an oil-less scroll type compressor and received an estimate from those manufactured by Powerex-Iwata Air Technology, Inc. Consulting with Powerex and outlining Valley Metro's needs with respect to heat and longevity, the compressors supplied by Powerex-Iwata Air Technology, Inc. would be able to operate in our environment and are a direct bolt on plug and play unit and would require significantly less maintenance and far lower operating costs. The overhaul maintenance cost per unit is $645.79 every 10 years (not every five years like current application) and only requires two hours of labor per overhaul.

Valley Metro has a total of 54 air compressors that would be replaced, this includes six spare units. The cost to replace these air compressors is $760,000 and Valley Metro expects to recoup this cost due to the reduced maintenace costs and will actually create a $320,000 savings over the life of the LRVs. In addition to the overall costs savings this change will increase fleet availability to help ensure we meet our operational needs.

PROCUREMENT INFORMATION

A Request for Proposal procurement was processed in accordance with the Agency's Joint Procurement Manual.

One offeror submitted a proposal deemed responsive and responsible. Since only one offer was received, it was processed as a sole source procurement. Staff recommends award to:

- Powerex-Iwata Air Technology, Inc.

CONTRACT TYPE AND TERM

The contract is a firm fixed-price contract. The contract will begin on or about October 1, 2024, for an initial three-year term with two one-year options to extend for a maximum term of five years.

Executive Summary

DATE **AGENDA ITEM 1D**
September 12, 2024

SUBJECT
Light Rail Vehicle (LRV) #123 Repairs Contract Award

COST AND BUDGET
The cost for the Kinkisharyo LRV #123 repair is $662,389. The cost for the LRV repairs is included in the Valley Metro Rail Proposed FY2025 Operating and Capital Budget. Contract obligations beyond FY2025 are incorporated into the Valley Metro Rail Five-Year Operating Forecast and Capital Program (FY2026 thru FY2030). The source of funding is member cities.

RECOMMENDATION
Staff recommends that the Board of Directors authorize the Chief Executive Officer to execute an upon-completion contract with Kinsharyo International, LLC in an amount not to exceed $675,000 which will allow for any unforeseen costs.

STRATEGIC PLAN ALIGNMENT
This item relates to the following goals and strategies in the Five-Year Strategic Plan:

- Goal 1: Operational Excellence
  - Tactic A: Operate an effective, reliable, high-performing transit system

COMMITTEE PROCESS
RTAG: August 20, 2024, for information
RMC: September 4, 2024, approved
Board of Directors: September 19, 2024, for action

CONTACT
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ATTACHMENT
None

Background Information

BACKGROUND DISCUSSION
On January 3, 2024, LRV123 was involved in a major accident with another vehicle that resulted in the derailment of the LRV. The vehicle was extensively damaged, and repair considerations include the need for original equipment manufacture standards. The structual damage to the front cab and articulation areas of this vehicle require specialized maintenance that is not available at the OMC.

The vehicle manufacturer was contacted to assess the damage and provide an estimate to repair the vehicle to OEM standards. Repairing this LRV is necessary to sustain an adequate spare fleet ratio and maintain fleet availability at the standards needed for our current operations.

PROCUREMENT INFORMATION
The recommended vendor to perform the repairs is Kinkisharyo International, LLC and is a sole source procurement due to the company being the original equipment manufacturer (OEM). Because of the extensive damage to the structure of the vehicle, Kinkisharyo is the only company that has the needed parts to repair the vehicle to OEM standards. Also, VMR consulted with Hatch LTK, an engineering/multidisciplinary professional services firm, to obtain an independent cost estimate (ICE) for the repair of LRV 123. The ICE estimated a total cost of $711,777.

CONTRACT TYPE AND TERM
The contract is an upon-completion contract with a firm-fixed price. It will begin on or about October 1, 2024, and continue until completion.

Executive Summary

DATE **AGENDA ITEM 2**
September 12, 2024

SUBJECT
Kinkisharyo Light Rail Vehicle Elin Propulsion System Obsolescence – Contract Award

COST AND BUDGET
The cost of supplying ELIN Propulsion System parts will not exceed $7,142,880. It will be funded with $5,714,304 of Federal 5337 funds and $1,428,576 of local match money from the Public Transportation Fund. The estimated schedule of payment is $1,697,947 in FY25 and $5,444,933 in FY26.

RECOMMENDATION
Staff recommends that the RMC forward to the Board of Directors authorization for the CEO to execute a three-year Vally Metro Rail, Inc., contract with Siemens Mobility, Inc., for ELIN propulsion systems, in an amount not to exceed $7,142,880, for the period of October 1, 2024, to September 30, 2027.

STRATEGIC PLAN ALIGNMENT
This item relates to the following goals and strategies in the Five-Year Strategic Plan:

- Goal 1: Operational Excellence
  - Tactic A: Operate an effective, reliable, high-performing transit system

COMMITTEE PROCESS
RTAG: August 20, 2024 for information
RMC: September 4, 2024, approved
Board of Directors: September 19, 2024, for action

CONTACT
Darren Curry
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dcurry@valleymetro.org

ATTACHMENT(S)
None

Background Information

BACKGROUND DISCUSSION

The LRV Maintenance department at the Operations and Maintenance Center (OMC), supervised by staff, learned in March 2022 that the Siemens Mobility (ELIN) propulsion system would possibly no longer be supported as of November 30, 2024.

This propulsion system had limited use in the transit industry. The two major transit agencies that used this system were Valley Metro and Sound Transit. It is important to note that even these two systems had significant differences and were not completely interchangeable. As a result of the limited use of this system no other propulsion suppliers had been working on a solution to the obsolescence issues for this system.

Valley Metro was notified by Siemens that they had limited supplies of the obsolete parts. At this time, we began to explore the option of replacing the entire traction inverter or redesigning just the obsolete parts. This investigation requires a significant amount of time due to the preliminary engineering needed to develop rough order-of-magnitude costing.

Valley Metro determined that the cost to replace the traction inverters would be roughly $16 million and take a minimum of four years to fully implement. In addition to the high cost this solution would adversely affect fleet availability for a significant amount of time. Recently Siemens advised us that they had an opportunity to do one more production run of the obsolete parts in the ELIN propulsion system. We conducted an analysis of what and how many parts we would need to sustain the propulsion system for another fifty years, which would take us to the end of the Kinkisharyo LRVs 30-year life. The cost for these parts is $7 million, this is approximately a $9 million savings compared to the replacement option.

PROCUREMENT INFORMATION

In accordance with the Agency's Joint Procurement Manual, standard competition was waived as a result of an approved Determination Memo – Competition Impracticable.

CONTRACT TYPE AND TERM

The contract is a firm-fixed-price contract. The contract will begin on or about October 1, 2024, for a three-year term.

Executive Summary

DATE **AGENDA ITEM 3**
September 12, 2024

SUBJECT
Report on Current Events and Suggested Future Agenda Items

PURPOSE
Chair Heredia will provide members the opportunity to report on current events and suggest future agenda items for consideration.

COST AND BUDGET
None

RECOMMENDATION
This item is presented for information only.

BACKGROUND/DISCUSSION/CONSIDERATION
None

COMMITTEE ACTION
None

CONTACT
Jessica Mefford-Miller
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ATTACHMENT
None

Pending Items Request

Item Requested	Date Requested	Planned Follow-up Date