



Information Summary

DATE

April 11, 2024

REVISED April 17, 2024

AGENDA ITEM 2**SUBJECT**

Paratransit Eligibility Assessment and Travel Training Services BC-24005

PURPOSE

To request Board authorization for the Chief Executive Officer (CEO) to execute a contract with an initial five-year term and five one-year options to extend, by and between Regional Public Transportation Authority and MTM Transit, LLC, for Paratransit Eligibility Assessment and Travel Training Services, in an amount not to exceed \$18,075,687 for the period through June 30, 2034.

RECOMMENDATION

Staff recommends Board authorization for the Chief Executive Officer (CEO) to execute a contract with an initial five-year term and five one-year options to extend, by and between Regional Public Transportation Authority and MTM Transit, LLC, for Paratransit Eligibility Assessment and Travel Training Services, in an amount not to exceed \$18,075,687 for the period beginning on or about April 25, 2024, through June 30, 2034.

BACKGROUND

In November of 2023, Valley Metro solicited for Paratransit Eligibility Assessment and Travel Training Services through a competitive Request for Proposal process. This service provides in-person eligibility assessments for individuals applying for ADA paratransit services operated by Valley Metro and the Dial-a-Ride services operated by the Cities of Phoenix, Glendale, and Peoria. Valley Metro also provides fixed-route travel training for individuals with disabilities and seniors who wish to use bus or light rail service to meet at least some of their transportation needs.

Procurement Information

A Request for Proposal procurement was processed in accordance with the Agency's Joint Procurement Manual.

Two offerors submitted proposals deemed responsive and responsible. An evaluation committee of representation from the cities of Mesa and Peoria, and Maricopa County along with representatives from the program evaluated those offers on the following criteria with a maximum possible point total of 1,000 points.



Evaluation Criteria	Points
Qualifications and Experience of the Firm	200
Qualifications and Experience of Assigned Personnel	200
Understanding/Approach to the Scope of Services	400
Price	200
Total Points Available	1,000

After reaching consensus, the evaluation committee recommends an award to MTM Transit, LLC, based on the following results:

Offerors	Points
MTM Transit, LLC	956
Biokinetix	406

Contract Type and Term

The contract is a fixed-price plus cost reimbursement contract. The contract will begin on or about April 25, 2024, with an in-service date of July 1, 2024, for an initial five-year term with five one-year options to extend, for a maximum term of 10 years.

COST AND BUDGET

Cost for the initial term is \$8,343,420. Cost for all option years is \$9,732,267. The aggregate contract value will not exceed \$18,075,687.

Initial Term by Year

Cost per year of the Initial 5-year term	
Year 1	\$1,567,358
Year 2	\$1,616,147
Year 3	\$1,666,535
Year 4	\$1,719,389
Year 5	\$1,773,991
Total	\$8,343,420

Option Years

Price per optional year	
Year 6	\$1,827,864
Year 7	\$1,885,227
Year 8	\$1,944,488
Year 9	\$2,005,714
Year 10	\$2,068,974
Total	\$9,732,267

For the Fiscal Year 2025, the Agency's contract obligation is \$1,567,358, which is fully funded within the Preliminary FY2025 Operating and Capital Budget. Contract obligations beyond FY2025 are incorporated into the Agency's Five-Year Operating Forecast and Capital Program (FY2025 through FY2029).



The source of funds is a Federal Grant and Prop400.

COMMITTEE PROCESS

TMC/RMC: April 3, 2024, for action

Boards of Directors: April 18, 2024, for action

CONTACT

Tom Young

Deputy Chief, Bus and Paratransit Operations

tyoung@valleymetro.org

ATTACHMENT(S)

None