



MEETINGS OF THE

Boards of Directors

Joint Meeting Valley Metro RPTA and Valley Metro Rail	Valley Metro RPTA	Valley Metro Rail
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Date:
January 30, 2020

Starting Time
11:15 a.m.

Meetings to occur sequentially

Location:
Valley Metro
Lake Powell Conference Room (10A)
101 N. 1st Avenue, 10th Floor
Phoenix

If you require assistance accessing the meetings on the 10th floor, please go to the 14th floor or call 602.262.7433.



Agenda

January 23, 2020

Joint Meeting Agenda Valley Metro RPTA And Valley Metro Rail

Thursday, January 30, 2020
Lake Powell Conference Room
101 N. 1st Avenue, 10th Floor
11:15 a.m.

Action Recommended

1. Public Comment (yellow card)

The public will be provided with an opportunity at this time to address the committees on **non-agenda items and all action agenda items**. Up to three minutes will be provided per speaker unless the Chair allows more at his/her discretion. A total of 15 minutes for all speakers will be provided.

1. For Information

2. Chief Executive Officer's Report

Scott Smith, CEO, will brief the Boards of Directors on current issues.

2. For information

3. Minutes

Minutes from the December 5, 2019 Boards of Directors meeting are presented for approval.

3. For action

4. Audit and Finance Subcommittee (AFS) Update

Councilmember Arredondo-Savage, Chair of AFS, will provide an update on the discussions and action taken at the AFS meeting.

4. For information



5. Transit Asset Management (TAM) Consulting Services Contract Award

5. For action

Staff recommends that the Boards of Directors authorize the CEO to execute a three-year contract with two option years for TAM consulting services with Dye Management Group, Inc. for an amount not to exceed \$1,250,736.

6. Executive Session

6. For action

The Boards of Directors may vote to enter Executive Session for discussion or consultation and for legal advice with the attorney or attorneys of the public body and to consider its position and instruct its attorneys regarding the public body's position concerning matters listed on the agenda, personnel matters and contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation; all as authorized by A.R.S. Sections 38-431.03 A.1, A.3., and A.4.

The agenda for Executive Session involves discussion and consultation regarding performance evaluation of the Chief Executive Officer. Discussion and consultation may be both with and without the Chief Executive Officer present.

7. Executive Session Action Items

7. For action

The Boards of Directors may take action related to items discussed as part of Agenda Item 6.

8. Travel, Expenditures and Solicitations

8. For information

The monthly travel, expenditures and solicitations for Valley Metro RPTA and Valley Metro Rail are presented for information.

9. Future Agenda Items Request and Update on Current Events

9. For information

Chairs Hartke and Arredondo-Savage will request future agenda items from members, and members may provide a report on current events.



10. Next Meeting

10. For information

The next meeting is scheduled for **Thursday, February 20, 2020 at 11:15 a.m.**

Qualified sign language interpreters are available with 72 hours notice. Materials in alternative formats (large print, audiocassette, or computer diskette) are available upon request. For further information, please call Valley Metro at 602-262-7433 or TTY at 602-251-2039. To attend this meeting via teleconference, contact the receptionist at 602-262-7433 for the dial-in-information. The supporting information for this agenda can be found on our web site at www.valleymetro.org.



Information Summary

DATE

January 30, 2020

AGENDA ITEM 1**SUBJECT**

Public Comment

PURPOSE

The public will be provided with an opportunity at this time to address the committees on **non-agenda items and all action agenda items**. Up to three minutes will be provided per speaker unless the Chair allows more at his/her discretion. A total of 15 minutes for all speakers will be provided.

BACKGROUND | DISCUSSION | CONSIDERATION

None

COST AND BUDGET

None

COMMITTEE PROCESS

None

RECOMMENDATION

This item is presented for information only.

CONTACT

Scott Smith
Chief Executive Officer
602-262-7433
ssmith@valleymetro.org

ATTACHMENT

None



Information Summary

DATE

January 30, 2020

AGENDA ITEM 2**SUBJECT**

Chief Executive Officer's Report

PURPOSE

Scott Smith, Chief Executive Officer, will brief the Boards of Directors on current issues.

BACKGROUND | DISCUSSION | CONSIDERATION

None

COST AND BUDGET

None

COMMITTEE PROCESS

None

RECOMMENDATION

This item is presented for information only.

CONTACT

Scott Smith
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ssmith@valleymetro.org

ATTACHMENT

None



Minutes

January 23, 2020

AGENDA ITEM 3

Joint Boards of Directors
Thursday, December 5, 2019
Lake Powell Conference Room
101 N. 1st Avenue, 10th Floor
11:15 a.m.

RPTA Meeting Participants

Mayor Kevin Hartke, City of Chandler **(Chair)**
Councilmember Mike Scharnow, Town of Fountain Hills
Councilmember Brigette Peterson, Town of Gilbert (phone)
Councilmember Lauren Tolmachoff, City of Glendale
Councilmember Francisco Heredia, City of Mesa
Mayor Gail Barney, Town of Queen Creek (phone)
Councilmember Susanne Klapp, City of Scottsdale (phone)
Vice Mayor Roland F. Winters Jr., City of Surprise
Councilmember Robin Arredondo-Savage, City of Tempe
Councilmember Linda Laborin, City of Tolleson
Mayor Rui Pereira, Town of Wickenburg (phone)
Mayor Michael LeVault, Town of Youngtown (phone)

Members Not Present

Vice Mayor Pat Dennis, City of Avondale
Vice Mayor Eric Orsborn, City of Buckeye
Mayor Alexis Hermosillo, City of El Mirage
Vice Mayor Bill Stipp, City of Goodyear
Supervisor Steve Gallardo, Maricopa County
Councilmember Jon Edwards, City of Peoria **(Treasurer)**
Mayor Kate Gallego, City of Phoenix **(Vice Chair)**

Valley Metro Rail Participants

Councilmember Robin Arredondo-Savage, City of Tempe **(Chair)**
Councilmember Francisco Heredia, City of Mesa **(Vice Chair)**
Mario Paniagua for Mayor Kate Gallego, City of Phoenix
Mayor Kevin Hartke, City of Chandler

Chair Hartke called the meeting to order at 11:44 a.m.



Chair Hartke said I want to welcome you all to our December meeting and thank you for being able to accommodate this different time schedule. Would you please stand and join me with The Pledge of Allegiance. (The Pledge is recited.)

1. Public Comment

Chair Hartke said I have one yellow card for our public comments. Again, you have three minutes. But before we do begin, as a reminder we're going to -- due to attendance and scheduling conflicts and to ensure greater participation of board members, the exec session planned for today is going to be pushed back to a later board meeting, so we will not be doing that particular one today.

Yellow comments, I see that I do have one and that would be today Mr. Crowley.

Mr. Crowley said I'll start with nice to have the bus books here. I'd rather have them on the bus. And on most of the buses that I rode over the last three weeks they have not be on. Is the way you want the customers to get these is to call 253-5000 and request it through the mail? I believe it would be easier if you put them on the buses.

You have a flyer over there on mixing art and the stops and such. And it's how transit is a part of the arts community and all of that. I look through it, and the thing that I found the most lacking was every one of your rail stations has art. And what in this book points that out and shows it is the last page with about six of the stops.

Now I know we've got, what, 27 stops. And each of the art pieces on them is unique and beautiful. I love the one at Oak Encanto and a lot of the others. In fact, some of them even have times with them and that would be the one at 38th Street that on the 21st the sun comes through at noon and is supposed to be hitting one of the medallions.

So, if you could, we need to get the books on the buses. And if you're going to be saying that you're a part of an arts community and showing all the places to go and that, be nice if you showed off what it is to be a part of it as in when you were showing each of the places to go you could have also accented that at that stop this and this is the artist who did these things.

You said you're not going to be going in executive session. Well, at an exec session back in the past you did a Waymo contract. The mayor of Wickenburg was kind enough to help me ask and request from staff the contract, what has happened with it, how many of the staff are utilizing it and how many, et cetera.

And so far what I've gotten, Mr. Smith, and your staff has given me zero except for to say well I could go online and find it. No, I want it specific. I don't want to go looking for



it. He needs to get it into my hot little hand, especially since that contract and the way you did it was with such skulduggery that, how can I say, I was told, well, we posted it.

I was in the office the day before when you posted it. Nobody told me you were having the meeting. Just a thought being that when it comes to the public. Hi. So you got 10 seconds. I'll give it back to you. See you at the next one.

2. Chief Executive Officer's Report

Chair Hartke said next is our chief executive officer's report. Mr. Smith.

Mr. Smith said thank you, mister chair. And welcome to everybody. Happy holidays. Hope you're feeling the spirit of the season.

I'd like to start out and sort of continue on with what Mr. Crowley talked about and that is our Arts Line. We've adopted the Arts Line tag as a way to help identify our commitment to community and also to identify those resources and those assets that exist along our light rail line.

If you're starting in Mesa with Mesa Arts Center going through Tempe and ASU and the Tempe Center for the Arts and you head down Washington, Ballet Arizona into downtown Phoenix and you end up with all that has to offer, there's just amazing inventory of arts and culture that literally can be accessed by using public transportation and especially the light rail. And the stops are within short walking distance from these. We started out by wrapping one of our retiring buses with a piece of art that was done by the Fortoul Brothers.

At your place you have both a little sticker that you can use at the Arts Line. Our goal is we'd love people to think of the Arts Line they think of light rail and they recognize the great cultural and artistic asset that this region has to give. And there's also a little explanation of the Fortoul Brothers which have played an ever-increasing role in arts here in the metro Phoenix area and have joined with us in several projects going forward including the Arts Line. So we're proud to have that. You see the bus parked on a first Friday here in Phoenix and it will be traveling around the various communities.

We also participated as part of the South Mountain Festival Thanksgiving Parade with the beginning of construction on the South Central Extension/Downtown Hub. We will be doing more than we have normally done to connect the community and be in the community and get their feedback.

We'd also like to congratulate Jessica Parks and Samantha Hacker who participated and graduated from the WTS, which is Women in Transit -- Women Transportation Seminar. Thank you. I've gotten to where I'm a horrible bureaucrat now. I only think in acronyms anymore -- membership program.



WTS offers successful mentoring program to all members. We are an active member of WTS and a participant and supporter of that. And especially coming up this next fall when the WTS National Conference is going to be held here in Phoenix. I think that's in May and we'll be a participant in that. And we have members of our staff and consultants that are very active in that.

We recently completed our Clean Air Campaign. Many of you were there and many of your staff were there. Thank you very much to our staff members that help put this on every year. More than 1200 employers representing 3,000 sites. 780,000 commuters participated in trip-reduction efforts in Maricopa County. We have a great staff that handles that. Winners this year included many of you: City of Chandler, City of Scottsdale, City of Tempe, City of Avondale.

It is a great event which celebrates a great year of activity. And we thank you for that.

We'd like to make you all aware that coming up at the end of this month will be a significant event related to our streetcar construction, and it will impact everybody because as we actually have to cross the light rail line in two different sections in downtown Phoenix during this time with the streetcar line.

We'll actually be going to a single-line operation, which will mean that our headways on our light rail will move from 12 minutes to 24 minutes during the time period between December 21 and January 5. This of course affects bus -- and that's along the entire line.

We looked at several different alternatives and recognize that the best way to do it with the least disruption -- I didn't say no disruption -- the least disruption was to go to a standard 24-minute headway and so that will be a big change for those two weeks.

We chose those two weeks because our studies have shown that that is the those two weeks show the lowest ridership of the year of light rail and, therefore, it will have, as I said the least impact. So just be aware of that. If you have any questions please feel free to ask us and we'll be more than happy to talk about it.

We'd like to make available to you, the board, tours of our facilities. We have done individual tours, but we'd like to do a group tour to however many would like to go. And that is both our OMC, our operations and maintenance center and our bus maintenance facility in Tempe, and the mobility center.

I think if you have not gone through the mobility center, especially, it would be good to go through there to see what those members of your community use especially our paratransit services and our reduced fare what they go through and the process. As a matter of fact, we got --



Thank you, Jodi, by the way. I think you're out there. Where are you, Jodi? There you are.

Jodi Sorrell shared with us a couple of very nice stories that she participated in of our staff who did great jobs of giving service to both at the mobility center. And they do a wonderful job in taking care of those people who depend upon transit and have the biggest challenges of getting there.

So these dates are Friday the 24th, Friday the 31st. Either date is open. Please let Pat know if you're interested in joining us on these tours. Open to you, your staff, and it will take a couple of hours and we'd love to go in and show you the inner workings of our operations centers and our mobility center.

I think you'll find you'll have a different outlook on Valley Metro and it really is where the sausage is made from operations. And it will give you a good turn. If you really want to know where sausage is made at either center, both bus and rail, you'll go at about two in the morning. Since we didn't think we'd get many participants from twelve to two, it won't be quite as active as it is middle of the night, but you'll still get to see where the action is.

I'd like to go over a few calendar items for our upcoming meetings. One thing of note is that we've realized now that January 23 runs headlong into the U.S. Conference of Mayors. And I know that at least two of you are attending including our chair, Mayor Hartke. We're looking to maybe change that meeting time. We'll work with your staff and do the best we can to change that meeting time for some other time. So Pat and Alexis will be working with your staff to do that.

I also want to introduce our newest member of management group. Pattie, do you want stand up. This is Pattie Clarke who joined us Monday and she made it to Thursday, so we're excited. Yes. Pattie joins us as our chief procurement officer, so she'll be working with many of your staff on procurement issues. We're happy to have her. She joins us from the State of Arizona where she did a great job and we're really excited to have Pattie to be our new chief procurement.

If you remember Brad Cummings left to become the chief procurement officer in Jacksonville, so, once again, we hate when we lose people, but we seem to always be losing them to bigger, better jobs which I think is a testament that we've got good people working for us.

And mister chair, that's my report. Hold on a second. Also at your place is the 2020 calendar. Third graders, we do this every year. Great art. A lot of fun, a lot of color and that's at your place also. And that's my report.

3. Minutes



Chair Hartke said next on our agenda is approval of the October 24, 2019 joint board meeting minutes. They've been presented for approval. I'd like to request a motion and a second.

IT WAS MOVED BY COUNCILMEMBER ARREDONDO-SAVAGE, SECONDED BY COUNCILMEMBER TOLMACHOFF AND UNANIMOUSLY CARRIED TO APPROVE THE OCTOBER 24, 2019 BOARD MEETING MINUTES.

Chair Hartke said any opposed? Do we need to go through the board like on the phone to get a mention of what they are?

Mr. Smith said you mean to get the individual votes? I'll leave it up to general counsel.

Mr. Minnaugh said Mayor Hartke, as long as it's clear on the record who is voting and who may or may not be abstaining that will comply with the laws that govern how we operate.

Chair Hartke said all right. Any abstentions or no votes? All right. Motion passes unanimously.

4. Audit and Finance Subcommittee Update

Chair Hartke said Councilmember Arredondo-Savage has an Audit and Finance Subcommittee update.

Councilmember Arredondo-Savage said thank you, mayor and chair. I will ask my members if I miss anything to let me know, but as you know a couple things that we actually did at our last meeting we did finally get to our evaluations, so we're very happy to be able to wrap those up and we'll bring back some continuing things that we'd like to implement in the near future.

Also we did have, if you remember, we postponed the FTE audit reports. We just needed a little bit more time to review it and we did approve that. And moving forward there's a couple things for follow-up and I just wanted to mention them.

One, we talked about the follow-up system for tracking our contract employees. I believe that was Vice Mayor Stipp that we had discussed that with. And also we thought it was really, really important in the future that we have some board and policy discussion regarding our budget policy and our FTE policy. So that's one thing that we expect to be seeing here in the near future.

And also some information regarding the turnover rate, so I thought, too, Councilmember Heredia, maybe that's one thing when we talk about getting back the turnover rate, we can talk about what you mentioned earlier in regards to professional



development, the EnoMAX and maybe how that plays into that. So I think Penny can probably help us in that area. That would be really great.

So anyway, the Audit and Finance Committee is doing a lot of great work and I certainly appreciate the Valley Metro staff for accommodating all of our questions and getting us all of the information so we can be as effective as possible. Did I miss anything? No. Okay.

5. Consent Agenda

Chair Hartke said thank you, Councilmember. Item No. 5 is our consent agenda. We have items 5A through 5F that are listed on consent agenda. Is there anyone that would like to remove any of the consent agenda items for discussion, conversation? All right. Seeing none, would request a motion and a second to approve our consent agenda.

IT WAS MOVED BY COUNCILMEMBER TOLMACHOFF, SECONDED BY COUNCILMEMBER ARREDONDO-SAVAGE AND UNANIMOUSLY CARRIED TO APPROVE THE CONSENT AGENDA.

6. Executive Session

No action taken.

7. Executive Session Action Items

No action taken.

8. Authorization to Issue a Competitive Solicitation for an Internal Communications Assessment

Chair Hartke said Item No. 8 Authorization to Issue a Competitive Solicitation for an Internal Communications Assessment. Scott Smith.

Mr. Smith said thank you, mister chair. This is coming to us in somewhat of an unusual way because it's a special item that arose out of a meeting a couple three weeks ago that I had with the Valley Metro subcommittee which consists of Mayor Hartke, Mayor Gallego, Councilmember Tolmachoff and Councilmember Heredia.

And as part of this meeting we started discussing, which is always an issue because it's always a challenge, communications, both internally and between our staff. And as part of that process in working on communications, one of the things that came up last year when I met with the board and this year, there are certain things that we've implemented in an effort to improve communications.



We just experienced one of those the study sessions. We also had several study sessions that have changed our budgeting process and worked with the Audit and Finance Subcommittee to revise that process to bring things earlier and more clearly, more completely.

We've restructured the RTAG meeting to make it more open and to bring things from the floor that would encourage discussion of items that city staff want to bring forward.

And then most recently I brought Alexis Tameron Kinsey onboard and we've already seen the benefits of having her and she's really worked overtime to meet and get to know your staff and you and have opened up an additional line of communication.

While those have already created benefits, the beginning or the mid or however you want to say, but they're not the end. And so as we talked with the subcommittee, the subcommittee requested that staff prepare a scope to bring in an outside consultant to perhaps help us identify or analyze our communications process and identify areas where we might improve in that.

And so what you have in Item 8 is a presentation of that scope. The reason it didn't go through the normal RTAG and other process is because it came directly came from the Valley Metro subcommittee. So we're looking at that.

We talked about perhaps utilizing someone from the State of Arizona list. There's several contractors and consultants on that list so that we won't have to go through a formal, long procurement process because the State of Arizona has already done that favor for us. That's what you see in Item 8 is that scope and that presentation for you letting you know.

Chair Hartke said are there any questions? All right. Councilmember Tolmachoff.

Councilmember Tolmachoff said Mayor Hartke, so when you have a scope, will that come back to the committee or will -- I guess I'm not exactly sure I understand what the actual work that this solicitation is going to entail.

Mr. Smith said councilmember, it basically gives staff the approval to move forward to retain a consultant. Obviously before that consultant starts specific work, we'll come back to the committee with a specific well-defined scope.

As to what they will be the consultant will be handling. We'll refine it. They'll come in, hopefully they'll help us to better define that scope so that we're not off wasting time, energy and effort, and we'll come back to the subcommittee with the scope as defined by the consultant.



Councilmember Tolmachoff said I'm just thinking it would benefit everybody to make sure we're all on the same page before we move forward.

Mr. Smith said this is a general scope we're going to use as we go out to solicit consultants. And then we'll come up with a specific scope that will be based on these general items, but it will be more specific as to the actual work they're going to do.

Chair Hartke said are there any additional questions? Seeing none is there a motion and a second for this item?

It was moved by Councilmember Arredondo-Savage, seconded by Councilmember Tolmachoff and unanimously carried to authorize the CEO to issue a competitive solicitation for an Internal Communications Assessment.

9. Quarterly Reports

Chair Hartke said this item is presented for information.

10. Travel, Expenditures and Solicitations

Chair Hartke said this item is presented for information.

11. Future Agenda Items Request and Update on Current Events

Councilmember Tolmachoff said I think Mr. Crowley brought up a good point about the Waymo. I'd like to have an update on where we are with Waymo, how it's working. And I know there's a lot of members on the board that weren't on the board at the time we initiated that partnership. So I think for the benefit of the public and the board, I would like to see that on a future study session.

Mr. Smith said we can schedule that for the next study session.

Councilmember Heredia said we have the census coming up in April, so if you all can maybe brief us or if there's any partnerships that are happening around census. I chair the Mesa City of Mesa Census Task Force, so we will want to make sure that we're all working together and see what Valley Metro added value. We can work together on that piece.

Mr. Smith said we will be more than happy to give you an update in the next meeting on that also. Valley Metro in 2010, although I was not here, I've been reported on that they were active participants in the communication, the census. And that's a starting point for us. And I know that some of your staff, I know that City of Phoenix staff has already reached out to us. So we'll be ready to give you a report.



And, by the way, if you have your committees or whatever that want to talk us to, we'll coordinate with Phoenix Transit with Jesus, so to make sure that buses and the light rail can maximize whatever communications that we utilize. We do have several hundred buses and 50 light rails that travel throughout this valley that can do a good job of spreading the word, so we'll get that ready for you.

With no further discussion the meeting adjourned at 12:09 p.m.



Information Summary

DATE

January 23, 2020

AGENDA ITEM 4**SUBJECT**

Audit and Finance Subcommittee (AFS) Update

PURPOSE

Councilmember Arredondo-Savage, Chair of AFS, will brief the Joint Boards of Directors on discussions and actions taken at the Audit and Finance Subcommittee meeting.

BACKGROUND | DISCUSSION | CONSIDERATION

None

COST AND BUDGET

None

COMMITTEE PROCESS

None

RECOMMENDATION

This item is presented for information only.

CONTACT

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ATTACHMENT

None



Information Summary

DATE

January 23, 2020

AGENDA ITEM 5**SUBJECT**

Transit Asset Management (TAM) Consulting Services Contract Award

PURPOSE

To request authorization for the Chief Executive Officer (CEO) to execute a three-year contract with two one-year options for TAM consulting services with Dye Management Group Inc. for an amount not to exceed \$1,250,736.

BACKGROUND | DISCUSSION | CONSIDERATION

In 2016 the FTA published the final rule, including minimum requirements, for transit agencies to establish a Transit Asset Management Plan (TAMP) by October 1, 2018. The final rule requires transit agencies to establish a system to monitor and manage public transportation assets that improve safety and increase reliability and performance, and to establish performance targets.

Valley Metro has developed a TAM plan. The plan contains various tasks and procedures that Valley Metro would like to implement to enhance our TAM program. Valley Metro staff has begun to evaluate the operations business processes and strategies in place for TAM, however asset management knowledge and expertise is needed to fully develop and advance our program.

The consultant will assist in the comprehensive evaluation of our program and assist with new processes and procedures where needed. The tasks below are a portion of what is included in the scope of work:

- Review existing asset management policies, implementation plan and procedures specific to its transit (bus and light rail transit) operations;
- Review lifecycle maintenance strategies unique to each physical asset category and assist with condition assessments;
- Review existing equipment inventory and scrub data in the current maintenance program
- Assistance with a needs assessment for a decision support tool and prioritization for financial forecast and budget allocation.

In June 2019, Valley Metro issued a Request for Proposal for TAM consulting Services. A total of six firms submitted proposals as follows:

1. Dye Management Group, Inc.
2. eVision Partners, Inc.



3. Gannett Fleming
4. Kimley-Horn and Associates, Inc.
5. Spy Pond Partners, LLC
6. Turner & Townsend AMCL

A selection committee comprised of staff from Valley Metro and City of Phoenix evaluated technical and price proposals. The top three technical firms were interviewed. The Selection Committee arrived at its award recommendation using a “Best Value” process which allows for a contract award based on a combination of technical and price factors. Based on this process, the evaluation committee has selected Dye Management Group, Inc. as the firm whose proposal offers the “best value” to the agency.

The following table shows the technical, price and combined scores for the top three proposers:

Rank and Firm	Technical Score	Price Score	Combined Score
1. Dye Management	651.2	231	882.2
2. eVision Partners	557.4	300	857.4
3. Kimley-Horn	632.6	129	761.6

An independent cost estimate including a cost comparison and price analysis have been completed. The proposed price has been deemed fair and reasonable based on the price analysis.

COST AND BUDGET

RPTA’s cost for the TAM Consultant Services over the contract term is estimated not to exceed \$437,758 and VMR’s cost is estimated not to exceed \$812,978. The cost for the consulting services is included in the Valley Metro RPTA and Valley Metro Rail Adopted FY 2020 Operating and Capital Budget. Contract obligations beyond FY 2020 are incorporated into the Valley Metro Rail & RPTA Five-Year Operating Forecast and Capital Program (FY2020 thru FY2024).

The source of funding is from member cities.

STRATEGIC PLAN ALIGNMENT

This item relates to the following goals and strategies in the Five-Year Strategic Plan, FY 2016 – 2020:



- Goal 2: Advance performance based operation

COMMITTEE ACTION

RTAG: December 17, 2019 for information

TMC/RMC: January 8, 2020 approved

Boards of Directors: January 30, 2020 for action

RECOMMENDATION

Staff recommends that the Boards of Directors authorize the CEO to execute a three-year contract with two one-year options for TAM consulting services with Dye Management Group, Inc. for an amount not to exceed \$1,250,736.

CONTACT

Ray Abraham

Chief Operations Officer

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ATTACHMENT

None



Information Summary

DATE

January 23, 2020

AGENDA ITEM 6**SUBJECT**

Executive Session

PURPOSE

The Boards of Directors may vote to enter Executive Session for discussion or consultation and for legal advice with the attorney or attorneys of the public body and to consider its position and instruct its attorneys regarding the public body's position concerning matters listed on the agenda, personnel matters and contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation; all as authorized by A.R.S. Sections 38-431.03 A.1, A.3., and A.4.

The agenda for Executive Session involves discussion and consultation regarding performance evaluation of the Chief Executive Officer. Discussion and consultation may be both with and without the Chief Executive Officer present.

BACKGROUND | DISCUSSION | CONSIDERATION

None

COST AND BUDGET

None

COMMITTEE PROCESS

None

RECOMMENDATION

The Joint Boards of Directors may vote to enter Executive Session.

CONTACT

Michael Minnaugh

General Counsel

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ATTACHMENT

None



Information Summary

DATE

January 23, 2020

AGENDA ITEM 7**SUBJECT**

Executive Session Action Items

PURPOSE

The Joint Board of Directors may take action related to items discussed as part of the Agenda Item 6.

BACKGROUND | DISCUSSION | CONSIDERATION

None

COST AND BUDGET

None

COMMITTEE PROCESS

None

RECOMMENDATION

The Joint Boards of Directors may take action related to the items discussed as part of Agenda Item 6.

CONTACT

Michael Minnaugh

General Counsel

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ATTACHMENT

None



Information Summary

DATE

January 23, 2020

AGENDA ITEM 8**SUBJECT**

Travel, Expenditures and Solicitations

PURPOSE

The monthly travel, expenditures and solicitations are presented for information.

BACKGROUND | DISCUSSION | CONSIDERATION

None

COST AND BUDGET

None

COMMITTEE PROCESS

None

RECOMMENDATION

This item is presented for information only.

CONTACT

Paul Hodgins
Chief Financial Officer
602-262-7433
phodgins@valleymetro.org

ATTACHMENTS

Valley Metro Travel Reimbursement Report
Valley Metro RPTA and Valley Metro Rail Monthly Accounts Payable over \$25,000
Active Requests for Proposals, Qualifications and Invitations for Bids

Valley Metro
Travel Reimbursement Report
For Travel Completion Dates
11/16/19 through 12/15/19

Job Title	Purpose of Travel	Location	Dates Traveled	Total Travel Cost	Airfare	Other Transport	Lodging	Meals	Misc.
CEO	APTA 2019 TRANSform Conf.	New York, NY	10/11/19-10/16/19	\$2,823.80	\$436.59	\$88.51	\$1,904.45	\$310.25	\$84.00

Total This Reporting Period \$2,823.80

Year to Date **\$122,267.20**

Report reflects Out of State (AZ) Travel

¹ *Parking*

Valley Metro Regional Public Transportation Authority
Monthly AP Payments over \$25,000
November 21, 2019 to December 20, 2019

Document Number	Name	Transaction Description	Effective Date	Transaction Amount
20191212W001	First Transit, Inc.	Oct 2019 Fixed Route Bus Service	12/12/2019	5,963,190.93
20191205W005	Transdev Services, Inc	Sept 2019 Regional Paratransit Services	12/5/2019	1,827,707.45
40899	City of Glendale - Transportation/Transit	FY18-19 PTF Expenditure Reimbursement Request for ADA Transit Service Expenses	11/27/2019	769,708.00
20191206W	ADP, LLC	PPE 12/1/19 Wages Payable - Reverse Wire	12/6/2019	624,037.76
20191220W	ADP, LLC	PPE 12/15/19 Wages Payable-Reverse Wire	12/20/2019	604,413.61
20191122W	ADP, LLC	PPE 11-17-19 Wages Payable - Reverse Wire	11/22/2019	603,214.32
20191205W	El Dorado National (California), Inc.	1638 EZ Rider 30 Ft Heavy Duty Transit Bus	12/5/2019	526,880.00
20191205W002	New Flyer of America, Inc.	6844 New Flyer Coach XN40 - 80% Payment	12/5/2019	430,889.59
20191205W002	New Flyer of America, Inc.	6846 New Flyer Coach XN40 - 80% Payment	12/5/2019	430,889.59
20191220W008	New Flyer of America, Inc.	6845 New Flyer Bus XN40 (80% payment)	12/20/2019	430,889.59
20191220W008	New Flyer of America, Inc.	6839 New Flyer Coach XN40	12/20/2019	430,889.59
20191220W003	Cigna Health and Life Insurance Company	Dec 2019 EE Medical & Vision Coverage	12/20/2019	370,126.01
20191121W	Cigna Health and Life Insurance Company	Nov. 2019 EE Medical & Vision Coverage	11/21/2019	359,714.55
40993	American Logistics Company, LLC	Oct. 2019 RideChoice Management Services	12/18/2019	279,370.73
20191206W	ADP, LLC	PPE 12/1/2019 Federal, State, SS/Med EE/ER Tax-ACH	12/6/2019	239,928.74
20191122W	ADP, LLC	PPE 11-17-19 Federal, State, SS/Med EE/ER Tax - ACH	11/22/2019	232,941.67
20191220W	ADP, LLC	PPE 12/15/19 Federal, State, SS/Med EE/ER Tax - ACH	12/20/2019	231,531.80
40993	American Logistics Company, LLC	Sept. 2019 RideChoice Management Services	12/18/2019	202,486.59
40996	CDW Government LLC	Google Maps Core Services	12/18/2019	162,480.91
40906	Extreme Integration, LLC	Cisco EA On Premises, AU Cloud Meetings, AU Meetings Bridge Country Call Back Audio	11/27/2019	157,267.17
20191220W010	Total Transit Enterprises, LLC	Oct. 2019 Zoom Bus (Avondale) - South	12/20/2019	143,410.40
20191220W010	Total Transit Enterprises, LLC	Oct. 2019 Glendale Express Bus, Preventative Maintenance	12/20/2019	118,098.53
20191206W001	ASRS	PPE 12/1/19 ASRS Contributions Employee	12/6/2019	115,447.83
20191206W001	ASRS	PPE 12/1/19 ASRS Contributions Employer	12/6/2019	115,447.83
20191122W001	ASRS	PPE 11-17-19 ASRS Contributions Employee	11/22/2019	112,172.01
20191122W001	ASRS	PPE 11-17-19 ASRS Contributions Employer	11/22/2019	112,172.01
20191220W001	ASRS	PPE 12/15/19 ASRS Contributions Employee	12/20/2019	111,596.50
20191220W001	ASRS	PPE 12/15/19 ASRS Contributions Employer	12/20/2019	111,596.50
20191220W008	New Flyer of America, Inc.	6844 New Flyer Bus XN40 (20% payment)	12/20/2019	107,722.40
20191127W003	New Flyer of America, Inc.	6833 SR-2372 XN40 New Flyer Coach 20% Payment	11/27/2019	107,722.40
20191220W010	Total Transit Enterprises, LLC	Oct. 2019 City of Peoria POGO	12/20/2019	98,313.70
20191220W007	Medical Transportation Management, Inc.	Oct. 2019 In Person Eligibility Assessment and Travel Training Services	12/20/2019	94,303.31

Valley Metro Regional Public Transportation Authority
Monthly AP Payments over \$25,000
November 21, 2019 to December 20, 2019

Document Number	Name	Transaction Description	Effective Date	Transaction Amount
40987	Trend Offset Printing Services	Oct. 2019 Phoenix Transit System Books	12/11/2019	85,849.36
20191220W010	Total Transit Enterprises, LLC	Oct. 2019 Avondale Zoom Bus Run-North	12/20/2019	64,073.18
20191205W003	Second Generation, Inc. dba Ajo Transportation	Oct. 2019 Rural Connector Route	12/5/2019	60,786.51
20191215	Wells Fargo	Nov. 2019 Wells Fargo Credit Card Purchases	12/15/2019	55,940.80
20191127W004	Senergy Petroleum, LLC	Mesa Diesel Fuel	11/27/2019	53,710.28
20191220W005	CopperPoint Mutual Insurance Company	Jan 2019 Mobility Center Rent	12/20/2019	52,008.57
20191127W002	CopperPoint Mutual Insurance Company	Dec 2019 Mobility Center Rent	11/27/2019	51,054.60
41033	World Wide Technology, LLC	Cisco AMP/Umbrella	12/18/2019	49,867.12
41009	Enterprise Rideshare	Oct. 2019 Vanpool Services	12/18/2019	48,271.17
R20191130W003	City of Mesa	November 2019 Utilities	11/30/2019	42,730.84
40903	Creative Bus Sales Inc.	49309 2019 Ford Transit 150 Van White	11/27/2019	41,818.38
40903	Creative Bus Sales Inc.	49310 2019 Ford Transit 150 Van White	11/27/2019	41,818.38
40903	Creative Bus Sales Inc.	49311 2019 Ford Transit 150 Van White	11/27/2019	41,818.38
40903	Creative Bus Sales Inc.	49313 2019 Ford Transit 150 Van White	11/27/2019	41,818.38
40903	Creative Bus Sales Inc.	49314 2019 Ford Transit 150 Van White	11/27/2019	41,818.38
40903	Creative Bus Sales Inc.	49315 2019 Ford Transit 150 Van White	11/27/2019	41,818.38
40903	Creative Bus Sales Inc.	49316 2019 Ford Transit 150 Van White	11/27/2019	41,818.38
40903	Creative Bus Sales Inc.	49317 2019 Ford Transit 150 Van White	11/27/2019	41,818.38
40903	Creative Bus Sales Inc.	49318 2019 Ford Transit 150 Van White	11/27/2019	41,818.38
40903	Creative Bus Sales Inc.	49319 2019 Ford Transit 150 Van White	11/27/2019	41,818.38
40903	Creative Bus Sales Inc.	49320 2019 Ford Transit 150 Van White	11/27/2019	41,818.38
40903	Creative Bus Sales Inc.	49321 2019 Ford Transit 150 Van White	11/27/2019	41,818.38
40903	Creative Bus Sales Inc.	49322 2019 Ford Transit 150 Van White	11/27/2019	41,818.38
40903	Creative Bus Sales Inc.	49323 2019 Ford Transit 150 Van White	11/27/2019	41,818.38
40903	Creative Bus Sales Inc.	49324 2019 Ford Transit 150 Van White	11/27/2019	41,818.38
40903	Creative Bus Sales Inc.	49326 2019 Ford Transit 150 Van White	11/27/2019	41,818.38
40903	Creative Bus Sales Inc.	49327 2019 Ford Transit 150 Van White	11/27/2019	41,818.38
40903	Creative Bus Sales Inc.	49328 2019 Ford Transit 150 Van White	11/27/2019	41,818.38
40903	Creative Bus Sales Inc.	49329 2019 Ford Transit 150 Van White	11/27/2019	41,818.38
40903	Creative Bus Sales Inc.	49330 2019 Ford Transit 150 Van White	11/27/2019	41,818.38
40903	Creative Bus Sales Inc.	49331 2019 Ford Transit 150 Van White	11/27/2019	41,818.38
40903	Creative Bus Sales Inc.	49332 2019 Ford Transit 150 Van White	11/27/2019	41,818.38

Valley Metro Regional Public Transportation Authority
Monthly AP Payments over \$25,000
November 21, 2019 to December 20, 2019

Document Number	Name	Transaction Description	Effective Date	Transaction Amount
40903	Creative Bus Sales Inc.	49296 2019 Ford Transit 150 Van	11/27/2019	40,959.04
40903	Creative Bus Sales Inc.	49297 2019 Ford Transit 150 Van	11/27/2019	40,959.04
40903	Creative Bus Sales Inc.	49298 2019 Ford Transit 150 Van	11/27/2019	40,959.04
40903	Creative Bus Sales Inc.	49299 2019 Ford Transit 150 Van	11/27/2019	40,959.04
40903	Creative Bus Sales Inc.	49300 2019 Ford Transit 150 Van	11/27/2019	40,959.04
40903	Creative Bus Sales Inc.	49301 2019 Ford Transit 150 Van	11/27/2019	40,959.04
40903	Creative Bus Sales Inc.	49302 2019 Ford Transit 150 Van	11/27/2019	40,959.04
40903	Creative Bus Sales Inc.	49305 2019 Ford Transit 150 Van	11/27/2019	40,959.04
40903	Creative Bus Sales Inc.	49306 2019 Ford Transit 150 Van White	11/27/2019	40,959.04
40903	Creative Bus Sales Inc.	49307 2019 Ford Transit 150 Van White	11/27/2019	40,959.04
40903	Creative Bus Sales Inc.	49308 2019 Ford Transit 150 Van White	11/27/2019	40,959.04
41000	City of Scottsdale - Remittance Processing	July-Sept. 2019 PTF Reimbursement Request-ADA Services Reimbursement	12/18/2019	39,104.44
41019	Mosaic451, LLC	Nov 2019 Managed Security Services	12/18/2019	34,600.00
40914	Mosaic451, LLC	Oct. 2019 Managed Security Services	11/27/2019	34,600.00
20191220W010	Total Transit Enterprises, LLC	Oct. 2019 Zoom Avondale	12/20/2019	30,414.62
40999	City of Phoenix	Oct 2019 Platinum Pass	12/18/2019	29,509.00
40900	Clean Energy	Sept. 2019 CNG Fueling Equip Repair and Maintenance	11/27/2019	25,255.25
			Total	18,354,891.56

Valley Metro Rail, Inc.
Monthly AP Payments over \$25,000
November 21, 2019 to December 20, 2019

Document Number	Name	Transaction Description	Effective Date	Transaction Amount
20191220W001	AECOM Technical Services, Inc.	Sept 2019 South Central LRT Extension	12/20/2019	4,677,560.64
20191127W003	Stacy and Witbeck, Inc.	Sept 2019 Tempe Streetcar Project	11/27/2019	4,003,199.21
20191220W008	Siemens Mobility, Inc.	Milestone C2	12/20/2019	2,420,671.83
20191220W002	Alternate Concepts Inc.	Oct 2019 Transportation Services	12/20/2019	1,113,199.12
20191205W001	Siemens Mobility, Inc.	CI Carshell 11 Complete	12/5/2019	1,075,241.94
20191212W001	Brookville Equipment Corp	Milestone B & C Partial Tempe Streetcar Acquisition	12/12/2019	1,046,942.38
20191220W005	Jacobs Engineering	Oct 2019 Northwest Extension II	12/20/2019	923,561.98
20191121W004	Hill International, Inc.	Sept 2019 FY 2019 Program Management	11/21/2019	676,559.96
20191205W	Allied Universal Security Services	Oct 2019 Fare Inspection and Security Services	12/5/2019	644,146.39
20191212W003	HDR Engineering, Inc.	Sept 2019 Planning and Community Relations	12/12/2019	486,390.86
20191127W002	HDR Engineering, Inc.	Aug 2019 Planning & Comm Relations Support	11/27/2019	368,579.63
20191127W001	DMS - Facility Services, Inc.	Oct 2019 Facilities and LRV Cleaning Services	11/27/2019	215,767.05
V20191130W	APS	November 2019 Utilities	11/30/2019	201,342.56
20191121W002	City of Phoenix	Q1 July thru Sept 2019 Advertising Revenue Distribution	11/21/2019	181,489.00
034469	Hubner Manufacturing Corporation	LRV Bumper Overhaul Parts	12/4/2019	175,300.32
034515	PGH Wong Engineering, Inc.	Oct 2019 NW Extension Project Phase 2	12/11/2019	170,617.53
20191127W	101 North First Ave LLC	Dec 2019 101 Building Rent	11/27/2019	160,532.46
20191220W	101 North First Ave LLC	Jan 2020 101 Building Rent	12/20/2019	160,532.46
034515	PGH Wong Engineering, Inc.	Oct 2019 S Central Extension Systems Design	12/11/2019	134,474.50
034449	Stantec Consulting Services, Inc.	Sept 2019 Tempe Streetcar Design Service	11/27/2019	120,203.00
V20191130W020	SRP	November 2019 Utilities	11/30/2019	103,685.77
034605	SDB Contracting Services	Oct 2019 Station Platform Painting	12/18/2019	102,387.37
034515	PGH Wong Engineering, Inc.	Oct 2019 Systemwide Systems Design Services	12/11/2019	94,029.30
20191212W004	Knorr Brake Corporation (KBC)	LRV Friction Brake Overhaul	12/12/2019	91,918.49
20191121W005	Knorr Brake Corporation (KBC)	LRV Brake Overhaul	11/21/2019	85,882.62
034476	Penn Machine Company, LLC	Rubber Block Tire Kits	12/4/2019	74,056.64
034525	SRP Miscellaneous Accts Receivable	S Central Extension Non Prior Right Utilities	12/11/2019	69,959.77
20191127W001	DMS - Facility Services, Inc.	Oct 2019 Facility Maintenance Services	11/27/2019	66,204.81
034530	Traction Systems, Inc.	Traction Motor Overhaul	12/11/2019	48,752.00
20191121W001	City of Mesa	Q1 July thru Sept 2019 Advertising Revenue Distribution	11/21/2019	43,441.00
20191212W002	Dellner Inc.	LRV Coupler Overhaul	12/12/2019	42,996.00
20191220W004	Dellner Inc.	LRV Coupler Overhaul	12/20/2019	42,996.00
20191121W003	City of Tempe	Q1 July thru Sept 2019 Advertising Revenue Distribution	11/21/2019	41,595.00
034606	Siemens Mobility, Inc.	UTEX Exchange of Circuit Board	12/18/2019	38,290.34
034534	URW, LLC	Oct 2019 Facilities Landscaping Services	12/11/2019	36,395.74
034423	City of Phoenix	July 2019 Fare Handling Fee	11/27/2019	36,129.00
034580	Knorr Brake Corporation (KBC)	Power Truck Brake Assemblies	12/18/2019	35,800.00
20191121W	Award Winning Restorations	LRV #114 Paint New Color Scheme	11/21/2019	33,960.00
20191212W	Award Winning Restorations	Change Color Scheme on LRV 104	12/12/2019	33,960.00
034613	Tempe Police Department	Oct 2019 PM Platform Security	12/18/2019	30,168.50
20191220W009	Stacy and Witbeck, Inc.	Tempe Streetcar CAB Disbursement #3	12/20/2019	30,000.00
20191121W001	City of Mesa	Sept 2019 GRE Costs	11/21/2019	28,365.94
034561	Clifton Larson Allen LLP	Final FY 19 Financial Audit	12/18/2019	27,460.00
V20191130W005	City of Mesa	November 2019 Utilities	11/30/2019	26,317.61
034616	Traction Systems, Inc.	Traction Motor Overhaul	12/18/2019	26,188.00
034439	Motorola Solutions	Motorola Radios for SSQA	11/27/2019	25,870.87
Total				20,273,123.59



Information Summary

DATE

January 23, 2020

AGENDA ITEM 9**SUBJECT**

Future Agenda Items Request and Report on Current Events

PURPOSE

Chairs Hartke and Arredondo-Savage will request future agenda items from members, and members may provide a report on current events.

BACKGROUND/DISCUSSION/CONSIDERATION

None

COST AND BUDGET

None

COMMITTEE PROCESS

None

RECOMMENDATION

This item is presented for information only.

CONTACT

Scott Smith
Chief Executive Officer
602-262-7433
ssmith@valleymetro.org

ATTACHMENT

None.

Pending Items Request

Item Requested	Date Requested	Planned Follow-up Date



Agenda

January 30, 2020

Valley Metro RPTA
Thursday, January 30, 2020
Lake Powell Conference Room
101 N. 1st Avenue, 10th Floor
11:15 a.m.

Action Recommended

1. Public Comment (blue card)

The public will be provided with an opportunity at this time to address the committee on **all action agenda items**. Up to three minutes will be provided per speaker unless the Chair allows more at his/her discretion. A total of 15 minutes for all speakers will be provided.

1. For Information

2. Minutes

Minutes from the December, 2019 Board meeting are presented for approval.

2. For action

CONSENT AGENDA

3A. Expansion and Replacement Vehicles for the Regional Vanpool Program Contract Award

Staff recommends that the Board of Directors authorize the CEO to enter into a five-year contract with Creative Bus Sales to purchase and modify up to \$16,586,350 vanpool vehicles for the Valley Metro regional vanpool program.

3A. For action

3B. Recommended April 2020 Transit Service Changes

Staff recommends that the Board of Directors authorize the CEO to amend member agency FY20 IGAs as necessary, and to execute change orders to the First Transit, Total Transit, and Second Generation, Inc. fixed route and Transdev paratransit contracts to accommodate the recommended April 2020 service changes.

3B. For action



3C. Federal Transit Administration Pass-Through Grant Agreements

3C. For action

Staff recommends that the Board of Directors authorize the CEO to execute the IGAs and change order with the City of Phoenix for the listed grants.

REGULAR AGENDA

4. RPTA Fiscal Year 2020 (FY20) Mid-Year Budget Adjustment

4. For action

Scott Smith, CEO, will introduce Paul Hodgins, Chief Financial Officer, who will present the FY20 Mid-Year budget adjustment and request that the Board of Directors authorize an update to the Valley Metro RPTA Operating and Capital Budget for FY20.

5. Future Agenda Items Request and Report on Current Events

5. For information

Chair Hartke will request future agenda items from members, and members may provide a report on current events.

6. Next Meeting

6. For information

The next meeting is scheduled for **Thursday, February 20, 2020 at 11:15 a.m.**

Qualified sign language interpreters are available with 72 hours notice. Materials in alternative formats (large print, audiocassette, or computer diskette) are available upon request. For further information, please call Valley Metro at 602-262-7433 or TTY at 602-251-2039. To attend this meeting via teleconference, contact the receptionist at 602-262-7433 for the dial-in-information. The supporting information for this agenda can be found on our web site at www.valleymetro.org



Information Summary

DATE

January 30, 2020

AGENDA ITEM 1**SUBJECT**

Public Comment

PURPOSE

The public will be provided with an opportunity at this time to address the committee on **all action agenda items**. Up to three minutes will be provided per speaker unless the Chair allows more at his/her discretion. A total of 15 minutes for all speakers will be provided.

BACKGROUND | DISCUSSION | CONSIDERATION

None

COST AND BUDGET

None

COMMITTEE PROCESS

None

RECOMMENDATION

This item is presented for information.

CONTACT

Scott Smith
Chief Executive Officer
602-262-7433
ssmith@valleymetro.org

ATTACHMENT

None



Minutes

January 23, 2020

AGENDA ITEM 2

Board of Directors
Thursday, December 5, 2019
Lake Powell Conference Room
101 N. 1st Avenue, 10th Floor
11:15 a.m.

RPTA Meeting Participants

Mayor Kevin Hartke, City of Chandler (**Chair**)
Councilmember Mike Scharnow, Town of Fountain Hills
Councilmember Brigette Peterson, Town of Gilbert (phone)
Councilmember Lauren Tolmachoff, City of Glendale
Councilmember Francisco Heredia, City of Mesa
Mayor Gail Barney, Town of Queen Creek (phone)
Councilmember Susanne Klapp, City of Scottsdale (phone)
Vice Mayor Roland F. Winters Jr., City of Surprise
Councilmember Robin Arredondo-Savage, City of Tempe
Councilmember Linda Laborin, City of Tolleson
Mayor Rui Pereira, Town of Wickenburg (phone)
Mayor Michael LeVault, Town of Youngtown (phone)

Members Not Present

Vice Mayor Pat Dennis, City of Avondale
Vice Mayor Eric Orsborn, City of Buckeye
Mayor Alexis Hermosillo, City of El Mirage
Vice Mayor Bill Stipp, City of Goodyear
Supervisor Steve Gallardo, Maricopa County
Councilmember Jon Edwards, City of Peoria (**Treasurer**)
Mayor Kate Gallego, City of Phoenix (**Vice Chair**)

Chair Hartke called the RPTA meeting to order at 12:09 p.m.

1. Public Comment

Chair Hartke said this again is provided again time to address the committee on non-agenda items and all action-agenda items. I see I have one card from Mr. Blue Crowley. So if you would like to come up. Again, please state your name and city and you have three minutes.

Mr. Crowley said my name is William Charles Blue Crowley, the third, Phoenix. The agenda item I'm going to deal with is 3B. Now I've only been dealing with y'all and this situation for 33 years. Long time, hey, Wulf.



And through all of that time we've had to be doing planning for new routes et cetera. So when I see this and the amounts I'm going we don't have somebody in-house that that's their job.

And I then go with the five-year forecast and such and look back at what we put together for Prop 400 and part of what that transit service planning should be is you guys adhering to what Prop 400 stated was going to be the bus system, which was all of your little communities using the grid to maximize travel between cities and within. And how many besides Tempe have done it.

You know, when I look at Mesa and, what, 30 percent of your city has zero access to the bus. And Prop 400 was passed almost six years ago, twenty-six years ago.

I find that the failures of each of your communities -- I know that you electeds don't like to go out there and be proponents of socialism because that is how the right feels the bus is because what is it. It's for everybody and everybody gets to pay for it, but instead in our communities what do we do, you use it as an afterthought.

I've been banging this drum for air quality and mass transit now, like I said, for 33 years. Been asking some serious questions and been lied to all the time. You brought up that I asked about the Waymo. What the board did was instruct him to give me that contract and those situations. Like I said, I have gotten zero. So when the board instructs staff to do something, I'd really appreciate if they'd follow up on it.

And back in '86 through '89 when we did the bus planning, we didn't plan that one-third of the stops would not even been done or addressed. Is there a reason that every single one of your stops doesn't have a shelter, because remember in the summer, if you stand out in it for how long you can die. And you don't have the buses running close enough to where it wouldn't be a situation for anybody just transferring between buses. Thank you for your time.

2. Minutes

Chair Hartke said next on our agenda is approval -- Item No. 2. Approval of the October 24, 2019 board meetings. They're presented for approval. Is there any questions or comments? Though as I request a motion and a second to approve the board meeting minutes from October 24, 2019.

IT WAS MOVED BY COUNCILMEMBER TOLMACHOFF, SECONDED BY COUNCILMEMBER ARREDONDO-SAVAGE AND UNANIMOUSLY CARRIED TO APPROVE THE OCTOBER 24, 2019 BOARD MEETING MINUTES.

3. Consent Agenda

Chair Hartke said the next item is the consent agenda. This covers 3A through 3C. These are all listed for approval. Is there anyone that would like to take any of these and put them on an action item? Councilmember.



Councilmember Arredondo-Savage said I don't want to pull it because I'm going to approve it. But on 3B can I just ask a question in regards to accessibility? And this is the one for the authorization to issue a competitive solicitation for transit service planning software. Will our member cities be able to access that too?

Mr. Smith said yes, they will.

Chair Hartke said is there a motion and a second to approve the consent agenda?

IT WAS MOVED BY COUNCILMEMBER MIKE SCHARNOW, SECONDED BY VICE MAYOR WINTERS AND UNANIMOUSLY CARRIED TO APPROVE THE CONSENT AGENDA.

4. Future Agenda Items Request and Report on Current Events

None.

With no further discussion the meeting adjourned at 12:15 p.m.



Information Summary

DATE

January 30, 2020

AGENDA ITEM 3A**SUBJECT**

Expansion and Replacement Vehicles for the Regional Vanpool Program Contract Award

PURPOSE

To request authorization for the Chief Executive Officer (CEO) to enter into a five-year contract with Creative Bus Sales to purchase and modify up to \$16,586,350 of federally funded vanpool vehicles for the Valley Metro regional vanpool program.

BACKGROUND | DISCUSSION | CONSIDERATION

Vanpooling is a convenient, stress-free, environmentally-friendly alternative to driving alone to work. A group of six to 15 people who live and work near each other form the group. Riders pay a monthly fare that covers vehicle maintenance, insurance and roadside assistance. Today, more than 2,700 Valley residents commute daily via 375 Valley Metro vanpools with an average commute distance of 75 miles round trip, taking thousands of vehicles off roads during rush hour traffic.

Valley Metro vans are purchased using federal Surface Transportation Block Grant Program funds. All vanpool vans are owned, maintained, and disposed of by Valley Metro according to Federal Transit Administration (FTA) standards. The vans are purchased by the contractor from original equipment manufacturers (OEMs) and modified to meet customer needs with specific seating arrangements, lighting, stanchion bars, grab handles, and other items.

As Valley Metro has an on-going need for a contractor to purchase and modify replacement and expansion vehicles for the vanpool program, a two-step invitation for bid (IFB) was issued on October 10, 2019. Creative Bus Sales and Schetky Bus and Van Sales submitted bids. As required by the solicitation, each firm included signed certifications of federal requirements for authorization to propose on FTA funded projects with their bid.

Contract award is recommended to Creative Bus Sales based on being the low responsive/responsible bid.

Valley Metro is seeking a five-year contract to purchase vans as needed by the program. Future vanpool fleet needs are forecasted below but actual purchases will be based on demand.



COST AND BUDGET

Vanpool vehicles are purchased with federal Surface Transportation Block Grant Program funding allocated by the Maricopa Association of Governments. No local or regional funds are utilized. The table below illustrates the forecasted replacement and expansion vanpool vehicles over the contract's five years. Actual purchases will be determined by customer demand.

Vanpool Fleet	FY21	FY22	FY23	FY24	FY25	Total
Replacement Project 9050	45 vehicles	46	37	45	45	218
	\$2,151,000	\$2,215,850	\$1,850,000	\$2,317,500	\$2,387,025	\$10,921,375
Expansion Project 9051	25	25	25	25	25	125
	\$1,159,250	\$1,195,250	\$1,236,250	\$1,287,900	\$1,326,125	\$6,204,775
Totals	70	71	62	70	70	343
	\$3,310,250	\$3,411,100	\$3,086,250	\$3,605,400	\$3,713,150	\$17,126,150
Funding Source: FHWA STBGP/FTA 5307						

Footnote: The cost and budget table above has been updated to reflect the FY21 – FY25 budget for this contract. The previous table included the FY20 budget that is part of the current contract with Creative Bus Sales.

STRATEGIC PLAN ALIGNMENT

This item relates to the following goals and strategies in the Five-Year Strategic Plan, FY 2016 – 2020:

- Goal 2: Advance performance based operation

COMMITTEE PROCESS

RTAG: December 17, 2019 for information

TMC: January 8, 2020 approved

Board of Directors: January 30, 2020 for action

RECOMMENDATION

Staff recommends that the Board of Directors authorize the CEO to enter into a five-year contract with Creative Bus Sales to purchase and modify up to \$16,586,350 vanpool vehicles for the Valley Metro regional vanpool program.

CONTACT

Jim Hillyard

Chief Administrative Officer

602-495-8234

jhillyard@valleymetro.org



ATTACHMENT

None

ⁱ The vans have a four-year, 100,000 mile service life and are, therefore, categorically exempted from testing by the FTA bus testing regulation. Vanpool van proposers are not transit vehicle manufacturers, but are vehicle dealers, as well as aftermarket outfitters that change seating configurations and certify that all Federal Motor Vehicle Safety Standards are met.



Information Summary

DATE

January 30, 2020

AGENDA ITEM 3B**SUBJECT**

Recommended April 2020 Transit Service Changes

PURPOSE

To request authorization for the Chief Executive Officer (CEO) to amend member agency Fiscal Year 2020 (FY20) Intergovernmental Agreements (IGAs) as necessary, and to execute change orders to the First Transit, Total Transit, and Second Generation, Inc. fixed route and Transdev paratransit contracts to accommodate the recommended April 2020 service changes.

BACKGROUND | DISCUSSION | CONSIDERATION

Effective April 27, 2020 Valley Metro transit service changes are recommended throughout the region. Changes were coordinated and analyzed through the five-year Short Range Transit Program as well as the Board adopted Transit Standards and Performance Measures. In addition, the fixed route service changes were proposed and reviewed in coordination with the Valley Metro Service Planning Working Group, comprising representatives from Valley Metro member agencies. Valley Metro also worked with each affected member agency regarding the proposed changes and funding impacts prior to arriving at recommendations. Extensive public outreach was also conducted. Paratransit changes were coordinated and analyzed through the City of Chandler. In addition, the service changes were reviewed by Valley Metro Accessible Transit Services department.

This summary includes recommended bus and paratransit service changes for Valley Metro-operated services and routes, and routes funded through the regional Public Transportation Fund (PTF). Changes that would specifically affect other locally funded service from different operating agencies (e.g. Phoenix) are not addressed herein. Overall the recommended changes include paratransit service area changes, route modifications, and schedule adjustments.

Recommended Route and Schedule Changes:

- **Route 81—Hayden/McClintock Dr:** Modify northbound route at Mustang Transit Center.
- **Route 96—Dobson Rd:** Modify route to permanently serve Sycamore Transit Center.



- **Route 136—Gilbert Rd:** Modify route to eliminate Boeing deviation from Brown Rd. to McDowell Rd.
- **Route 184—Power Rd:** Modify route to eliminate Red Mountain Community College deviation to streamline route along Power Rd.
- **Route 685—Ajo/Gila Bend Rural Connector:** Modify route to serve along 95th Ave. & McDowell Rd. Eliminate stops on 95th Ln. & Palm Ln.
- **Avondale ZOOM:** Modify route to make Festival Fields detour permanent.

City of Chandler Valley Metro Paratransit Changes:

- **Elimination of same day paratransit service.** Customers will no longer have access to same day trips with Valley Metro Paratransit. Same day trip reservation with paratransit will also be eliminated with this change.
- **RideChoice will be the only same day trip option available through Valley Metro:** Chandler will continue to provide RideChoice throughout the city of Chandler.
- **Elimination of Non-ADA Certification:** Non-ADA certification will be eliminated. Chandler will no longer provide paratransit service to customers with Non-ADA Certification

Public Outreach

An extensive public outreach was conducted from November through December, via online comment, email, in-person information sessions, webinar, social media and a public hearing. The outreach covered all proposed service changes regardless of funding source; see Appendix A for all recommended regional service changes.

- **Input Opportunities:**
 - Public hearing conducted on November 20, 2019
 - Webinar conducted on November 19, 2019
 - In-person information sessions
 - Online comment card
 - Via email at input@valleymetro.org
 - Social media
- **Communication Channels:**
 - Six advertisements were placed in the *Arizona Republic* (2), *East Valley Tribune*, *La Prensa Hispana*, *La Voz* and *Arizona Informant*. They included information regarding the proposed route changes, public comment period and public hearing.
 - Transit vehicle announcements (Route Scout)
 - A-frame signage at key transit locations
 - Email notices to riders and Trip Reduction Program employers
 - Press release resulting in news coverage
 - Social media posts



- Website ([valleymetro.org/service changes](http://valleymetro.org/service-changes))
- Internal communication to staff and contractors

- **Results**

The public outreach generated 309 comments from riders and the general public about Valley Metro-operated or funded service. Overall, 84% of comments were positive or neutral.

COST AND BUDGET

Appendix B provides a summary of the estimated annual costs or savings of the recommended service changes and adjustments necessary to Valley Metro's operating contracts and member agency IGAs. Costs for changes that do not impact Valley Metro-operated routes and routes not funded through PTF are excluded from this table.

Contract adjustments for minor bus service changes that do not require an amendment to the IGAs will be made through the year-end reconciliation process. The cost of recommended service changes operated the First Transit, Total Transit, and Second Generation, Inc. are included in the RPTA Adopted FY19 Operating and Capital Budgets and the Adopted RPTA Five-Year Operating Forecast and Capital Program (FY2018 thru FY2022).

For paratransit changes, the budget impact and will be determined during the IGA reconciliation process and the contractor change order

COMMITTEE ACTION

RTAG: December 17, 2019 for information

TMC: January 8, 2020 approved

Board of Directors: January 23, 2020 for action

STRATEGIC PLAN ALIGNMENT

This item addresses three goals in the Board-adopted FY16-20 Strategic Plan:

- Goal 1: Increase customer focus
- Goal 2: Advance performance based operations
- Goal 3: Grow transit ridership

RECOMMENDATION

Staff recommends that the Board of Directors authorize the CEO to amend member agency FY20 IGAs as necessary, and to execute change orders to the First Transit, Total Transit, and Second Generation, Inc fixed route and Transdev paratransit contracts to accommodate the recommended April 2020 service changes.

**CONTACT**

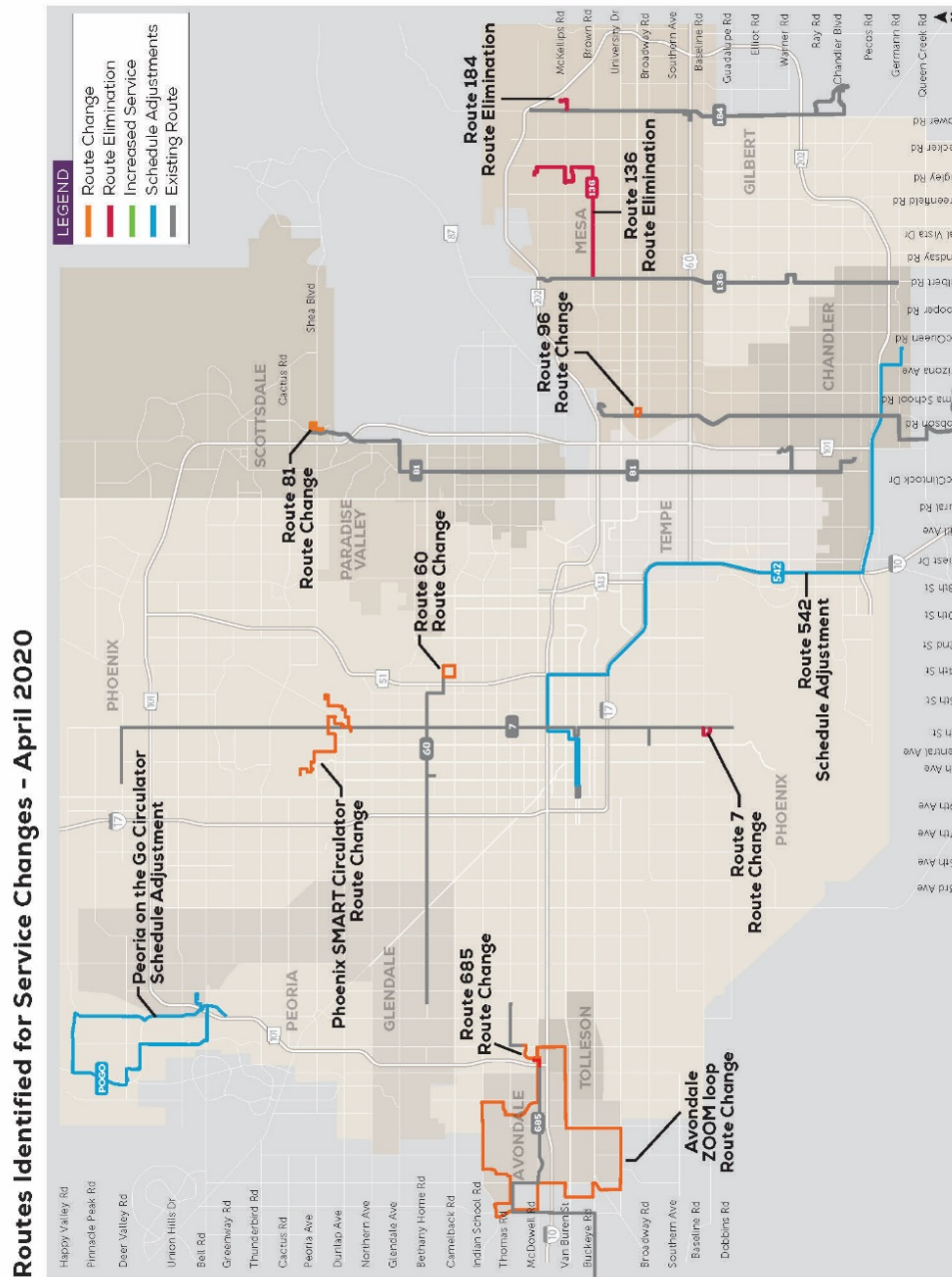
Wulf Grote, P.E.
Director, Capital Services and Development
602-322-4420
wgrote@valleymetro.org

ATTACHMENT

Appendix A – Recommended Service Changes Regardless of Operator or Funding Source

Appendix B: Change in Costs for Valley Metro Operated or PTF Funded Services by Contractor and City

Appendix A –Recommended Service Changes Regardless of Operator or Funding Source





Appendix B: Change in Costs for Valley Metro Operated or PTF Funded Services by Contractor and City

Estimated Annualized Costs or Savings of Service Changes					
Using FY2021 Rates					
Route	Contractor			Funding Agency	
	(base cost)			(estimated net)	
	First Transit (VM)	Total Transit	Second Generation	Avondale	TLCP
81	-\$127,000				-\$108,000
96	\$71,000				\$64,000
136	-\$98,000				-\$88,000
184	-\$195,000				\$-175,000
685			\$5,000		\$4,300
ZOOM		\$57,000		\$28,000	
Total	-349,000	\$57,000	\$5,000	\$28,000	-\$302,700

April 2020 Transit Service Changes

January 2020

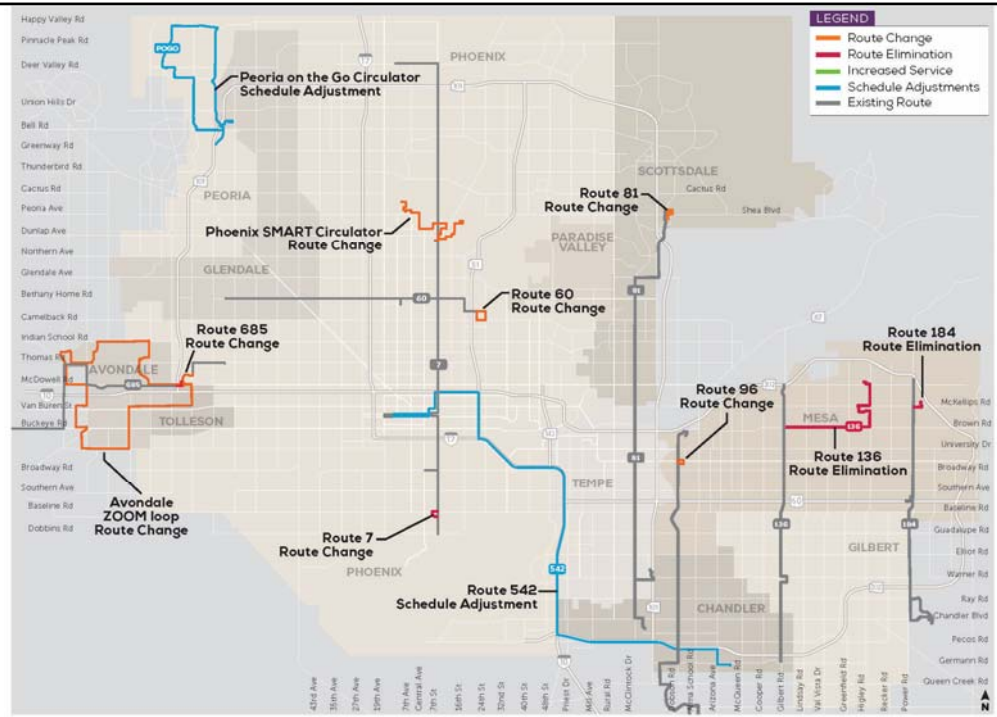


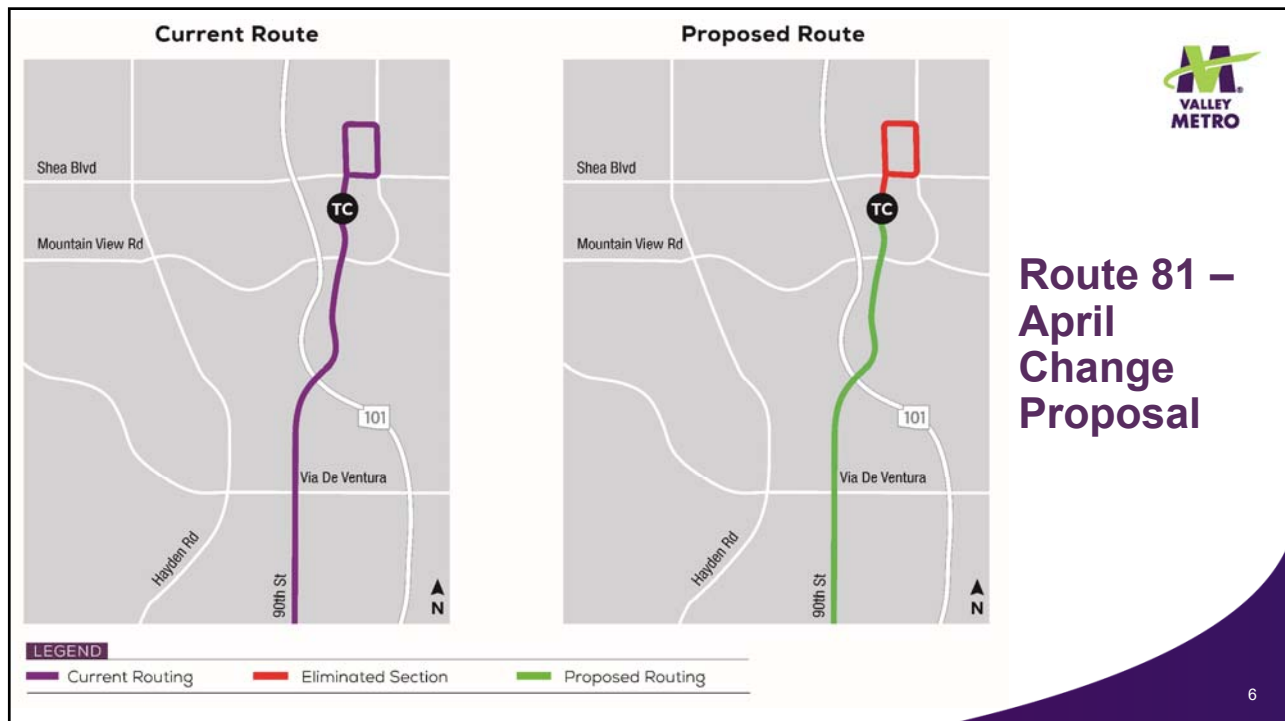
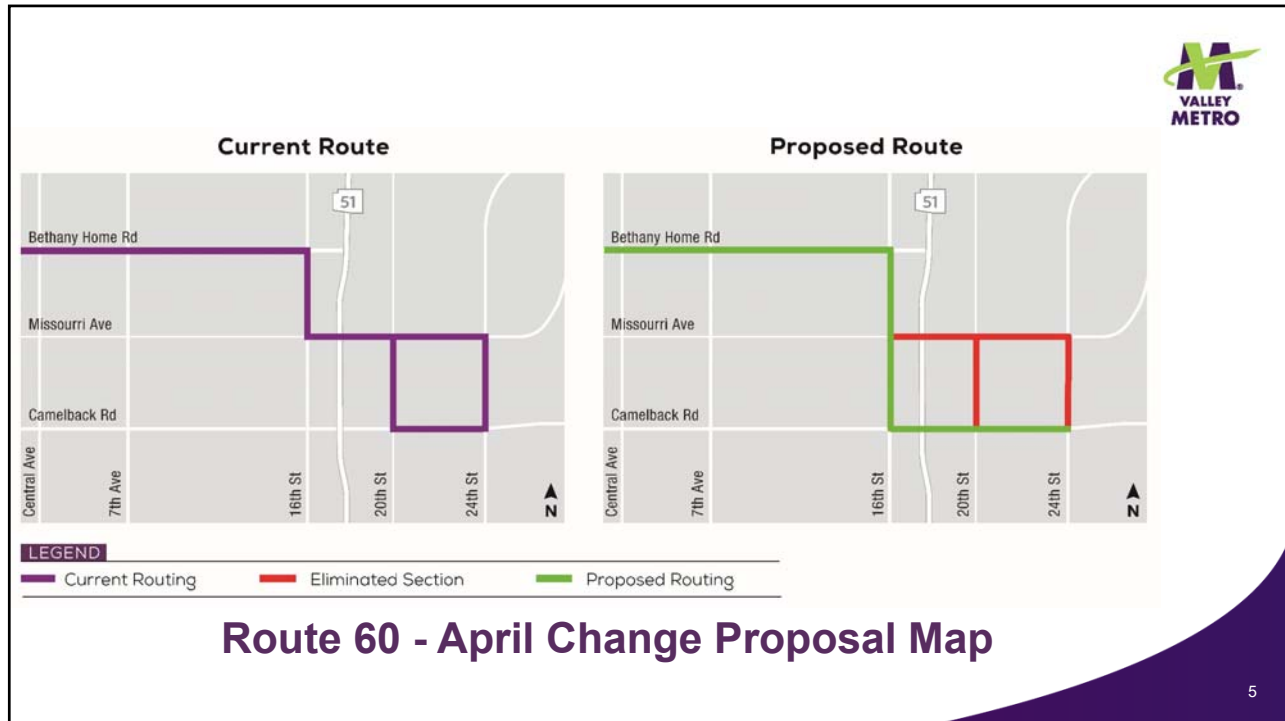
Purpose

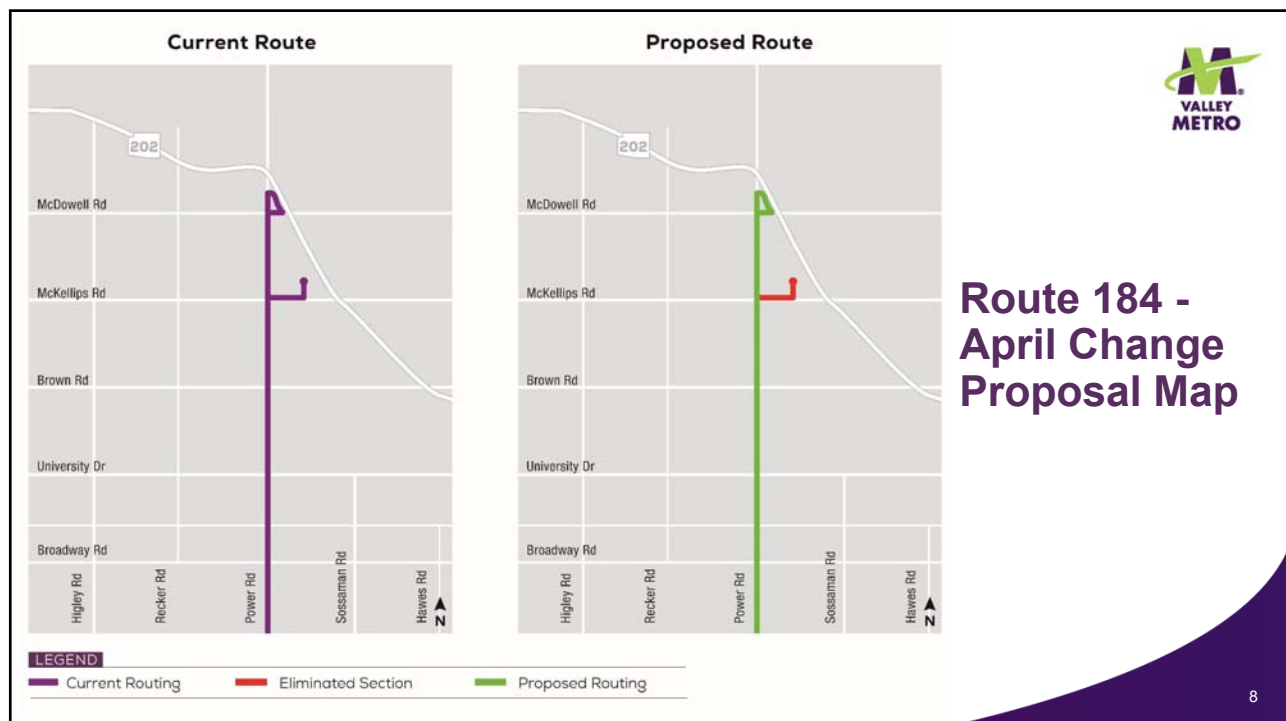
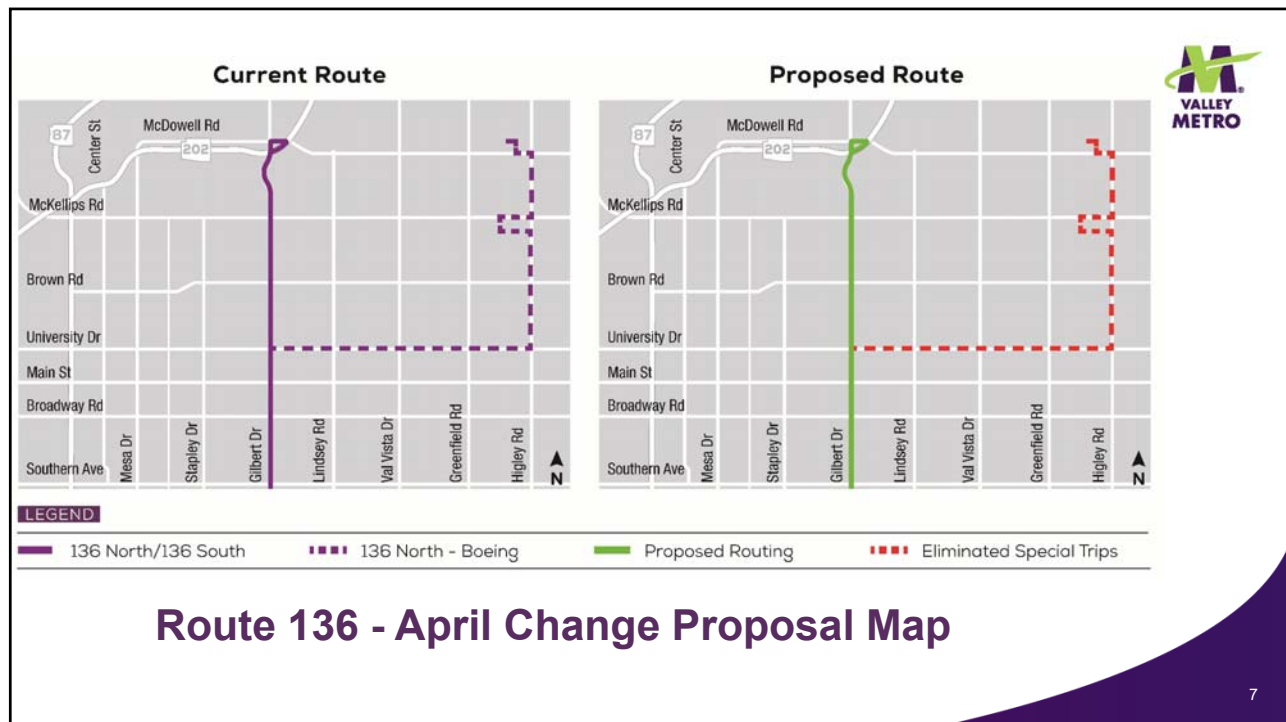
Staff recommends the Board of Directors authorize the CEO to amend member agency FY20 IGAs as necessary, and to execute change orders to the First Transit, Total Transit, and Second Generation, Inc fixed route and Transdev paratransit contracts to accommodate the recommended April 2020 service changes.

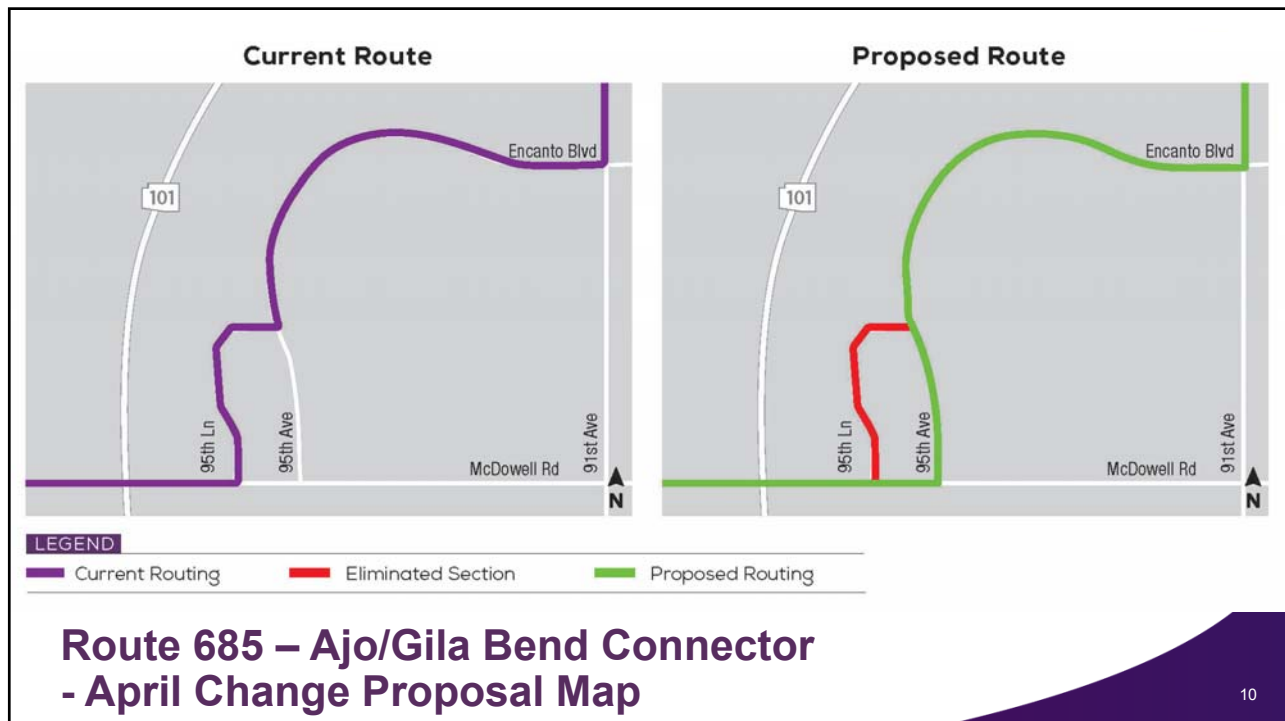
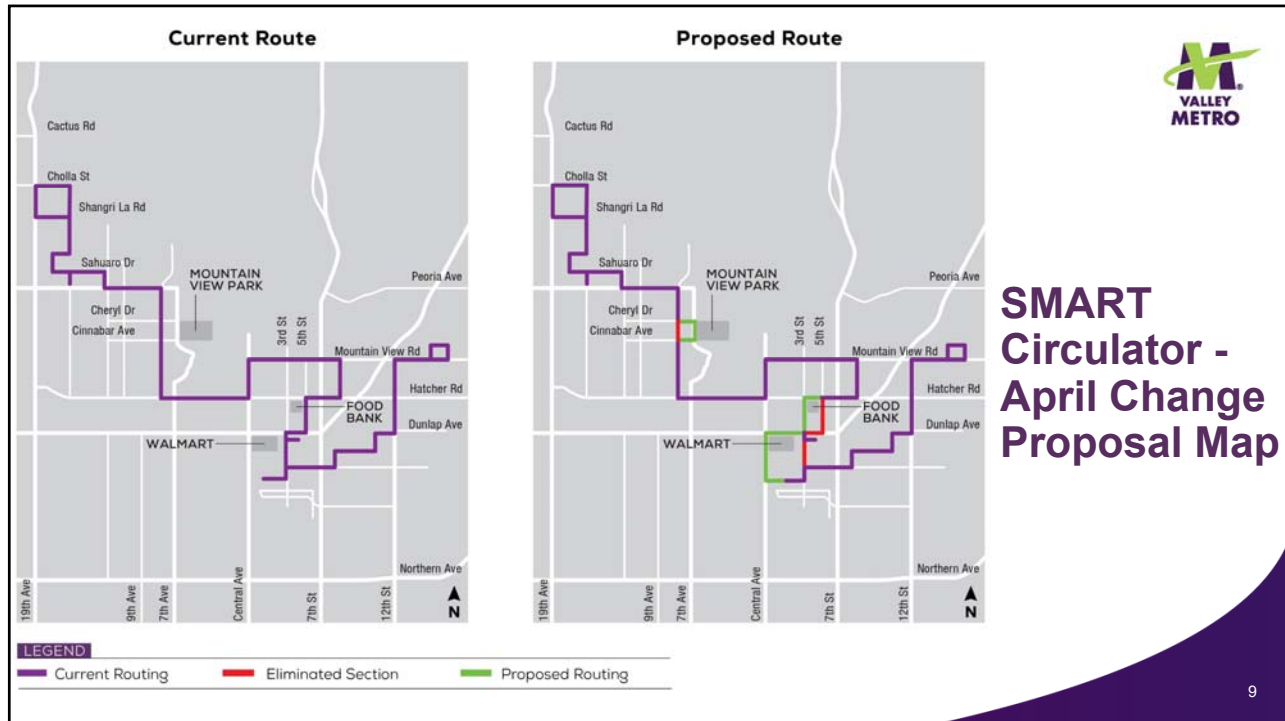


Proposed April 2020 Service Changes











April Service Change Proposals

Schedule Changes

- Route 542 - Chandler Express: Change inbound and outbound trip times to better serve riders
- Peoria on the Go Circulator: Revisit schedule and run times

Alignment Changes

- Route 96 - Dobson Road: Permanently change routing to serve inside Sycamore Transit Center

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October Service Change Public Outreach

- **An extensive public outreach was conducted from November 4 through December 7, via online comment, email, in-person information sessions, webinar, social media and a public hearing.**
 - Public hearing conducted on November 20, 2019
 - Webinar conducted on November 19, 2019
 - In-person information sessions
 - Online comment card
 - Email
 - Social media

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Recommendation

Staff recommends the Board of Directors authorize the CEO to amend member agency FY20 IGAs as necessary, and to execute change orders to the First Transit, Total Transit, and Second Generation, Inc fixed route and Transdev paratransit contracts to accommodate the recommended April 2020 service changes.



Information Summary

DATE January 23, 2020

AGENDA ITEM 3C

SUBJECT

Federal Transit Administration Pass-Through Grant Agreements

PURPOSE

To request authorization for the Chief Executive Officer (CEO) to execute IGAs with the City of Phoenix to allow Valley Metro to be reimbursed for eligible activities.

BACKGROUND | DISCUSSION | CONSIDERATION

Valley Metro is being provided federal funds through the Federal Transit Administration (FTA) from six grant programs. The table below summarizes the funding available:

Grant	FTA Program	Federal Share	Local Share	Total
TBD	5307 – Formula	\$19,815,783	\$3,857,071	\$23,672,854
TBD	5307 – Formula (Avn-Gdy UZA)	\$3,606,660	\$2,486,660	\$6,093,320
TBD	5310 – Enhanced Mobility	\$626,703	\$548,703	\$1,175,406
TBD	5337 – SOGR HiBus	\$20,503	\$5,126	\$25,629
TBD	5337 – SOGR HiBus (Avn-Gdy UZA)	\$78,995	\$19,749	\$98,744
TBD	5339 – Bus and Bus Facilities	\$3,952,500	\$697,500	\$4,650,000
TBD	STBGP	\$3,255,000	\$0	\$3,255,000
Total		\$31,356,144	\$7,614,809	\$38,970,953

- Funds from the Section 5307 Urbanized Area Formula Program are awarded for preventive maintenance and fleet replacement.
- Funds from the Section 5307 Urbanized Area Formula Program for the Avondale-Goodyear Urbanized Area are awarded for operating assistance and fleet replacement.
- Funds from Section 5310, Enhanced Mobility for Seniors and Individuals with Disabilities Program awarded for operating support for Ride Choice and travel training.
- Funds from Section 5337, State of Good Repair Hi Capacity Bus Program, are awarded for preventive maintenance.
- Funds from Section 5337 for the Avondale-Goodyear Urbanized Area, State of Good Repair Hi Capacity Bus Program, are awarded for preventive maintenance.
- Funds from the Section 5339, Bus and Bus Facilities Program, are awarded for replacement fleet.



- Funds from the Surface Transportation Program flexed from the Federal Highways Administration are awarded for replacement and expansion fleet for the vanpool program.

The City of Phoenix is the designated recipient for all FTA grant funds for the region. Valley Metro undertakes projects approved for FTA grant funding, then submits requests to Phoenix for reimbursement of actual expenses incurred. Phoenix then executes a drawdown of funds from FTA to pass-through the reimbursement to Valley Metro.

The pass-through IGAs are required in order for Phoenix to reimburse Valley Metro for eligible expenses.

COST AND BUDGET

All expenses are in the approved FY 2020 Adopted Operating and Capital Budget and 5-Year Capital Program. The grant funds will offset expenses, reducing the net cost to the Public Transportation Fund and member agency budgets.

STRATEGIC PLAN ALIGNMENT

This item relates to the following goals and strategies in the Five-Year Strategic Plan, FY 2016 – 2020:

- Goal 2: Advance performance based operation

COMMITTEE PROCESS

RTAG: December 17, 2019 for information

TMC: January 8, 2020 for action

Board of Directors: January 30, 2020 for action

RECOMMENDATION

Staff recommends that the TMC forward to the Board of Directors authorization for the CEO to execute the IGAs and change order with the City of Phoenix for the listed grants.

CONTACT

Paul Hodgins

Chief Financial Officer

602-523-6043

phodgins@valleymetro.org

ATTACHMENT

None



Information Summary

DATE

January 30, 2020

AGENDA ITEM 4

SUBJECT

RPTA Fiscal Year 2020 (FY20) Mid-Year Budget Adjustment

PURPOSE

To request authorization for the Mid-Year Budget Adjustment update to the Valley Metro RPTA Operating and Capital Budget for FY20.

BACKGROUND | DISCUSSION | CONSIDERATION

In June 2019, the TMC recommended and the Board approved the FY20 Operating and Capital Budget. The cost factors used to develop the budget have changed and adjustments are warranted to update the expenditures planned for the remainder of the fiscal year.

The total operating forecast has been revised and will increase by \$4.1M, or 2% of the adopted budget. Fixed route service purchased from Phoenix is increasing due addition of approximately 250,000 miles for various routes in Scottsdale which were previously funded through local contributions. Fixed Route service in the East Valley is up due to additional service as part of the October 2019 and April 2020 service changes. Both the RideChoice and Paratransit programs are experience trips higher than planned. Additional members have also joined the RideChoice program since the budget was adopted, therefore we've also added those costs to the revised forecast.

Budget Item	Description	Increase (Decrease) Amt	Funding Source
Fixed Route Service (Purchased from City of Phoenix)	Increase miles purchased for Scottsdale service	\$ 1,971,000	PTF
Fixed Route Service (East Valley)	October 2019 and April 2020 service increases- Routes 104, 136.	\$ 448,000	PTF Federal Member Cities
RideChoice Program	Trips higher than plan along with addition of Tolleson, Scottsdale, and Goodyear to the program	\$ 413,000	Member Cities
Paratransit Program	Trips higher than plan	\$ 1,309,000	PTF Member Cities
Operations Total		\$ 4,141,000	



Our revised capital forecast is up by \$3.4M, or 2% of the adopted budget, primarily due to the timing of delivery for fleet. Several buses along with a paratransit vehicle that were anticipated to be received in FY19 will arrive in FY20. Vanpool replacements have increased by an additional 9 vehicles this year. We've received some favorable per unit pricing for the vanpools so we have some budget underrun to help with the purchase of the 9 vehicles. We are deferring construction for the Laveen PNR along with the replacement of a bus wash at the Mesa Operations and Maintenance Facility.

Capital Activities:

Budget Item	Description	Increase (Decrease) Amt	Funding Source
Bus Fleet	Adjusting budget to align with timing of deliveries. Several buses anticipated to be delivered in FY19 were delayed to FY20.	\$ 4,352,000	PTF Federal
Paratransit Fleet	One Glendale vehicle scheduled for delivery in FY19 to be delivered in FY20.	\$ 68,000	PTF
Vanpool Fleet	Addition of 9 additional replacement vehicles.	\$ 123,000	Federal
Facilities	Deferred Laveen PNR construction to FY21, increased design and construction support services for Peoria and Buckeye PNR's. Deferred bus wash at Mesa O&M Facility until FY21.	\$ (1,097,000)	PTF Federal Member Cities
Capital Total		\$ 3,446,000	

COST AND BUDGET

Changes proposed are incorporated into overall agency uses and sources of funds below:



USES OF FUNDS (\$000,000)

Operating Expenditures

Uses of Funds	FY20	FY20 Amended	Change \$	Change %
Fixed Route Operations	\$99.2	\$101.7	\$2.4	2%
Demand Service Operations	41.0	\$42.7	1.7	4%
Vanpool Operations	0.9	\$0.9	-	0%
Planning	2.1	\$2.1	-	0%
Commute Solutions	1.3	\$1.3	-	0%
Administration and Finance	13.1	\$13.1	-	0%
Regional Services	4.6	\$4.6	-	0%
Sub-Total RPTA Operating	\$162.2	\$166.3	\$4.1	3%
VMR Personnel Costs	\$26.5	\$26.5	-	0%
VMR RARF Disbursements	0.5	0.5	-	0%
AZ Lottery Funds Disbursements	11.2	11.2	-	0%
Sub-Total Pass-Through Funds	\$38.2	\$38.2	\$0.0	0%
Total Operating Uses	\$200.4	\$204.5	\$4.1	2%

Capital Expenditures

Uses of Funds	FY20	FY20 Amended	Change \$	Change %
Regional Fleet	\$39.3	\$43.8	\$4.5	12%
Regional Facilities	5.6	4.5	(1.1)	-20%
Other Regional Projects	1.0	1.0	-	0%
Member Agency Disbursements	5.4	5.4	-	0%
Debt Service	25.3	25.3	-	0%
Sub-Total RPTA Capital	\$76.6	\$80.0	\$3.4	4%
Rail Program Disbursements	\$88.4	\$88.4	-	0%
Sub-Total VMR Capital	\$88.4	\$88.4	\$0.0	0%
Total Capital Uses	\$165.0	\$168.4	\$3.4	2%

Total Uses	\$365.4	\$373.0	\$7.6	2%
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SOURCES OF FUNDS (\$000,000)

Operating Revenues

Source of Funds	FY20	FY20 Amended	Change \$	Change %
Public Transportation Funds	\$86.1	\$91.3	\$5.3	6%
Regional Area Road Funds	5.1	5.1	-	0%
Transit Service Agreements	48.4	47.4	(1.0)	-2%
Federal Grants	8.9	9.0	0.2	2%
Fare Revenues	11.6	11.3	(0.3)	-2%
Other Revenues	1.3	1.3	-	0%
Carry forward and Reserves	1.2	1.2	-	0%
Sub-Total RPTA Operating	\$162.5	\$166.7	\$4.1	3%
VMR Reimbursements	26.7	26.7	-	0%
AZ Lottery Funds	11.2	11.2	-	0%
Sub-Total Pass-Through Funds	\$37.9	\$37.9	\$0.0	0%
Total Operating Revenues	\$200.4	\$204.5	\$4.1	2%

Capital Revenues

Sources of Funds	FY20	FY20 Amended	Change \$	Change %
Public Transportation Funds	\$25.4	\$25.4	\$0.0	0%
Federal Grants	34.5	38.2	3.7	11%
Member Contributions	0.0	0.2	0.2	100%
Other Revenues	0.3	0.3	-	0%
Carry forward and Reserves	16.4	15.9	(0.5)	-3%
Sub-Total RPTA Capital	\$76.6	\$80.0	\$3.4	4%
VMR PTF Rail Program	52.2	52.2	-	0%
VMR PTF Reserve Funds	36.2	36.2	-	0%
Sub-Total VMR Capital	\$88.4	\$88.4	\$0.0	0%
Total Capital Sources	\$165.0	\$168.4	\$3.4	2%
Total Sources	\$365.4	\$373.0	\$7.6	2%



STRATEGIC PLAN ALIGNMENT

This item relates to the following goals and strategies in the Five-Year Strategic Plan, FY 2016 – 2020:

- Goal 2: Advance performance based operation

COMMITTEE PROCESS

Financial Working Group: December 17, 2019 for information

RTAG: December 17, 2019 for information

TMC: January 8, 2020 approved

AFS: January 16, 2020 for information

Board: January 30, 2020 for action

RECOMMENDATION

Staff recommends that the Board of Directors authorize the Mid-Year Budget Adjustment update to the Valley Metro RPTA Operating and Capital Budget for FY20.

CONTACT

Paul Hodgins

Chief Financial Officer

602-523-6043

phodgins@valleymetro.org

ATTACHMENT

None

Valley Metro RPTA FY20 Mid-Year Budget Adjustment

January 2020



Changes – Operations Activities



Budget Item	Description	Increase (Decrease) Amt	Funding Source
Fixed Route Service (Purchased from City of Phoenix)	Increase miles purchased for Scottsdale service	\$ 1,971,000	PTF
Fixed Route Service (East Valley)	October 2019 and April 2020 service increases- Routes 104, 136.	\$ 448,000	PTF Federal Member Cities
RideChoice Program	Trips higher than plan along with addition of Avondale, Tolleson, Scottsdale, and Goodyear to the program	\$ 413,000	Member Cities
Paratransit Program	Trips higher than plan	\$ 1,309,000	PTF Member Cities
Operations Total		\$ 4,141,000	

Uses of Funds - Operating (\$000,000)



Uses of Funds	FY20	FY20 Amended	Change \$	Change %
Fixed Route Operations	\$99.2	\$101.7	\$2.4	2%
Demand Service Operations	41.0	\$42.7	1.7	4%
Vanpool Operations	0.9	\$0.9	-	0%
Planning	2.1	\$2.1	-	0%
Commute Solutions	1.3	\$1.3	-	0%
Administration and Finance	13.1	\$13.1	-	0%
Regional Services	4.6	\$4.6	-	0%
Sub-Total RPTA Operating	\$162.2	\$166.3	\$4.1	3%
VMR Personnel Costs	\$26.5	\$26.5	-	0%
VMR RARF Disbursements	0.5	0.5	-	0%
AZ Lottery Funds Disbursements	11.2	11.2	-	0%
Sub-Total Pass-Through Funds	\$38.2	\$38.2	\$0.0	0%
Total Operating Uses	\$200.4	\$204.5	\$4.1	2%

3

Sources of Funds - Operating (\$000,000)



Source of Funds	FY20	FY20 Amended	Change \$	Change %
Public Transportation Funds	\$86.1	\$91.3	\$5.3	6%
Regional Area Road Funds	5.1	5.1	-	0%
Transit Service Agreements	48.4	47.4	(1.0)	-2%
Federal Grants	8.9	9.0	0.2	2%
Fare Revenues	11.6	11.3	(0.3)	-2%
Other Revenues	1.3	1.3	-	0%
Carry forward and Reserves	1.2	1.2	-	0%
Sub-Total RPTA Operating	\$162.5	\$166.7	\$4.1	3%
VMR Reimbursements	26.7	26.7	-	0%
AZ Lottery Funds	11.2	11.2	-	0%
Sub-Total Pass-Through Funds	\$37.9	\$37.9	\$0.0	0%
Total Operating Revenues	\$200.4	\$204.5	\$4.1	2%

4

Operating Funding Changes



<u>Operating Sources</u>	<u>RideChoice Program</u>	<u>Paratransit Program</u>	<u>Total</u>
Public Transportation Funds	\$ 41,000	\$ 1,523,000	\$ 1,564,000
Federal Funds	180,000	(8,000)	172,000
Avondale	-	(5,000)	(5,000)
Chandler	-	(258,000)	(258,000)
El Mirage	-	(111,000)	(111,000)
Fountain Hills	(10,000)	-	(10,000)
Gilbert	105,000	(214,000)	(109,000)
Glendale	-	197,000	197,000
Goodyear	32,000	-	32,000
Maricopa County	(373,000)	519,000	146,000
Mesa	114,000	(186,000)	(72,000)
Peoria	-	256,000	256,000
Scottsdale	217,000	(12,000)	205,000
Surprise	35,000	(165,000)	(130,000)
Tempe	68,000	(202,000)	(134,000)
Tolleson	2,000	(6,000)	(4,000)
Youngtown	-	(20,000)	(20,000)
Total	\$ 411,000	\$ 1,308,000	\$ 1,719,000

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Operating Funding Changes (contd)



<u>Operating Sources</u>	<u>Fixed Route Service (East Valley)</u>
Public Transportation Funds	1,843,000
Fixed Route Fare Revenue	(405,000)
Chandler	(2,000)
Gila River Indian Community	1,000
Mesa	(546,000)
Phoenix	10,000
Tempe	(453,000)
Total	\$ 448,000

6



Changes – Capital Activities

Budget Item	Description	Increase (Decrease) Amt	Funding Source
Bus Fleet	Adjusting budget to align with timing of deliveries. Several buses anticipated to be delivered in FY19 were delayed to FY20.	\$ 4,352,000	PTF Federal
Paratransit Fleet	One Glendale vehicle scheduled for delivery in FY19 to be delivered in FY20.	\$ 68,000	PTF
Vanpool Fleet	Addition of 9 additional replacement vehicles.	\$ 123,000	Federal
Facilities	Deferred Laveen PNR construction to FY21, increased design and construction support services for Peoria and Buckeye PNR's. Deferred bus wash replacement at Mesa O&M Facility until FY21.	\$ (1,097,000)	PTF Federal Member Cities
Capital Total		\$ 3,446,000	
GRAND TOTAL		\$ 7,587,000	

7



Uses of Funds - Capital (\$000,000)

Uses of Funds	FY20	FY20 Amended	Change \$	Change %
Regional Fleet	\$39.3	\$43.8	\$4.5	12%
Regional Facilities	5.6	4.5	(1.1)	-20%
Other Regional Projects	1.0	1.0	-	0%
Member Agency Disbursements	5.4	5.4	-	0%
Debt Service	25.3	25.3	-	0%
Sub-Total RPTA Capital	\$76.6	\$80.0	\$3.4	4%
Rail Program Disbursements	\$88.4	\$88.4	-	0%
Sub-Total VMR Capital	\$88.4	\$88.4	\$0.0	0%
Total Capital Uses	\$165.0	\$168.4	\$3.4	2%

8



Sources of Funds - Capital (\$000,000)

Sources of Funds	FY20	FY20 Amended	Change \$	Change %
Public Transportation Funds	\$25.4	\$25.4	\$0.0	0%
Federal Grants	34.5	38.2	3.7	11%
Member Contributions	0.0	0.2	0.2	100%
Other Revenues	0.3	0.3	-	0%
Carry forward and Reserves	16.4	15.9	(0.5)	-3%
Sub-Total RPTA Capital	\$76.6	\$80.0	\$3.4	4%
VMR PTF Rail Program	52.2	52.2	-	0%
VMR PTF Reserve Funds	36.2	36.2	-	0%
Sub-Total VMR Capital	\$88.4	\$88.4	\$0.0	0%
Total Capital Sources	\$165.0	\$168.4	\$3.4	2%

9



Recommendation

Staff recommends that the Board of Directors authorize the Mid-Year Budget Adjustment update to the Valley Metro RPTA Operating and Capital Budget for FY20.

10



Information Summary

DATE

January 30, 2020

AGENDA ITEM 5**SUBJECT**

Future Agenda Items Request and Report on Current Events

PURPOSE

Chair Hartke will request future agenda items from members, and members may provide a report on current events.

BACKGROUND | DISCUSSION | CONSIDERATION

None

COST AND BUDGET

None

STRATEGIC PLAN ALIGNMENT

None

COMMITTEE PROCESS

None

RECOMMENDATION

This item is presented for information only.

Scott Smith

Chief Executive Officer

602-262-7433

ssmith@valleymetro.org

ATTACHMENT

None

Pending Items Request

Item Requested	Date Requested	Planned Follow-up Date



Agenda

January 23, 2020

Valley Metro Rail
Thursday, January 30, 2020
Lake Powell Conference Room
101 N. 1st Avenue, 10th Floor
11:15 a.m.

Action Recommended

1. Public Comment (blue card)

1. For Information

The public will be provided with an opportunity at this time to address the committee on **all action agenda items**. Up to three minutes will be provided per speaker unless the Chair allows more at his/her discretion. A total of 15 minutes for all speakers will be provided.

2. Minutes

2. For action

Minutes from the December 5, 2019 Board meeting are presented for approval.

CONSENT AGENDA

3A. Rail Transportation Services Contract Change Order

3A. For action

Staff recommends that the Board of Directors authorize the CEO to execute a contract change order with ACI for rail transportation services to include additional staffing for an amount not to exceed \$2,018,794 for the period February 1, 2020 to June 30, 2022.

3B. Federal Transit Administration Pass-Through Grant Agreements

3B. For action

Staff recommends that the Board of Directors authorize the CEO to execute the IGAs and change order with the City of Phoenix for the listed grants.

REGULAR AGENDA

4. Future Agenda Items Request and Report on Current Events

4. For information

Chair Arredondo-Savage will request future agenda items from members and members may provide a report on current events.

5. Next Meeting

5. For information

The next meeting is scheduled for **Thursday, February 20, 2020 at 11:15 a.m.**

Qualified sign language interpreters are available with 72 hours notice. Materials in alternative formats (large print, audiocassette, or computer diskette) are available upon request. For further information, please call Valley Metro at 602-262-7433 or TTY at 602-251-2039. To attend this meeting via teleconference, contact the receptionist at 602-262-7433 for the dial-in-information. The supporting information for this agenda can be found on our web site at www.valleymetro.org



Information Summary

DATE

January 23, 2020

AGENDA ITEM 1**SUBJECT**

Public Comment

PURPOSE

The public will be provided with an opportunity at this time to address the committee on **all action agenda items**. Up to three minutes will be provided per speaker unless the Chair allows more at his/her discretion. A total of 15 minutes for all speakers will be provided.

BACKGROUND | DISCUSSION | CONSIDERATION

None

COST AND BUDGET

None

COMMITTEE PROCESS

None

RECOMMENDATION

This item is presented for information only.

CONTACT

Scott Smith
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602-262-7433
ssmith@valleymetro.org

ATTACHMENT

None

Minutes

January 23, 2020

AGENDA ITEM 2

Board of Directors

Thursday, December 5, 2019
Lake Powell Conference Room
101 N. 1st Avenue, 10th Floor
11:15 a.m.

Meeting Participants

Councilmember Robin Arredondo-Savage, City of Tempe **(Chair)**
Mayor Kevin Hartke, City of Chandler
Mario Paniagua for Mayor Kate Gallego, City of Phoenix
Councilmember Francisco Heredia, City of Mesa

Chair Arredondo-Savage called the meeting to order at 12:15 p.m.

1. Public Comment

Chair Arredondo-Savage said today our first item on the agenda is public comment and action items. Thank you very much, mayor. I appreciate that. I know we do have one card. Blue Crowley. As you know, you have three minutes. Welcome.

Mr. Crowley said William Charles Blue Crowley, the third, sometimes a Tempe resident. I got up here last week and described to you an incident that had occurred at a light rail station of where my friend who is an SMI was accosted by one of your fare collectors and the incident caused him to be arrested for assaulting a police officer.

What happened is the gentleman had demanded his card. He handed it out to him. It fell to the ground. They both went to put their feet on the card at the same time. He was arrested for assault, did eight days in jail. When he then went before a judge they dismissed it as totally frivolous.

We have tried to get a copy of the visual. We got the numbers from the officer over there for the police report and also to call 253-5000 and request the tape of the incident. We did that. We were given a number by the RPTA to call. We called that number. We're still waiting on a call back.

When I look at the incident reports and see criminal activity, that was listed as one of the things: felonious assault on a police officer, because a transit card reader was aggressive.

Now I believe my friend should be able to charge that gentleman with assault, too, but you have Respect the Ride. It's time you got to respect the rider. Those safety concerns. My friend happened to be six-foot-six tall. There are people that are intimidated by that. Does that make it unsafe for him or do we ban people over six-two from using the rail so that that percentage of those that are still not feeling safe can feel that way.

There is an over aggressiveness by Allied Barton. I do believe that all of its employees need to take the customer sensitivity training, both courses, and realize that yes, they are there to check and see if the person paid. My friend had his disability card, a monthly that had been validated, a daily plus another card, and instead he goes to jail because your gentleman kicked him. You have a pleasant.

2. Minutes

Chair Arredondo-Savage said our next agenda item are the minutes from October 24, 2019 board meeting. Is there a motion and a second to approve the Board meeting minutes.

IT WAS MOVED BY MARIO PANIAGUA, SECONDED BY MAYOR HARTKE AND UNANIMOUSLY CARRIED TO APPROVE THE OCTOBER 2,4 2019 BOARD MEETING MINUTES.

3. Consent Agenda

Chair Arredondo-Savage said going on to the consent agenda. The consent agenda consists of Item 3A and 3B. Does anybody want to remove an item from the consent agenda? If not, is there a motion.

IT WAS MOVED BY MAYOR HARTKE, SECONDED BY MARIO PANIAGUA AND UNANIMOUSLY CARRIED TO APPROVE THE CONSENT AGENDA.

4. Future Agenda Items Request and Report on Current Events

Is there any future agenda items or any reports on current events that anybody would like to give? No.

With no further discussion the meeting adjourned at 12:20 p.m.



Information Summary

DATE

January 23, 2020

AGENDA ITEM 3A**SUBJECT**

Rail Transportation Services Contract Change Order

PURPOSE

To request authorization for the Chief Executive Officer (CEO) to execute a contract change order with Alternate Concepts, Inc. (ACI) for rail transportation services to include additional staffing in an amount not to exceed \$2,018,794 for the period February 1, 2020 to June 30, 2022.

BACKGROUND | DISCUSSION | CONSIDERATION

Rail Transportation Services are currently provided to Valley Metro under a 5-year base contract plus one 3-year option and one 2-year option with, ACI. In March 2017, the Board of Directors authorized the CEO to execute a contract with ACI to provide rail transportation services from January 1, 2017 to June 30, 2027. The award amount is \$56,140,384 for the 5-year base term of the contract. The contract includes rail transportation services for the original 20-mile rail alignment, Central Mesa Extension, and the Northwest Extension.

In June 2019, the Board of Directors authorized the CEO to execute a change order to the contract for the Gilbert Road Extension (GRE) for \$2,509,838.

ACI manages, coordinates and controls all activities necessary for light rail operations. Work being performed under this contract includes: providing qualified Light Rail Vehicle (LRV) operators, managers, supervisors, administrative and support staff, and Operations Control Center (OCC) staffing. Other activities under the contract include initial and continual training for personnel; assisting Valley Metro with start-up and light rail extension activities; coordination of special events and activities along the light rail alignment; management and mitigation of any situation impacting light rail operations; and accident investigation and reporting.

The Operations & Maintenance Center (OMC) was built to store and maintain 36 light rail vehicles. Valley Metro has been operating at over capacity as we currently have 50 light rail vehicles. Valley Metro will be receiving an additional 17 new vehicles beginning in the spring of 2020. Once the OMC expansion project is complete, the capacity of the facility will increase to 90 vehicles.

The request for a change order to the ACI contract is to include additional staffing beginning February 1, 2020. The additional staffing is needed during the OMC

expansion project to manually control train movement and physically throw rail switches in the OMC rail yard as the signally system will be disabled and the OCC will not have remote control of any switches. The OMC constuction work in the rail yard is scheduled to begin in April 2020 and continue through January 2021. The staffing is needed for at least one shift each day. Also, training staff is needed for the new light rail vehicles that will begin arriving in the spring 2020 and for street car vehicles that will be arriving in the fall of 2020. Valley Metro will be receiving an additional 17 new vehicles during this time period and operators will need to trained on these new vehicles. The change order includes additional staffing as listed below:

- 6 Transportation Supervisors
- 1 Trainer

The change order being requested would be effective Feburary 1, 2020 through June 30, 2022. Staff will be coming back to the Board in the fall of 2020 for approval of another change order to add additional operators for the Tempe Streetcar Operations.

COST AND BUDGET

The cost of the change order with ACI over the remaining 2.5 years of the 5-year base term of the contract is for an amount not to exceed \$2,018,794 and is detailed in the chart below:

	FY 20	FY 21	FY 22	Total
Additional Staffing	\$342,955	\$829,757	\$846,082	\$2,018,794

For the Fiscal Year 2020, The VMR contract change order obligation is \$342,955, which is included in the VMR FY20 mid-Year Operating and Capital Budget. Contract Obligations beyond FY20 are incorporated into the Valley Metro Rail Five-Year Operating Forecast and Capital Program (FY2020 thru FY2024).

The table below details the funding sources:

Funding Source	FY 20	FY 21	FY 22	Total
Rail Operations – Member Cities	\$48,994	\$118,537	\$362,607	\$530,138
Tempe Streetcar Operations	-	\$26,562	\$362,607	\$389,169
OMC Expansion Project Costs	\$293,961	\$365,919	-	\$659,880
Streetcar Project Costs	-	\$185,931	-	\$185,931
South Central Ext. Project Costs	-	\$132,808	\$120,868	\$253,676
Total	\$342,955	\$829,757	\$846,082	\$2,018,794



STRATEGIC PLAN ALIGNMENT

This item relates to the following goals and strategies in the Five-Year Strategic Plan, FY 2016 – 2020:

- Goal 1: Increase customer focus
- Goal 2: Advance performance based operation

COMMITTEE PROCESS

RTAG: December 17, 2019 for information

RMC: January 8, 2020 approved

Board of Directors: January 30, 2020 for action

RECOMMENDATION

Staff recommends that the Board of Directors authorize the CEO to execute a contract change order with ACI for rail transportation services to include additional staffing for an amount not to exceed \$2,018,794 for the period February 1, 2020 to June 30, 2022.

CONTACT

Ray Abraham

Chief Operations Officer

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ATTACHMENT

None

Information Summary

DATE

January 23, 2020

AGENDA ITEM 3B

SUBJECT

Federal Transit Administration Pass-Through Grant Agreements

PURPOSE

To request authorization for the Chief Executive Officer (CEO) to execute Intergovernmental Agreements (IGAs) with the City of Phoenix to allow Valley Metro to be reimbursed for eligible activities.

BACKGROUND | DISCUSSION | CONSIDERATION

Valley Metro is being provided federal funds through the Federal Transit Administration (FTA) from four grant programs. The table below summarizes the funding available:

Grant	FTA Program	Federal Share	Local Share	Total
TBD	5307 – Formula	\$1,746,108	\$436,527	\$2,182,635
TBD	STBGP	\$23,619,942	\$4,782,239	\$28,402,181
TBD	CMAQ from ALCP	\$9,245,331	\$558,838	\$9,804,169
TBD	STBGP from ALCP	\$5,392,013	\$325,922	\$5,717,935
Total		\$40,003,394	\$6,103,526	\$46,106,920

- Funds from the Section 5307 Urbanized Area Formula Program are awarded for preventive maintenance.
- Funds from the Surface Transportation Program flexed from the Federal Highways Administration are awarded for OMC Expansion, Capitol/I-10 West and LRV acquisition.
- Funds from Congestion Mitigation/Air Quality flexed from the Federal Highways Administration awarded for Gilbert Road Extension.
- Funds from the Surface Transportation Program flexed from the Federal Highways Administration are awarded for Gilbert Road Extension.

The City of Phoenix is the designated recipient for all FTA grant funds for the region. Valley Metro undertakes projects approved for FTA grant funding, then submits requests to Phoenix for reimbursement of actual expenses incurred. Phoenix then executes a drawdown of funds from FTA to pass-through the reimbursement to Valley Metro.



The pass-through IGAs are required in order for Phoenix to reimburse Valley Metro for eligible expenses.

COST AND BUDGET

All expenses are in the approved FY 2019 Adopted Operating and Capital Budget and 5-Year Capital Program. The grant funds will offset expenses, reducing the net cost to the Public Transportation Fund and member agency budgets.

STRATEGIC PLAN ALIGNMENT

This item relates to the following goals and strategies in the Five-Year Strategic Plan, FY 2016 – 2020:

- Goal 2: Advance performance based operation

COMMITTEE PROCESS

RTAG: December 17, 2019 for information

RMC: January 8, 2020 approved

Board of Directors: January 30, 2020 for action

RECOMMENDATION

Staff recommends that the Board of Directors authorize the CEO to execute the IGAs and change order with the City of Phoenix for the listed grants.

CONTACT

Paul Hodgins

Chief Financial Officer

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ATTACHMENT

None

Information Summary

DATE

January 23, 2020

AGENDA ITEM 4**SUBJECT**

Future Agenda Items Request and Report on Current Events

PURPOSE

Chair Arredondo-Savage will request future agenda items from members, and members may provide a report on current events.

BACKGROUND/DISCUSSION/CONSIDERATION

None

COST AND BUDGET

None

COMMITTEE ACTION

None

RECOMMENDATION

This item is presented for information only.

CONTACT

Scott Smith
Chief Executive Officer
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ssmith@valleymetro.org

ATTACHMENT

None

Pending Items Request

Item Requested	Date Requested	Planned Follow-up Date